

CABINET FORWARD PLAN

APRIL to JULY 2008

Purpose

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

Key Decisions

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
 - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
1 April 2008	Yes Children, Schools and Young People's Services	Children and Young People's Asset Management Plan 2008/09	To consider the Children and Young People's Asset Management proposals for 2008/09.	Cllr Patricia O'Brien	Cabinet	Governors, Headteachers, Councillors Through formal and informal meetings November 2007 to March 2008	Ian Brown 01473 260697	
1 April 2008	Yes Children, Schools and Young People's Services	South West Ipswich and South Suffolk (SWISS) 16-19 Centre	To receive comments arising from the consultation process, consider any planned changes and authorise the issue of statutory notices as appropriate.	Cllr Patricia O'Brien	Cabinet	Stakeholders including governors, parents, pupils, relevant senior managers, councillors Using a range of methods co-ordinated by the stakeholder work stream of the SWISS project board. Ongoing to March 2008.	Allan Cadzow 01473 583666	

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1 April 2008	Yes Children, Schools and Young People's Services	Public Notice for the closure of Cookley and Walpole CEVCP School	To seek approval to close Cookley and Walpole CEVCP School	Cllr Patricia O'Brien	Cabinet	Six week consultation during October-December 2007 with parents, governors, schools staff, trade unions, Diocese, District Councils, parish councils, pre-school parents and staff and local schools. Following Cabinet on 15 th January, a Statutory Notice will be published and representation can be made during a six week period thereafter.	Ian Brown 01473 260697	
1 April 2008	Yes Public Protection	Fire and Rescue Service Plan 2008/09	To consider the strategic direction for Suffolk's Fire and Rescue Service	Cllr Joanna Spicer	Cabinet	Consultation on public- facing aspects of the Service Plan has taken place through the Integrated Risk Management Plan process	Andy Fry 01473 260542	
1 April 2008	No Roads and Transport	Grange Lane, Kesgrave – Compulsory Purchase Order and Side Road Order	To consider approval of a Compulsory Purchase Order and Side Road Order in order to acquire land and make up Grange Lane.	Cllr Guy McGregor		Local communities via town council, all affected landowners. Through CPO process. In writing/meetings.	Mike Manning 01473 264946 Andrew Pearce 01473 264965	

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29 April 2008	Yes Children, Schools and Young People's Services	Annual report on Safeguarding and Vulnerable Children's Services	To receive an annual review of these services.	Cllr Patricia O'Brien	Cabinet	Partner organisations, children and young people Through the Safeguarding Board and the Children's Trust and existing forums for young people. October 2007-February 2008	Cliff James 01473 264731	
29 April 2008	Yes Adult and Community Services	Annual report on Safeguarding Vulnerable Adults 2007/08	To receive an annual review of these services.	Cllr Graham Newman	Cabinet	Consultation to be carried out through Suffolk Multi-Agency Safeguarding Board	Bill Nicol 01379 672700	
29 April 2008	Yes Public Protection	Improving Public Safety through Multi Agency Working – IMPACT	To consider progressing partnership working in order to further improve public safety and the resources required to support this work.	Cllr Joanna Spicer	Cabinet	Consultation through Integrated Risk Management Plan. Comments will continue to be welcomed as the initiatives are progressed in 2008.	Lee Howell 01473 265329 Julia Stephens-Row 01473 265151	

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29 April 2008	Yes Children, Schools and Young People's Services	School Term Dates 2009-10	To consider the school term and holiday dates for 2009-10	Cllr Patricia O'Brien	Cabinet	Local authorities in the Eastern region, schools, Suffolk Governors Forum, professional associations, diocesan authorities. Meetings and letters. December 2007 to February 2008	Peter Knight 01473 264554	
29 April 2008	Yes Roads and Transport	Traffic Regulation Orders from Rights of Way Committee on 13 th March 2008	To consider the recommendations of the Rights of Way Committee at its meeting on 13 th March 2008.	Cllr Guy McGregor	Cabinet	Consultation as Rights of Way report.	Mike Manning 01473 264946 Alan Thorndyke 01473 254955	

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29 April 2008	Yes Adult and Community Services	Review of Older People's Residential Care in Suffolk	To consider a procurement process based on a completed business case, as referred to in Paper CC06/31.	Cllr Graham Newman	Cabinet	Customers, families, key stakeholders, Primary Care Trusts, Independent Sector, Suffolk Mental Health Partnership Trust, UNISON, Suffolk Family Carers, Age Concern, social work teams, acute hospital trusts, Suffolk Pensioners Assn. SAVO, District, Borough and Parish Councils, staff, MPs. By letter, questionnaire, meetings, face to face contact. 12 week consultation period which commenced July 2007.	Ian Bell 01473 265892	
29 April 2008	Yes LAA Scrutiny Panel	Local Area Agreement 2	To agree final set of LAA indicators to be recommended to County Council on 22 nd May	Cllr Jeremy Pembroke	Cabinet	All partner organisations have been consulted	Clair Harvey 01473 265304	

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27 May 2008	Yes Children, Schools and Young People's Services	Building Schools for the Future : Strategy for Change – Proposals for South-West Ipswich and Felixstowe	To consider the key elements of the Strategy for Change (part 1) in preparation for submission to the Department for Children Schools and Families	Cllr Patricia O'Brien	Cabinet	Schools and their communities in South and West Ipswich and Felixstowe Through a range of written information and meetings with stakeholders During 2008 as part of development of Strategy for Change.	Ian Brown 01473 260697	
27 May 2008	Yes Children, Schools and Young People's Services	Primary School Capital Programme: Strategy for Change	To consider the strategy for change for the Primary Capital Programme for school buildings.	Cllr Patricia O'Brien	Cabinet	Governors, Headteachers, Councillors Through formal and informal meetings November 2007 to March 2008	Ian Brown 01473 260697	
27 May 2008	Yes Roads and Transport	Highways Services Procurement Project	To review the previously approved option for the future delivery of highway services in the light of the review of local government in Suffolk. To consider further work on the procurement of a preferred option.	Cllr Guy McGregor	Cabinet	Potential suppliers will be invited through statutory procurement procedures. Affected staff will be consulted through meetings and written communications.	Andrew Guttridge 01473 264933	

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27 May 2008	Yes Roads and Transport	Use of On-Street Parking Account 2008/09	To consider the allocation of the parking funds to a wide range of projects which have been developed from a range of bids.	Cllr Guy McGregor	Cabinet	District and Borough councillors, County Councillors In writing and by email Early 2008	Mike Manning 01473 264846 Alan Thorndyke 01473 264955	
27 May 2008	Yes Environment, Waste Management and Economic Development	Suffolk Coast and Heaths Area of Outstanding Natural Beauty (AONB) Management Plan	To consider the management plan and actions for Suffolk Coast and Heaths AONB jointly with Suffolk Coastal, Waveney and Babergh District councils.	Cllr Eddy Alcock	Cabinet	Extensive consultation has taken place with statutory and government agencies, local communities and other stakeholders in the preparation of the draft management plan over last 12 months.	Jerry Hindle 01473 264786	

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24 June 2008	Yes Children, Schools and Young People's Services	School Organisation Review	To determine the statutory notices for Haverhill schools and review progress.	Cllr Patricia O'Brien	Cabinet	Parents, staff, pupils and governors of all schools affected and other stakeholders including the LSC, dioceses, district and borough councils. Leaflets, meetings and on-line publication of notices in the press. Initial consultation 29 th October 2007 to 18 th January 2008. Representation period following publication of notices for 6 weeks in April and May 2008.	Phil Whiffing 01473 264629	
24 June 2008	Yes Adult and Community Services	Adult Learning and Skills Strategy for Suffolk	As a key partner, to approve a three year learning strategy stemming from the Suffolk Community Strategy	Cllr Lisa Chambers	Cabinet	A wide range of stakeholders as part of the Community Strategy consultation and in more details at an Adult Learning and Skills conference in October 2007. Stakeholders will be asked to contribute to the writing and critical reading of the strategy.		