

**CABINET FORWARD PLAN**

**NOVEMBER 2007 TO FEBRUARY 2008**

**Purpose**

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

**Key Decisions**

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
  - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

**Threshold**

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny</u> <u>Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio</u> <u>Holder/s</u> <u>and</u> <u>Date/s for</u> <u>policy</u> <u>development</u> <u>or scrutiny</u>	<u>Decision</u> <u>maker</u> <u>[Cabinet,</u> <u>Council or</u> <u>delegated</u> <u>officer]</u>	<u>Consultations</u>  <u>[who, how and when?]</u>	<u>Representations</u> <u>may be made to</u>	<u>NOTES</u>
6 November 2007	Yes  Adult and Community Services	Charges for Non-Residential Care Services	To consider outcomes of consultation on revised charging policies.	Cllr Graham Newman	Cabinet	Service users, members of the public, stakeholders.  By letter, questionnaire, public meetings and via the website.  June to August 2007	Mel Cassedy 01473 264310 Aiden Dunn 01473 264570	
6 November 2007	Yes  Roads and Transport	Highways Services Procurement Project	To consider the delivery option for Highways services and to move to the procurement stage of the project	Cllr Guy McGregor	Cabinet	Potential private sector partners, other stakeholders, and staff  In writing, meetings and workshops  Autumn 2007	Andrew Guttridge 01473 264993	
6 November 2007	Yes  Health Scrutiny Committee	Public Health and Wellbeing Strategy	To consider the strategy for public health and wellbeing in Suffolk.	Cllr Joanna Spicer	Cabinet	SCC, Suffolk PCTs, Suffolk District and Borough Councils, education, voluntary and business sectors. Presentation of strategy at key meetings and distribution of the report for comment.  Autumn 2007.	Peter Bradley 01473 770118	

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6 November 2007	No  Resources, Finance and Performance  Children, Schools and Young People's Services	Corporate Assessment, Joint Area Review and Enhanced Youth Service Inspection	To consider the report and recommendations resulting from Suffolk's Corporate Assessment, Joint Area Review and Enhanced Youth Service Inspection.	Cllr Jane Storey  Cllr Patricia O'Brien	N/A	The JAR Report will be widely circulated to partners and partners will be involved in developing an appropriate and deliverable action plan during the Autumn 2007.	Sue Edwards 01473 264325 Lyn Baran 01473 652296	
6 November 2007	No  Adult and Community Services	Improving Prosperity and Quality of Life for All	To adopt the Cabinet's ambition and priorities for economic and cultural development in Suffolk	Cllr Lisa Chambers	N/A	LAA Accountable Bodies Group (Sept 2007)  Suffolk Cultural Network (Sept 2007)  LAA Block Boards (Autumn and Winter 2007)	Guenever Pachent 01473 264368 Fran Toomey 01473 264830 Richard Hunt 01473 264626	
6 November 2007	No  Environment, Waste and Economic Development	Draft Regional Economic Strategy Consultation – Proposed response from Suffolk County Council	To consider the council's response on the content of the draft Regional Economic Strategy consultation by the East of England Development Agency.	Cllr Lisa Chambers	Cabinet	N/A	Fran Toomey 01473 264830  Jai Raithatha 01473 264819	

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4 December 2007	No  Resources, Finance and Performance	Provisional Revenue Support Grant Settlement 2008/09 – 2010/11	The report will inform the Cabinet of the Council's provisional grant settlement to support its budget planning for 2008-11	Cllr Jane Storey	N/A	N/A	Geoff Dobson 01473 265351	If notification not received in time this may be taken to the January meeting.
4 December 2007	No  Resources, Finance and Performance	2007/08 Quarterly Budget Monitoring Report	To consider the quarterly budget monitoring report for the second quarter.	Cllr Jane Storey	N/A	N/A	Katherine Steel 01473 265664	
4 December 2007	Yes  Resources, Finance and Performance	Property Performance Report 2007	To consider medium-term targets and to note the current performance of the property portfolio.	Cllr Jane Storey	Cabinet	Directorate Management Teams, Portfolio Holders through discussion with Strategic Property Managers  September/October 2007	Brian Prettyman 01473 264180	
4 December 2007	Yes  Environment, Waste Management and Economic Development	Minerals and Waste Development Framework 2006/07 Annual Monitoring Report (AMR)	To consider the contents of the AMR for formal publication and submission to GO-East	Cllr Eddy Alcock	Cabinet	None required as report is released for information and sent to GO-East	Adam Nicholls Minerals and Waste Policy Manager 01473 264803	

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4 December 2007	Yes  Environment, Waste Management and Economic Development	Addendum to Joint Municipal Waste Management Strategy and Supporting Memorandum of Understanding with Waste collection authorities	To consider an addendum to the existing Joint Municipal Waste Management Strategy which drives County Council commitment to improve waste minimisation, recycling and composting and the recovery of energy from residual waste. To consider a Memorandum of Understanding with Waste Collection Authorities.	Cllr Eddy Alcock	Cabinet	All stakeholders, public, industry, other authorities and Waste Collection Authorities.  Through stakeholder forums and a representative survey.  August to October 2007	Bryn Griffiths 01473 264780	
4 December 2007	Yes  Resources, Finance and Performance	Review of Suffolk County Council Commercial Activities	To determine how the county council's in-house facilities management services should be delivered in future.	Cllr Jane Storey	Cabinet	Schools, staff and trades unions.  The schools will be consulted via The Schools Forum. The staff will be consulted via briefings. The Trades Unions via established consultation processes.  Autumn Term 2007	Jo Avery 01473 264467	

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4 December 2007	No – Report requested by Cabinet.  Children, Schools and Young People's Services	Pupil Attainment Outcomes 2006/07	To receive and consider a report on attainment achieved by pupils in Suffolk schools in the academic year 2006/07.	Cllr Patricia O'Brien	N/A	N/A	Janet Wellings 01473 264567	
4 December 2007	Yes  Roads and Transport	Recommendations from Rights of Way Committee of 1 <sup>st</sup> November 2007	To consider the recommendations of the Rights of Way Committee at its meetings on 1 <sup>st</sup> November 2007	Cllr Guy McGregor	Cabinet	Consultation as Rights of Way Report.	Alan Thorndyke 01473 264955	
15 January 2008	Yes  Adult and Community Services	Review of Older People's Residential Care in Suffolk	To consider a procurement process based on a completed business case as referred to in Paper CC06/31.	Cllr Graham Newman	Cabinet	Customers and their families, key stakeholders incl. PCTs, Independent Sector providers, SAVO, Suffolk Family Carers, Suffolk Pensioners Assn, Age Concern, District and Borough Councils, Unison, staff  By letter and questionnaire and meetings;  12 weeks consultation commencing 23 <sup>rd</sup> July.	Ian Bell 01473 265892	

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15 January 2008	Yes  Children, School and Young People's Services	"Care Matters" Policies and development for children and young people in care	To consider changes to the County Council's policies relating to children and young people looked after in light of the "Care Maatters" White Paper and the Children's Act. The report will incorporate outcomes and recommendations of the PDP to promote the educational achievement of looked after children.	Cllr Patricia O'Brien	Cabinet	Looked after children, a cross section of Local Authority staff and a cross section of partners.  Ongoing dialogue through casework or specific interview  1 <sup>st</sup> September to 30 <sup>th</sup> November. 2007	Gareth Williams-James 01473 260120	
15 January 2008	No  Resources, Finance and Performance	Waveney Campus Project Progress Report	To consider continued work with partners to develop the Waveney Campus Project to procurement stage in light of other SCC programmes.	Cllr Jane Storey	Cabinet	Portfolio Holder/Assistant Director (Property)  Ongoing	Chris Philips 01473 264128	
15 January 2008	No  Roads and Transport	Traffic Management Act – Permits	To consider whether Suffolk should become a permit authority and, if so, whether this should be as part of a regional scheme or in its own right.	Cllr Guy McGregor	Cabinet	Stakeholders, utility companies, District and Borough Councils  Meetings and correspondence.  October 2008	David Capon 01473 265016	

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5 February 2008	Yes  Public Protection Scrutiny Committee	Suffolk Fire and Rescue Authority – Integrated Risk Management Planning	To consider the Fire and Rescue Service action plan for 2008/09 and the consultation process following a three month consultation period.	Cllr Joanna Spicer	Cabinet	All key stakeholders.  Consultation booklet, roadshows and communications events  October to December 2007	Richard Hewitt 01473 260542	
5 February 2008	No  Roads and Transport	Setting Local Speed Limits – Results of Pilot Review	To consider i) outcomes of a pilot review; ii) the new speed limit road hierarchy and iii) extending the review and implementation of changes countywide.	Cllr Guy McGregor	Cabinet	Local communities, police, transport associations  In writing/through meetings.  2008/2001 - as the review is rolled out.	David Chenery 01473 260428	
5 February 2008	Yes  Resources, Finance and performance	2008/09 Resources Budget and Medium Term Plan	To consider recommendations to County Council on the Council's overall budget and medium term plan, together with the level of council tax for 08/09.	Cllr Jane Storey	Cabinet/  County Council	Stakeholders, residents, trade unions, staff, councillors.  Roadshows, Scrutiny Committees, Briefings, Locality Meetings  Mid-October 2007 onwards	Geoff Dobson 01473 265351  Alex Hopkins 01473 264404	