

CABINET FORWARD PLAN

OCTOBER 2007 TO JANUARY 2008

Purpose

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

Key Decisions

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
 - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
9 October 2007	Yes Environment, Waste Management and Economic Development	Suffolk Minerals Specific Site Allocation Development Plan Document Preferred Options	Suffolk Minerals Specific Site Allocation Development Plan preferred options need to be formally consulted upon before the final submission is prepared.	Cllr Eddy Alcock	Cabinet	All stakeholders, public, industry, other authorities etc. Letter and website October/November 2007	Adam Nicholls 01473 264807	
9 October 2007	Yes Environment, Waste Management and Economic Development	Suffolk County Council's Role in Creating the Greenest County	To consider the targets and actions put forward by the Policy Development Panel.	Cllr Eddy Alcock	Cabinet	Service Directors within SCC Through reports August/September 2007	Jerry Hindle 01473 264786	
9 October 2007	Yes Environment, Waste Management and Economic Development	Suffolk Waste Transformation Programme	To consider potential funding and procurement options for the interim and long term solutions approved by Cabinet on 31 st October 2006, consultation feedback received so far and the process for procurement and evaluation.	Cllr Eddy Alcock	Cabinet	The reports sets out further consultation with Statutory Environment Bodies, District and Parish Council Commenced April 2006 and ongoing.	Bryn Griffiths 01473 264780	
9 October 2007	Yes Public Protection	Update on Street Prostitution Strategy	To consider funding requirements to support the action plan	Cllr Joanna Spicer	Cabinet	Consultation has taken place with partners and residents	Julia Stephens-Row 01473 265151	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
6 November 2007	Yes Adult and Community Services	Charges for Non-Residential Care Services	To consider outcomes of consultation on revised charging policies.	Cllr Graham Newman	Cabinet	Service users, members of the public, stakeholders. By letter, questionnaire, public meetings and via the website. June to August 2007	Mel Cassedy 01473 264310 Aiden Dunn 01473 264570	
6 November 2007	Yes Roads and Transport	Highways Services Procurement Project	To consider the delivery option for Highways services and to move to the procurement stage of the project	Cllr Guy McGregor	Cabinet	Potential private sector partners, other stakeholders, and staff In writing, meetings and workshops Autumn 2007	Andrew Guttridge 01473 264993	
6 November 2007	Yes Health Scrutiny Committee	Public Health and Wellbeing Strategy	To consider the strategy for public health and wellbeing in Suffolk.	Cllr Joanna Spicer	Cabinet	SCC, Suffolk PCTs, Suffolk District and Borough Councils, education, voluntary and business sectors. Presentation of strategy at key meetings and distribution of the report for comment. Autumn 2007.	Peter Bradley 01473 770118	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
6 November 2007	No Resources, Finance and Performance Children, Schools and Young People's Services	Corporate Assessment, Joint Area Review and Enhanced Youth Service Inspection	To consider the report and recommendations resulting from Suffolk's Corporate Assessment, Joint Area Review and Enhanced Youth Service Inspection.	Cllr Jane Storey Cllr Patricia O'Brien	N/A	The JAR Report will be widely circulated to partners and partners will be involved in developing an appropriate and deliverable action plan during the Autumn 2007.	Sue Edwards 01473 264325 Lyn Baran 01473 652296	
6 November 2007	No Adult and Community Services	Improving Prosperity and Quality of Life for All	To adopt the Cabinet's ambition and priorities for economic and cultural development in Suffolk	Cllr Lisa Chambers	N/A	LAA Accountable Bodies Group (Sept 2007) Suffolk Cultural Network (Sept 2007) LAA Block Boards (Autumn and Winter 2007)	Guenever Pachent 01473 264368 Fran Toomey 01473 264830 Richard Hunt 01473 264626	
4 December 2007	No Resources, Finance and Performance	Provisional Revenue Support Grant Settlement 2008/09 – 2010/11	The report will inform the Cabinet of the Council's provisional grant settlement to support its budget planning for 2008-11	Cllr Jane Storey	N/A	N/A	Geoff Dobson 01473 265351	If notification not received in time this may be taken to the January meeting.
4 December 2007	No Resources, Finance and Performance	2007/08 Quarterly Budget Monitoring Report	To consider the quarterly budget monitoring report for the second quarter.	Cllr Jane Storey	N/A	N/A	Katherine Steel 01473 265664	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
4 December 2007	Yes Resources, Finance and Performance	Property Performance Report 2007	To consider medium-term targets and to note the current performance of the property portfolio.	Cllr Jane Storey	Cabinet	Directorate Management Teams, Portfolio Holders through discussion with Strategic Property Managers September/October 2007	Brian Prettyman 01473 264180	
4 December 2007	Yes Environment, Waste Management and Economic Development	Minerals and Waste Development Framework 2006/07 Annual Monitoring Report (AMR)	To consider the contents of the AMR for formal publication and submission to GO-East	Cllr Eddy Alcock	Cabinet	None required as report is released for information and sent to GO-East	Adam Nicholls Minerals and Waste Policy Manager 01473 264803	
4 December 2007	Yes Environment, Waste Management and Economic Development	Approval of Addendum to Joint Municipal Waste Management Strategy and Supporting Memorandum of Understanding with Waste collection authorities	To consider an addendum to the existing Joint Municipal Waste Management Strategy which drives County Council commitment to improve waste minimisation, recycling and composting and the recovery of energy from residual waste. To consider a Memorandum of Understanding with Waste Collection Authorities.	Cllr Eddy Alcock	Cabinet	All stakeholders, public, industry, other authorities and Waste Collection Authorities. Through stakeholder forums and a representative survey. August to October 2007	Bryn Griffiths 01473 264780	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
4 December 2007	Yes Resources, Finance and Performance	Review of Suffolk County Council Commercial Activities	To determine how the county council's in-house facilities management services should be delivered in future.	Cllr Jane Storey	Cabinet	Schools, staff and trades unions. The schools will be consulted via The Schools Forum. The staff will be consulted via briefings. The Trades Unions via established consultation processes. Autumn Term 2007	Jo Avery 01473 264467	
4 December 2007	No – Report requested by Cabinet. Children, Schools and Young People's Services	Pupil Attainment Outcomes 2006/07	To receive and consider a report on attainment achieved by pupils in Suffolk schools in the academic year 2006/07.	Cllr Patricia O'Brien	N/A	N/A	Janet Wellings 01473 264567	
4 December 2007	Yes Roads and Transport	Recommendations from Rights of Way Committee of 1 st November 2007	To consider the recommendations of the Rights of Way Committee at its meetings on 1 st November 2007	Cllr Guy McGregor	Cabinet	Consultation as Rights of Way Report.	Alan Thorndyke 01473 264955	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
15 January 2008	Yes Adult and Community Services	Review of Older People's Residential Care in Suffolk	To consider a procurement process based on a completed business case as referred to in Paper CC06/31.	Cllr Graham Newman	Cabinet	Customers and their families, key stakeholders incl. PCTs, Independent Sector providers, SAVO, Suffolk Family Carers, Suffolk Pensioners Assn, Age Concern, District and Borough Councils, Unison, staff By letter and questionnaire and meetings; 12 weeks consultation commencing 23 rd July.	Ian Bell 01473 265892	
15 January 2008	Yes Children, School and Young People's Services	"Care Matters" Policies and development for children and young people in care	To consider changes to the County Council's policies relating to children and young people looked after in light of the "Care Matters" White Paper and the Children's Act. The report will incorporate outcomes and recommendations of the PDP to promote the educational achievement of looked after children.	Cllr Patricia O'Brien	Cabinet	Looked after children, a cross section of Local Authority staff and a cross section of partners. Ongoing dialogue through casework or specific interview 1 st September to 30 th November. 2007	Gareth Williams-James 01473 260120	