

CABINET FORWARD PLAN

DECEMBER 2007 TO MARCH 2008

Purpose

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

Key Decisions

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
 - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
4 December 2007	No Resources, Finance and Performance	Provisional Revenue Support Grant Settlement 2008/09 – 2010/11	The report will inform the Cabinet of the Council's provisional grant settlement to support its budget planning for 2008-11	Cllr Jane Storey	N/A	N/A	Geoff Dobson 01473 265351	If notification not received in time this may be taken to the January meeting.
4 December 2007	No Resources, Finance and Performance	2007/08 Quarterly Budget Monitoring Report	To consider the quarterly budget monitoring report for the second quarter.	Cllr Jane Storey	N/A	N/A	Katherine Steel 01473 265664	
4 December 2007	Yes Resources, Finance and Performance	Property Performance Report 2007	To consider medium-term targets and to note the current performance of the property portfolio.	Cllr Jane Storey	Cabinet	Directorate Management Teams, Portfolio Holders through discussion with Strategic Property Managers September/October 2007	Brian Prettyman 01473 264180	
4 December 2007	Yes Environment, Waste Management and Economic Development	Minerals and Waste Development Framework 2006/07 Annual Monitoring Report (AMR)	To consider the contents of the AMR for formal publication and submission to GO-East	Cllr Eddy Alcock	Cabinet	None required as report is released for information and sent to GO-East	Adam Nicholls Minerals and Waste Policy Manager 01473 264803	

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4 December 2007	Yes Environment, Waste Management and Economic Development	Addendum to Joint Municipal Waste Management Strategy and Supporting Memorandum of Understanding with Waste collection authorities	To consider an addendum to the existing Joint Municipal Waste Management Strategy which drives County Council commitment to improve waste minimisation, recycling and composting and the recovery of energy from residual waste. To consider a Memorandum of Understanding with Waste Collection Authorities.	Cllr Eddy Alcock	Cabinet	All stakeholders, public, industry, other authorities and Waste Collection Authorities. Through stakeholder forums and a representative survey. August to October 2007	Bryn Griffiths 01473 264780	
4 December 2007	Yes Resources, Finance and Performance	Review of Suffolk County Council Commercial Activities	To determine how the county council's in-house facilities management services should be delivered in future.	Cllr Jane Storey	Cabinet	Schools, staff and trades unions. The schools will be consulted via The Schools Forum. The staff will be consulted via briefings. The Trades Unions via established consultation processes. Autumn Term 2007	Jo Avery 01473 264467	

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4 December 2007	Yes Public Protection	Fire and Rescue Service PFI Project – Final Report	To consider whether or not to proceed with the Fire and Rescue Service PFI Project	Cllr Jane Storey Cllr Joanna Spicer	Cabinet	The PFI Project has been subject to extensive consultation through the Integrated Risk Management Planning process.	Graham Dixon 01473 264381 Lee Howell 01473 265329 Chris Garlick 01473 264333	
4 December 2007	No Children, Schools and Young People's Services	Pupil Attainment Outcomes 2006/07	To receive and consider a report on attainment achieved by pupils in Suffolk schools in the academic year 2006/07.	Cllr Patricia O'Brien	N/A	N/A	Janet Wellings 01473 264567	
4 December 2007	Yes Roads and Transport	Traffic Regulation Orders from Rights of Way Committee of 1 st November 2007	To consider the recommendations from the Rights of Way Committee at its meetings on 1 st November 2007	Cllr Guy McGregor	Cabinet	Consultation as Rights of Way Report.	Alan Thorndyke 01473 264955	
4 December 2007	Yes Roads and Transport	Blyth Estuary Draft Flood Risk Management Strategy	To consider the issues with a view to a joint Local Authority consultation response	Cllr Guy McGregor Cllr Eddy Alcock	Cabinet	The County Council is a party to the Blyth Strategy Group along with Suffolk Coastal and Waveney District Councils and a wide range of stakeholders.	Jerry Hindle 01473 264786 Bryn Griffiths 01473 264780	

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4 December 2007	Yes Public Protection	Consumer Credit Act – Authorisations to allow Birmingham City Council to Act in Suffolk	Cabinet to consider delegation of the function of the enforcement of Part III of the Consumer Credit Act 1974 to be carried out in Suffolk by Birmingham City Council.	Cllr Joanna Spicer	Cabinet	N/A	Steve Greenfield 01473 264866	
15 January 2007	No Children, Schools and Young People's Services	Annual Performance Assessment of Children's Services 2007	To consider the Annual Performance Assessment of Children's Services published by OfStEd.	Cllr Patricia O'Brien	N/A	The APA draws on consultation with children and young people delivered through an on-line survey in schools. There is an expectation that the outcome, including the survey results, will be fed back to children and young people.	Lyn Baran 01473 264547	
15 January 2007	Yes Adult and Community Services	Annual Performance Assessment of Social Care Services for Adults 2006/07	To consider the Annual Performance Assessment of Adult Care Services and agree the action plan in response to areas for improvement identified by CSCI.	Cllr Graham Newman	Cabinet	N/A	Mel Cassedy 01473 264319	

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15 January 2008	Yes Adult and Community Services	Review of Older People's Residential Care in Suffolk	To consider a procurement process based on a completed business case as referred to in Paper CC06/31.	Cllr Graham Newman	Cabinet	Customers and their families, key stakeholders incl. PCTs, Independent Sector providers, SAVO, Suffolk Family Carers, Suffolk Pensioners Assn, Age Concern, District and Borough Councils, Unison, staff By letter and questionnaire and meetings; 12 weeks consultation commencing 23 rd July.	Ian Bell 01473 265892	
15 January 2008	Yes Children, School's and Young People's Services	"Care Matters" Policies and development for children and young people in care	To consider changes to the County Council's policies relating to children and young people looked after in light of the "Care Matters" White Paper and the Children's Act. The report will incorporate outcomes and recommendations of the PDP to promote the educational achievement of looked after children.	Cllr Patricia O'Brien	Cabinet	Looked after children, a cross section of Local Authority staff and a cross section of partners. Ongoing dialogue through casework or specific interview 1 st September to 30 th November. 2007	Gareth Williams-James 01473 260120	

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15 January 2008	Yes Children, Schools and Young People's Services	The Future of Cookley and Walpole CEVCP School	To consider the viability and future of Cookley and Walpole CEVCP School and, taking into consideration the feedback from the consultation, to make a decision about the future of school.	Cllr Patricia O'Brien	Cabinet	Consultation with parents, governors, school staff, trade unions, Church of England diocese, Suffolk Coastal and Waveney District Councils, Parish Council, pre-school and other interested parties. Commencing October 2007	Sally Simpkin 01502 405210	
15 January 2008	No Resources, Finance and Performance	Waveney Campus Project Progress Report	To consider continued work with partners to develop the Waveney Campus Project to procurement stage in light of other SCC programmes.	Cllr Jane Storey	Cabinet	Portfolio Holder/Assistant Director (Property) Ongoing	Chris Philips 01473 264128	
15 January 2008	No Roads and Transport	Traffic Management Act – Permits	To consider whether Suffolk should become a permit authority and, if so, whether this should be as part of a regional scheme or in its own right.	Cllr Guy McGregor	Cabinet	Stakeholders, utility companies, District and Borough Councils Meetings and correspondence. October 2008	David Capon 01473 265016	

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15 January 2008	Yes Public Protection	The County Council's Funding of Citizen's Advice Bureaux in Suffolk	To consider implementation of a new funding formula for the start of the new financial year.	Cllr Joanna Spicer	Cabinet	Consultation with District and Borough Councils, Local and National Citizen's Advice Bureaux.	Steve Greenfield 01473 264866	
5 February 2008	Yes Public Protection Scrutiny Committee	Suffolk Fire and Rescue Authority – Integrated Risk Management Planning	To consider the Fire and Rescue Service action plan for 2008/09 and the consultation process following a three month consultation period.	Cllr Joanna Spicer	Cabinet	All key stakeholders. Consultation booklet, roadshows and communications events October to December 2007	Richard Hewitt 01473 260542	
5 February 2008	No Roads and Transport	Setting Local Speed Limits – Results of Pilot Review	To consider i) outcomes of a pilot review; ii) the new speed limit road hierarchy and iii) extending the review and implementation of changes countywide.	Cllr Guy McGregor	Cabinet	Local communities, police, transport associations In writing/through meetings. 2008/2011 - as the review is rolled out.	David Chenery 01473 260428	

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5 February 2008	Yes Resources, Finance and Performance	2008/09 Resources Budget and Medium Term Plan	To consider recommendations to County Council on the Council's overall budget and medium term plan, together with the level of council tax for 08/09.	Cllr Jane Storey	Cabinet	Stakeholders, residents, trade unions, staff, councillors. Roadshows, Scrutiny Committees, Briefings, Locality Meetings Mid-October 2007 onwards	Geoff Dobson 01473 265351 Alex Hopkins 01473 264404	
5 February 2008	Yes Local Area Agreement (LAA) Independent Scrutiny Committee	Local Area Agreement 2	To consider the priorities contained in Local Area Agreement 2.	Cllr Jeremy Pembroke	Cabinet	Partners via Suffolk Strategic Partnership, Local Strategic Partnerships, Accountable Bodies Group and LAA Block Boards	Rachel Thompson 01473 264361	
5 February 2008	Yes Public Protection	Suffolk County Council Social Inclusion and Community Cohesion Strategy	To consider endorsement and adoption of the social inclusion and community cohesion strategy and the accompanying action plan that supports the strategy.	Cllr Joanna Spicer	Cabinet	County Council officers, and through Suffolk Speaks.	Shammi Jalota 01473 265161	

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4 March 2008	Yes Children, Schools and Young People's Services	Transforming Learning with Communities: Suffolk Vision Statement for Learning and Strategy for Building Schools for the Future	To consider a draft Strategy for Change for those schools in the first tranche of the Building Schools for the Future programme in Suffolk and for primary schools in preparation for the introduction of the primary capital programme.	Cllr Patricia O'Brien	Cabinet	Schools, a range of stakeholders Through conferences and distribution of a draft policy statement Commencing October 2007	Ian Brown 01473 260697	
4 March 2008	Yes Children, Schools and Young People's Services	Development of Provision for Special Educational Needs in Suffolk 2016: Options for Change	To consider ways in which the County Council's Children and Young People's Services will seek to expand on the vision statement developed with Special School headteachers and develop provision for special educational needs in the context of implementing the School Organisation Review and Building Schools for the Future.	Cllr Patricia O'Brien	Cabinet	Headteachers, governors, parents, children and young people, stakeholders. Through minuted meetings, newsletters etc Headteachers/governors - Autumn 2006 Other stakeholders - Spring 2008 when an agreed model of service delivery has been agreed.	Gary Nethercott 01473 264572	

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4 March 2008	Yes Children, Schools and Young People's Services	School Organisation Review – Proposals for School Organisation in Lowestoft and Haverhill	To consider any changes which might emerge from consideration of the options for the pattern of schools in Lowestoft and Haverhill, following formal public consultations in those areas.	Cllr Patricia O'Brien	Cabinet	Formal consultation with schools and their wider communities Public meetings, publication of materials Autumn 2007/Spring 2008	Ian Brown 01473 260697	
4 March 2008	Yes Environment, Waste Management and Economic Development	Suffolk Waste Transformation Programme – PFI Application and Proposed Terms	To consider the proposed funding route and commencement of the procurement process.	Cllr Eddy Alcock	Cabinet	Public, statutory environmental bodies, District and Parish Councils Ongoing.	Bryn Griffiths 01473 264780	
4 March 2008	No Resources, Finance and Performance	2007/07 Quarterly Budget Monitoring Report	To consider the quarterly budget monitoring report for quarter 3.	Cllr Jane Storey	Cabinet	N/A	Katherine Steel 01473 265664	
4 March 2008	Yes Roads and Transport	Traffic Regulation Orders from Rights of Way Committee of 14 January 2008	To consider the recommendations of the Rights of Way Committee at its meeting on 14 January	Cllr Guy McGregor	Cabinet	Consultation as Rights of Way Report	Alan Thorndyke 01473 264955 Mike Manning 01473 264946	