

**CABINET FORWARD PLAN**

**JANUARY 2008 to APRIL 2008**

**Purpose**

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

**Key Decisions**

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
  - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

**Threshold**

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

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15 January 2008	No  Resources, Finance and Performance	Provisional Revenue Support Grant Settlement 2008/09 – 2010/11	The report will inform the Cabinet of the Council's provisional grant settlement to support its budget planning for 2008-11	Cllr Jane Storey	N/A	N/A	Geoff Dobson 01473 265351	Notification not received in time to be taken to the December meeting.
15 January 2008	No  Children, Schools and Young People's Services	Annual Performance Assessment of Children's Services 2007	To consider the Annual Performance Assessment of Children's Services published by OfStEd.	Cllr Patricia O'Brien	N/A	The APA draws on consultation with children and young people delivered through an on-line survey in schools.  There is an expectation that the outcome, including the survey results, will be fed back to children and young people.	Lyn Baran 01473 264547	
15 January 2008	Yes  Adult and Community Services	Annual Performance Assessment of Social Care Services for Adults 2006/07	To consider the Annual Performance Assessment of Adult Care Services and agree the action plan in response to areas for improvement identified by CSCI.	Cllr Graham Newman	Cabinet	N/A	Mel Cassedy 01473 264319	

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15 January 2008	Yes  Children, School's and Young People's Services	"Care Matters" Policies and development for children and young people in care	To consider changes to the County Council's policies relating to children and young people looked after in light of the "Care Matters" White Paper and the Children's Act. The report will incorporate outcomes and recommendations of the PDP to promote the educational achievement of looked after children.	Cllr Patricia O'Brien	Cabinet	Looked after children, a cross section of Local Authority staff and a cross section of partners.  Ongoing dialogue through casework or specific interview  1 <sup>st</sup> September to 30 <sup>th</sup> November. 2007	Gareth Williams-James 01473 260120	
15 January 2008	Yes  Children, Schools and Young People's Services	The Future of Cookley and Walpole CEVCP School	To consider the viability and future of Cookley and Walpole CEVCP School and, taking into consideration the feedback from the consultation, to make a decision about the future of school.	Cllr Patricia O'Brien	Cabinet	Consultation with parents, governors, school staff, trade unions, Church of England diocese, Suffolk Coastal and Waveney District Councils, Parish Council, pre-school and other interested parties.  Commencing October 2007	Sally Simpkin 01502 405210	
15 January 2008	No  Resources, Finance and Performance	Waveney Campus Project Progress Report	To consider continued work with partners to develop the Waveney Campus Project to procurement stage in light of other SCC programmes.	Cllr Jane Storey	Cabinet	Portfolio Holder/Assistant Director (Property)  Ongoing	Chris Philips 01473 264128	

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15 January 2008	No  Roads and Transport	Traffic Management Act – Permits	To consider whether Suffolk should become a permit authority and, if so, whether this should be as part of a regional scheme or in its own right.	Cllr Guy McGregor	Cabinet	Stakeholders, utility companies, District and Borough Councils  Meetings and correspondence.  October 2008	David Capon 01473 265016	
15 January 2008	Yes  Public Protection	The County Council's Funding of Citizen's Advice Bureaux in Suffolk	To consider implementation of a new funding formula for the start of the new financial year.	Cllr Joanna Spicer	Cabinet	Consultation with District and Borough Councils, Local and National Citizen's Advice Bureaux.	Steve Greenfield 01473 264866	
5 February 2008	Yes  Public Protection	Suffolk Fire and Rescue Authority – Integrated Risk Management Planning	To consider the Fire and Rescue Service action plan for 2008/09 and the consultation process following a three month consultation period.	Cllr Joanna Spicer	Cabinet	All key stakeholders.  Consultation booklet, roadshows and communications events  October to December 2007	Richard Hewitt 01473 260542	
5 February 2008	No  Roads and Transport	Setting Local Speed Limits – Results of Pilot Review	To consider i) outcomes of a pilot review; ii) the new speed limit road hierarchy and iii) extending the review and implementation of changes countywide.	Cllr Guy McGregor	Cabinet	Local communities, police, transport associations  In writing/through meetings.  2008/2011 - as the review is rolled out.	David Chenery 01473 260428	

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5 February 2008	Yes  Resources, Finance and Performance	2008/09 Resources Budget and Medium Term Plan	To consider recommendations to County Council on the Council's overall budget and medium term plan, together with the level of council tax for 08/09.	Cllr Jane Storey	Cabinet	Stakeholders, residents, trade unions, staff, councillors.  Roadshows, Scrutiny Committees, Briefings, Locality Meetings  Mid-October 2007 onwards	Geoff Dobson 01473 265351  Alex Hopkins 01473 264404	
5 February 2008	Yes  Local Area Agreement (LAA) Independent Scrutiny Committee	Local Area Agreement 2	To consider the priorities contained in Local Area Agreement 2.	Cllr Jeremy Pembroke	Cabinet	Partners via Suffolk Strategic Partnership, Local Strategic Partnerships, Accountable Bodies Group and LAA Block Boards	Rachel Thompson 01473 264361	
5 February 2008	Yes  Public Protection	Suffolk County Council Social Inclusion and Community Cohesion Strategy	To consider endorsement and adoption of the social inclusion and community cohesion strategy and the accompanying action plan that supports the strategy.	Cllr Joanna Spicer	Cabinet	County Council officers, and through Suffolk Speaks.	Shammi Jalota 01473 265161	

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5 February 2008	Yes  Adult and Community Services	Review of Older People's Residential Care in Suffolk	To consider a procurement process based on a completed business case as referred to in Paper CC06/31.	Cllr Graham Newman	Cabinet	Customers and their families, key stakeholders incl. PCTs, Independent Sector providers, SAVO, Suffolk Family Carers, Suffolk Pensioners Assn, Age Concern, District and Borough Councils, Unison, staff  By letter and questionnaire and meetings;  12 weeks consultation commencing 23 <sup>rd</sup> July.	Ian Bell 01473 265892	
5 February 2008	No  Public Protection	Credit and Debt Working Party Report	To consider a report from the Public Protection Scrutiny Committee.	Cllr Joanna Spicer	Cabinet	N/A	Sarah Harvey 01473 265553	
4 March 2008	Yes  Children, Schools and Young People's Services	Transforming Learning with Communities: Suffolk Vision Statement for Learning and Strategy for Building Schools for the Future	To consider a draft Strategy for Change for those schools in the first tranche of the Building Schools for the Future programme in Suffolk and for primary schools in preparation for the introduction of the primary capital programme.	Cllr Patricia O'Brien	Cabinet	Schools, a range of stakeholders  Through conferences and distribution of a draft policy statement  Commencing October 2007	Ian Brown 01473 260697	

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4 March 2008	Yes  Children, Schools and Young People's Services	Development of Provision for Special Educational Needs in Suffolk 2016: Options for Change	To consider ways in which the County Council's Children and Young People's Services will seek to expand on the vision statement developed with Special School headteachers and develop provision for special educational needs in the context of implementing the School Organisation Review and Building Schools for the Future.	Cllr Patricia O'Brien	Cabinet	Headteachers, governors, parents, children and young people, stakeholders.  Through minuted meetings, newsletters etc  Headteachers/governors - Autumn 2006  Other stakeholders - Spring 2008 when an agreed model of service delivery has been agreed.	Gary Nethercott 01473 264572	
4 March 2008	Yes  Children, Schools and Young People's Services	School Organisation Review – Proposals for School Organisation in Lowestoft and Haverhill	To consider any changes which might emerge from consideration of the options for the pattern of schools in Lowestoft and Haverhill, following formal public consultations in those areas.	Cllr Patricia O'Brien	Cabinet	Formal consultation with schools and their wider communities  Public meetings, publication of materials  Autumn 2007/Spring 2008	Ian Brown 01473 260697	
4 March 2008	No  Resources, Finance and Performance	2007/08 Quarterly Budget Monitoring Report	To consider the quarterly budget monitoring report for quarter 3.	Cllr Jane Storey	Cabinet	N/A	Katherine Steel 01473 265664	

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4 March 2008	Yes Health Scrutiny Committee	Suffolk County Council Health and Wellbeing Strategy Implementation Plan	To consider the implementation plan for actions to be taken across the Council in respect of Health and Wellbeing Strategy.	Cllr Graham Newman	Cabinet	Consultation on-going with Directorates across the County Council.	Peter Bradley 01473 770090	
4 March 2008	Yes Roads and Transport	Traffic Regulation Orders from Rights of Way Committee of 14 January 2008	To consider the recommendations of the Rights of Way Committee at its meeting on 14 January	Cllr Guy McGregor	Cabinet	Consultation as Rights of Way Report	Alan Thorndyke 01473 264955 Mike Manning 01473 264946	
1 April 2008	Yes Children, Schools and Young People's Services	Primary School Capital Programme	To consider the strategy for change for the Primary Capital Programme for school buildings.	Cllr Patricia O'Brien	Cabinet	Governors, Headteachers, Councillors  Through formal and informal meetings  November 2007 to March 2008	Ian Brown 01473 260697	
1 April 2008	Yes Children, Schools and Young People's Services	Children and Young People's Asset Management Plan 2008/09	To consider the Children and Young People's Asset Management proposals for 2008/09.	Cllr Patricia O'Brien	Cabinet	Governors, Headteachers, Councillors  Through formal and informal meetings  November 2007 to March 2008	Ian Brown 01473 260697	



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1 April 2008	Yes  Children, Schools and Young People's Services	South West Ipswich and South Suffolk (SWISS) Collegiate Sixth Form	To receive comments arising from the consultation process, consider any planned changes and authorise the issue of statutory notices as appropriate.	Cllr Patricia O'Brien	Cabinet	Stakeholders including governors, parents, pupils, relevant senior managers, councillors  Using a range of methods co-ordinated by the stakeholder workstream of the SWISS project board.  Ongoing to March 2008.	Allan Cadzow 01473 583666	
1 April 2008	Yes  Children, Schools and Young People's Services  Roads and Transport	Integrating Home to School Transport for Young People	To consider home to school transport policies arising from the Education and Inspections Act 2006 and in light of changes in education and learning. To consider proposals for the procurement and delivery of the transport service.	Cllr Patricia O'Brien  Cllr Guy McGregor	Cabinet	Consultation as part of the PDP process with school heads, governors, diocesan representatives, Learning and Skills Council, transport providers, colleges, parents and pupils and other stakeholders as identified.  Sept 2007-February 2008	Mark Crawley 01473 260810	
1 April 2008	Yes  Environment, Waste Management and Economic Development	Suffolk Waste Transformation Programme – PFI Application and Proposed Terms	To consider the proposed funding route and commencement of the procurement process.	Cllr Eddy Alcock	Cabinet	Public, statutory environmental bodies, District and Parish Councils  Ongoing.	Bryn Griffiths 01473 264780	

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29 April 2008	Yes Children, Schools and Young People's Services	Annual report on Safeguarding and Vulnerable Children's Services	To receive an annual review of these services.	Cllr Patricia O'Brien	Cabinet	Partner organisations, children and young people  Through the Safeguarding Board and the Children's Trust and existing forums for young people.  October 2007-February 2008	Cliff James 01473 264731	
29 April 2008	Yes Children, Schools and Young People's Services	School Term Dates 2009-10	To consider the school term and holiday dates for 2009-10	Cllr Patricia O'Brien	Cabinet	Local authorities in the Eastern region, schools, Suffolk Governors Forum, professional associations, diocesan authorities.  Meetings and letters.  December 2007 to February 2008	Peter Knight 01473 264554	