

**CABINET FORWARD PLAN**

**JULY to OCTOBER 2008**

**Purpose**

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

**Key Decisions**

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

8 (1) In these regulations a “key decision” means an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

**Threshold**

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
24 June 2008	Yes Children, Schools and Young People's Services	School Organisation Review – Determination of Haverhill Notices and Progress Update	To determine the statutory notices for Haverhill schools and review progress.	Cllr Patricia O'Brien	Cabinet	Parents, staff, pupils and governors of all schools affected and other stakeholders including the LSC, dioceses, district and borough councils.  Leaflets, meetings and on-line publication of notices in the press.  Initial consultation 29 October 2007 to 18 January 2008. Representation period following publication of notices for 6 weeks in April and May 2008.	Phil Whiffing 01473 264629	
24 June 2008	Yes Adult and Community Services	Adult Learning and Skills Strategy for Suffolk	As a key partner, to approve a three year learning strategy stemming from the Suffolk Community Strategy	Cllr Graham Newman	Cabinet	A wide range of stakeholders as part of the Community Strategy consultation and in more details at an Adult Learning and Skills conference in October 2007. Stakeholders will be asked to contribute to the writing and critical reading of the strategy.	Guenever Pachent 01473 264368	

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24 June 2008	No Resources, Finance and Performance	2007/08 Outturn for the Period 1 April 2007 to 31 March 2008	To note the out-turn position for 2007/08 and approve the financing of capital payments.	Cllr Jane Storey	Cabinet	N/A	Geoff Dobson 01473 264347	
22 July 2008	Yes Children, Schools and Young People's Services	Building Schools for the Future : Strategy for Change – Proposals for South-West Ipswich and Felixstowe	To consider the key elements of the Strategy for Change (part 1) in preparation for submission to the Department for Children Schools and Families	Cllr Patricia O'Brien	Cabinet	Schools and their communities in South and West Ipswich and Felixstowe  Through a range of written information and meetings with stakeholders  During 2008 as part of development of Strategy for Change.	Lindsay Martin 01473 264579	
22 July 2008	Yes Roads and Transport	Lorry Related Issues Policy Development Panel (PDP)	To consider the conclusions of the Lorry Related Issues Policy Development Panel and the Panel's recommendations.	Cllr Guy McGregor	Cabinet	District and Borough Planning Authorities, Suffolk Police, Highways Agency, Freight industry, Suffolk Association of Local Councils, Save our Rural Roads Group, Vehicle Operations and Services Agency, Leicestershire County Council  As part of the PDP process.	Alan Thorndyke 01473 264955	

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22 July 2008	Yes Scrutiny Management Board	Boundary Committee Concepts for Consultation	To consider the Boundary Committee's model for unitary local government in Suffolk and Norfolk	Cllr Jeremy Pembroke	Cabinet	By the Boundary Committee with stakeholders including the County Council other public sector bodies, the voluntary and private sectors and residents of Suffolk.  7 July to 26 September.	Alex Hopkins 01473 264404	
22 July 2008	Yes Roads and Transport	Traffic Regulation Orders from 5/6/08 Rights of Way Committee	To consider the recommendations of the Rights of Way Committee at its meeting on 5/6/08	Cllr Guy McGregor	Cabinet	N/A	Alan Thorndyke 01473 264955	
22 July 2008	Yes Children, Schools and Young People's Services	Children's Centres – Round 3 Site Selection Recommendations	To consider and approve the Children's Centre Programme Board's recommendations for an additional 13 sites in Round 3 of the Programme	Cllr Patricia O'Brien	Cabinet	Area Managers, Community Cluster steering groups, parents, county councillors, recommended site owners and other key community stakeholders .  Through meetings, updates on the website and consultation documents.  Ongoing consultation on potential sites and their feasibility.  Consultation on planning and delivery as sites are confirmed.	Viki Muller 01473 264675	

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22 July 2008	Yes Adult and Community Services	Management and Contractual arrangements for very sheltered housing (VSH) and learning disability (LD) services.	To approve HR and procurement arrangements	Cllr Graham Newman	Cabinet	Staff, tenants, Unison, Registered Social Landlords, service providers.  Focus Groups, Group & individual sessions.  Immediately, on approval of recommendations.	Peter Shakespeare 01473 261031	
22 July 2008	Yes Resources, Finance and Performance Environment Waste Management and Economic Development	Financial Support to the Phase II Development of University Campus Suffolk (UCS)	Approving a £2.7m addition to the capital programme from 2008-09.	Cllr Jane Storey	Cabinet	Cabinet, UCS. Circulation of draft report. During report preparation.	Geoff Dobson 01473 265351	
22 July 2008	Yes Adult and Community Services Scrutiny	Home First	To consider the recommendations of the Adult and Community Services Committee's review of the Home First service.	Cllr Graham Newman	Cabinet	N/A	Sarah Harvey 01473 265553	

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2 September 2008	Yes Children, Schools and Young People's Services	Development of Provision for Special Educational Needs in Suffolk 2016: Options for change	To consider the options on which consultations should take place on the development of provision for special educational needs in Suffolk.	Cllr Patricia O'Brien	Cabinet	Schools, parents, young people, community groups, other stakeholders  Through wide circulation of a consultation document, on-line and in hard copy; meetings at locations around the County.  During Autumn Term 2008 for a period of 12 weeks.	Ian Brown 01463 260697	
2 September 2008	Yes Resources, Finance and Performance	2008/09 Quarterly Budget Monitoring Report	Usually Cabinet is asked to note these reports. If any decision is required it may be, for example, around the use of council reserves to support spending decisions.	Cllr Jane Storey	Cabinet	N/A	Geoff Dobson 01473 264347	