

**CABINET FORWARD PLAN**

**JUNE 2007 TO SEPTEMBER 2007**

**Purpose**

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

**Key Decisions**

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
  - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

**Threshold**

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u>  Yes/No  <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
29 May 2007	Yes  Resources, Finance and Performance	Review of SCC Commercial Activities: Outline Business Case	To consider the approach for future delivery of “soft services”.	Cllr Jane Storey	Cabinet	Schools, Trades Unions, service providers, representatives of food suppliers and other stakeholders.  Meetings  January to April 2007	Joanne Avery 01473 263000	
29 May 2007	Yes  Public Protection	Development of a Community Warden Scheme across Suffolk	To consider the development of the Community Warden Scheme.	Cllr Joanna Spicer	Cabinet	Individual Directorate teams, partner local authorities,  Attendance at management and team meetings.  Ongoing	Alan Keely 01473 265157	
29 May 2007	Yes  Public Protection	Fire and Rescue Service – Private Finance Initiative Serviced Accommodation Project	To authorise progression of the project to financial close and contract signature	Cllr Joanna Spicer	Cabinet	Suffolk community  Public meetings, planning application, locality meetings, planning meetings.	Andy Severy 01473 264477 Paul Collins 01473 260506	Moved from April in view of need to resubmit planning application.

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26 June 2007	Yes  Roads and Transport	Use of On Street Parking Account 2007/08	To consider allocation of parking fund to a wide range of projects, developed from a wide range of bids.	Cllr Guy McGregor	Cabinet	District and Borough Councils, Councillors,  In writing  Late 2006/early 2007	Mike Manning 01473 264946 Alan Thorndyke 01473 264955	
26 June 2007	Yes  Public Protection	Regional Fire Control Centre – Local Authority Company	To consider the Regional Fire Control Centre Local Authority Company constitution.	Cllr Joanna Spicer	Cabinet	Councillors, Trades Unions  Via the Fire and Rescue Service internal consultation mechanism  Ongoing. More detailed consultation planned.	Mark Sanderson 01473 260540	
26 June 2007	Yes  Public Protection	Business Continuity of SCC Service Priorities in the Event of an Emergency	To consider core strategies and resource implications for the Council's Business Continuity Plan to ensure the continued availability of key council services during times of emergency.	Cllr Joanna Spicer	Cabinet	The Corporate Business Continuity Plan is a summary of more detailed continuity planning at Directorate level, with the Joint Emergency Planning Unit in consultation with Zurich Municipal.	Andrew Osman 01473 265332	

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26 June 2007	Yes  Environment, Waste Management and Economic Development	Findings, Strategy and Action of the Post Office Policy Development Panel	To consider policy, support strategy and action plan which have been developed by the panel. This will aim to ensure Suffolk has a strong and suitable post office network which meets the needs of local communities now and in the future.	Cllr Eddy Alcock	Cabinet	The Policy Development Panel is a cross party working group which has consulted with key stakeholders.  Questionnaire sent to all post offices.  February – June 2007	Fran Toomey 01473 264830	
26 June 2007	Yes  Resources, Finance and Performance	Suffolk Local Area Agreement Resource Plan 2007/08	To consider the spending plan for the Local Area Agreement.	Cllr Jeremy Pembroke	Cabinet	Partners to the LAA have been consulted through the Block Boards and Accountable Bodies Group.	Daryl Cockman 01473 265673	
26 June 2007	No  Resources, Finance and Performance	2006/07 Budget Monitoring Outturn Report	To consider the budget out-turn report for 2006/07	Cllr Jane Storey	N/A	N/A	Geoff Dobson 01473 265351	
26 June 2007	No  Roads and Transport	Transport Strategy and Ipswich Local Development Framework – Issues and options consultation East Bank Link Road	Whether to support the inclusion of the East Bank Link Road within the Ipswich local development framework covering the period up to 2021.	Cllr Guy McGregor	Cabinet	Portfolio Holder and local Councillors  In writing	Fran Toomey 01473 264821 Dave Watson 01473 264822	Moved from February

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24 July 2007	Yes  Public Protection	Protocol for Managing Unauthorised Gypsy and Traveller Encampments, Strategy and Action Plan	To consider the protocol for the managing of unauthorised encampments in Suffolk.  To consider the strategy and action plan for responding to gypsies, travellers and the settled communities in Suffolk	Cllr Joanna Spicer	Cabinet	Countywide gypsy and traveller steering group. Gypsies, travellers and settled communities. Directorates within SCC, key stakeholders.  Focus groups, and written consultation.  April/May 2007	Shammi Jalota 01473 265161	
24 July 2007	Yes  Roads and Transport	Recommendations of the Rights of Way Committee held on 7 <sup>th</sup> June 2007	To consider the recommendations of the Rights of Way Committee at its meeting on 7 <sup>th</sup> June	Cllr Guy McGregor	Cabinet	Consultation as Rights of Way Report	Alan Thorndyke 01473 264955	
4 September 2007	Yes  Resources, Finance and Performance	2007/08 Quarterly Budget Monitoring Report	To consider the quarterly budget monitoring report for the 1 <sup>st</sup> quarter of 2007/08.	Cllr Jane Storey	Cabinet	N/A	Geoff Dobson 01473 265351	
4 September 2007	Yes  Roads and Transport	Suffolk Local Access Forum - Annual Report	To consider the Suffolk Local Access Forum Annual Report and the Council's response to any actions and recommendations of the Forum.	Cllr Guy McGregor	Cabinet	N/A	Jerry Hindle 01473 264786  Peter Tilley 01473 264752	

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4 September 2007	Yes	Suffolk Strategic Partnership Community Strategy 2008-2028	To consider the final SSP Community Strategy for 2008-2028	Cllr Jeremy Pembroke	Cabinet	Suffolk Strategic Partnership consultation	Rachel Thompson 01473 264361	