

CABINET FORWARD PLAN
JANUARY 2009 to APRIL 2009

Purpose

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

Key Decisions

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

8 (1) In these regulations a “key decision” means an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
13 January 2009	No Adult and Community Services	Annual Performance Assessment for Adult and Social Care 2007/2008	To consider an action plan in response to recommendations from the Commission for Social Care Inspection	Cllr Graham Newman	Cabinet	N/A	Mel Cassedy – Strategic Business Manager 01473 264319	
13 January 2009	No Children, Schools and Young People's Services	Annual Performance Assessment of Children's Services 2008	To consider the report of Ofsted	Cllr Patricia O'Brien	Cabinet	N/A	Lyn Baran – Head of Research and Intelligence 01473 264547	
13 January 2009	No Children, Schools and Young People's Services	Review of 2008 National Curriculum Outcomes in Suffolk Schools	To consider a report on attainment in Suffolk schools in the school year 2007-08	Cllr Patricia O'Brien	Cabinet	N/A	Martin Clark – Head of School Improvement Services 01473 583487	
13 January 2009	Yes Environment, Waste Management and Economic Development	Regional Spatial Strategy Review – Response of Suffolk County Council	To consider the Council's response to the East of England Regional Assembly	Cllr Eddy Alcock	Cabinet	District Councils in Suffolk; regional partnership organisations; key infrastructure providers	John Pitchford – Spatial Planning and Partnership Manager 01473 264804	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
13 January 2009	Yes Children, Schools and Young People's Services	Building Schools for the Future – Results of the consultation on secondary school provision in Felixstowe	To consider the outcome of consultation to seek approval for the publication of notices, should they be required	Cllr Patricia O'Brien	Cabinet	N/A	Lindsay Martin – Building Schools for the Future Programme Director 01473 264579	
13 January 2009	Yes Roads and Transport	Traffic Regulation Orders	To consider objections to Traffic Regulation Orders	Cllr Guy McGregor	Cabinet	N/A	Alan Thorndyke - Highway Network Improvement Manager 01473 264955 Mike Manning, Service Director – Environment and Transport 01473 264946	
13 January 2009	Yes Adult and Community Services	Adult Learning and Skills – Suffolk County Council's Action Plan	To adopt the Council's Action Plan for adult learning and skills.	Cllr Graham Newman	Cabinet	An extensive involvement project from July to October 2008	Susanne Anderson – Head of Service Development 01473 264365	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
13 January 2009	Yes Children, Schools & Young People's Services	Proposed Nursery at Abbots Green Community Primary School	To agree the publication of statutory notices for new nursery provision	Cllr Patricia O'Brien	Cabinet	Local community, schools, pre-schools, parents, councillors and governors. A public meeting to be held at the school during the consultation process.	Frank Stockley, Area Manager (Access and Administration) – 01284 352135	
5 February 2009	Yes Environment and Waste Management	Strategic Consultation on Proposed Development at Adastral Park, Martlesham	To consider the Council's response to Suffolk Coastal District Council's consultation on proposed development at Adastral Park.	Cllr Eddy Alcock	Cabinet	N/A	John Pitchford - Spatial Planning and Partnership Manager 01473 264804	Deferred from 13 January 2009
5 February 2009	Yes Resource Management and Transformation	Resources Budget 2009/10 and Medium Term Financial Plan	To agree the Council's budget and Council tax for 2009/10	Cllr Jane Storey	Cabinet	Stakeholders, public, SALC through meetings, oral and written presentations.	Geoff Dobson – Head of Strategic Finance 01473 265351	
5 February 2009	No Scrutiny Management Board	Local Government Review - Boundary Committee's Recommendations	To agree the Council's response to the Secretary of State on the local government structures for Suffolk recommended by the Boundary Committee	Cllr Jeremy Pembroke	Cabinet	N/A	Sue Roper – Corporate Strategy and Partnerships 01473 264358	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
5 February 2009	Yes Children, Schools and Young People	School Organisation Review: Consultation in Forest Heath, Beccles, Bungay and Leiston	To consider the outcome of the consultation and agree the publication of statutory notices	Cllr Patricia O'Brien	Cabinet	Parents; pupils; school staff and governors, The Roman Catholic and Church of England dioceses, MPs and neighbouring authorities. Through meetings, booklets and on-line consultation	Phil Whiffing – SOR Project Lead 01473 264629	
5 February 2009	No Public Protection	Report of the Prostitution Strategy Joint Working Party	To consider the recommendations of the Prostitution Strategy Joint Scrutiny Working Party.	Cllr Joanna Spicer	Cabinet	N/A	Brian Boast – Scrutiny Officer. 01473 264374	
5 February 2009	Yes Children, Schools and Young People's Services	Development of Provision for Special Educational Needs in Suffolk: Outcome of Consultation	To consider the outcome of consultation and the future pattern of provision and to seek approval for the publication of notices, should they be required	Cllr Patricia O'Brien	Cabinet	Schools and key stakeholders during the summer term 2008 Further consultation, including with parents and communities, during the autumn term Consultation will include the distribution of a consultation document with questionnaire, and provision of information on the Council's website	Ian Brown – Head of Schools Infrastructure 01473 260697	Moved from 13 January 2009

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
10 March 2009	Yes Resources, Finance and Performance	2008/09 Quarterly Budget Monitoring Report	To note the position and consider any relevant action	Cllr Jane Storey	Cabinet	N/A	Geoff Dobson – Head of Strategic Finance. 01473 264347	
10 March 2009	Yes Public Protection	Fire and Rescue Service Plan 2009/12	To consider strategic direction for the Fire and Rescue Service	Cllr Joanna Spicer	Cabinet	With the public on the public facing aspects of the Service Plan	Andy Fry – Assistant Director and Deputy Chief Fire Officer 01473 260542	
10 March 2009	Yes Public Protection	Suffolk Fire and Rescue Authority – Integrated Risk Management Planning 2009/10	To consider the Fire and Rescue Service IRMP Action Plan for 2009/10.	Cllr Joanna Spicer	Cabinet	All key stakeholders. Consultation booklets, road shows and other communication events.	Andy Fry – Assistant Director and Deputy Chief Fire Officer 01473 260542	
10 March 2009	Yes Children, Schools and Young People	Building Schools for the Future: Strategy for Change Part 2	To consider how the Building Schools for the Future Strategy for Change will be implemented in Suffolk	Cllr Patricia O'Brien	Cabinet	All schools and stakeholders, meetings both individually and in groups. During the Autumn Term 2008 and Spring Term 2009	Lindsay Martin, BSF Programme Director 01473 264579	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
10 March 2009	Yes Environment, Waste Management and Economic Development	Review of Suffolk County Council's Environment Policy and Action Plan	To consider a review of the Council's strategic environmental policy and action plan	Cllr Eddy Alcock	Cabinet	The Environmental Panel February 2009	Matt Hullis – Specialist Leader, Environment Strategy 01473 264446	
10 March 2009	Yes Adult and Community Services	Future Commissioning Arrangements for People with Learning Disabilities	To consider the future commissioning arrangements for people with learning disabilities	Councillor Graham Newman	Cabinet	PCTs, NHS Trusts, public, service users, family carers, independent sector and professional staff Via meetings and correspondence	Anna McCreadie – Strategic Commissioner. 01473 260726	
10 March 2009	Yes Roads and Transport	Traffic Regulation Orders	To consider objections to Traffic Regulation Orders	Councillor Guy McGregor	Cabinet	N/A	Alan Thorndyke – Highway Network Improvement Manager. 01473 264955 Mike Manning – Service Director of Environment and Transport. 01473 264946	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
10 March 2009	Yes Children, Schools and Young People	Early Intervention and Prevention Strategy for Children and Young People's Services	To consider an Early Intervention and Prevention Strategy for children and young people	Cllr Patricia O'Brien	Cabinet	Partner agencies who are members of the Children's Trust. Through representation on the Project Group and meeting with children and young people.	John Gregg – Service Director (Vulnerable Children). 01473 264785	
10 March 2009	Yes Children, Schools and Young People	Children and Young People's Services Asset Management Plan – Capital Programme 2009/10	To agree the Asset Management Plan Capital Programme of works for 2009/10 and to consider the longer term programme.	Cllr O'Brien	Cabinet	Through informal and formal meetings with officers, councillors, head teachers, governors.	Ian Brown – Head of Infrastructure. 01473 260697	
10 March 2009	Yes Roads and Transport	Use of the On-Street Parking Account Surplus 2009/10	To agree how the On-Street Parking Account Surplus for 2008/09 will be allocated for projects in 2009/10.	Cllr Guy McGregor	Cabinet	District and Borough Councils.	Andrew Guttridge – Strategic Commissioner Sustainable Transport. 01473 264993	
7 April 2009	Yes Public Protection	Retained Fire Service Policy Development Panel	To consider the recommendations of the Policy Development Panel	Cllr Joanna Spicer	Cabinet	Expert witness group; the Fire Brigades Union; Fire Officers Association; Retained Firefighters Union.	Andy Fry – Deputy Chief Fire Officer 01473 260542	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
7 April 2009	Yes Children, Schools and Young People	School Term Dates 2010-11	To agree the school term and holiday dates for 2010-11 academic year	Cllr Patricia O'Brien	Cabinet	Local Authorities in Eastern Region; Schools, Dioceses; Professional Associations; School Staff Forum; Suffolk Governors Forum	Iain Maxwell – Assistant Education Officer (Development) 01473 264631	
7 April 2009	Yes Children, Schools and Young People	Revised Admission Arrangements for the School Year 2010-11	To consider changes to the Council's school admission arrangements resulting from changes to the statutory School Admissions Code	Cllr Patricia O'Brien	Cabinet	All schools	Ian Brown – Head of Infrastructure. 01473 260697	
7 April 2009	Yes Children, Schools and Young People	Special School Provision in Ipswich and Felixstowe - Responses to Statutory Notices	To consider the responses received	Cllr Patricia O'Brien	Cabinet	N/A	Ian Brown – Head of Infrastructure. 01473 260697	
7 April 2009	Yes Children, Schools and Young People	Secondary School Provision in Felixstowe - Outcome of Statutory Notice Period	To consider the implementation of changes to school organisation set out in the published statutory notices	Cllr Patricia O'Brien	Cabinet	The public	Lindsay Martin – Building Schools for the Future Programme Director. 01473 264579	
7 April 2009	Yes Children, Schools and Young People	Proposed Nursery at Abbot's Green Community Primary School – Responses to Statutory Notices	To consider the responses received	Cllr Patricia O'Brien	Cabinet	The local community; schools and pre-school groups within area; parents.	Frank Stockley – Area Manager (Access and Admissions). 01284 352135	