

**CABINET FORWARD PLAN**

**January 2007 to May 2007 [Including key decisions]**

**Purpose**

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

**Key Decisions**

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

8 (1) In these regulations a “key decision” means an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

**Threshold**

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u>  Yes/No  <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
16 January 2007	Yes  Resources, Finance and Performance	Local Government White Paper	Identification of opportunities for improving local governance and local services contained in the White Paper.	Cllr Jeremy Pembroke	County Council	Partner organisations and key stakeholders.	Alex Hopkins 01473 265301	
16 January 2007	Yes  Children, Schools and Young People's Services	Recommendations from the School Organisation Review Policy Development Panel	Overview of consultation regarding developing an educational system fit for the 21 <sup>st</sup> century and recommendations for the Policy Development Panel	Cllr Patricia O'Brien	Cabinet	All key stakeholders  Full range of consultation processes  Ongoing.	Rosalind Turner/Gary Nethercott 01473 265353/ 01473 264572	
16 January 2007	Yes  Children, Schools and Young People's Services	Transforming Learning with Communities: The Building Schools for the Future Programme in Suffolk	Establish Project Governance arrangements for the BSF Programme in Suffolk, and commit to funding being made available for the Programme to enable Project Team to be set up; approve consultations to be undertaken with schools and stakeholders for the first wave in Suffolk of the BSF programme.	Cllr Patricia O'Brien	Cabinet	Stakeholders, including schools, governing bodies, parents, within the area of the first wave of BSF in Suffolk.  Through consultation literature, meetings of stakeholder groups.  During the calendar year 2008.	Ian Brown 01473 260697	

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16 January 2007	Yes  Roads and Transport	Extension of Existing Contracts for Specialist Consultancy Services and Bridges and Highway Structures Maintenance and Improvements	To set out a preferred model for the future delivery of the service to allow the procurement phase to commence.	Cllr Jane Storey  Cllr Guy McGregor	Cabinet	All stakeholders and the market.  By various means- Ongoing	Peter Turner 01473 264993	Deferred from 28 November 2006
16 January 2007	Yes  Adult and Community Services	Review of Older People's Local Authority Day Services in Suffolk	To consider consultation outcomes of proposals for day care services.	Cllr Graham Newman	Cabinet	The report will summarise outcomes of the consultation.	Peter Tempest 01473 265238	Deferred from 28 November 2006
16 January 2007	Yes  Environment, Waste Management and Economic Development	The Award of Contracts to Support the Interim Waste Solution prior to the	To consider the results and recommendation following a tender exercise undertaken to secure some residual waste treatment capacity from a private contractor.	Cllr Eddy Alcock	Cabinet	Waste Collection Authorities who may be affected.  Through the Members/Directors Group.	Bryn Griffiths 01473 264780 Karen Strandoo 01473 264791	
6 February 2007	Yes  Budget Scrutiny as part of November Scrutiny Meetings	2007/08 Resources Budget and Medium Term Plan	Recommend the Council's overall budget and level of council tax to County Council for approval.	Cllr Jane Storey	Cabinet	Stakeholders, public, Trade Unions, Staff and Councillors  Roadshows/Scrutiny Committees/Presentations etc.	Geoff Dobson 01473 265351  Alex Hopkins 01473 264404	

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6 February 2007	Yes  Roads and Transport	Road Safety Partnership, Setting Local Speed Limits and Safety Camera Partnership	To consider new policy for setting local speed limits, revised financial arrangements and extending the life of the Safety Camera Partnership and appointment of Councillor to Road Safety Partnership Board.	Cllr Guy McGregor	Cabinet	Councillors, Police, Highways Agency, Fire and Rescue Service.  In preparation of report.	Mike Manning 01473 264946 David Chenery 01473 260428	
6 February 2007	Yes  Scrutiny Management Board	Suffolk 2012 Olympic and Paralympics Games Business Plan	To consider a draft business plan for the Suffolk 2012 partnership including key strategic objectives, interventions and funding sources	Cllr Jeremy Pembroke	Cabinet	2012 Steering Group partners and other organisations with a registered interest across public, voluntary and private sectors  Through receiving a draft business plan and through the 2012 conference.	Richard Hunt 01473 264626	
6 February 2007	Yes  Environment, Waste Management and Economic Development	Suffolk – Creating the Greenest County and Suffolk County Council's Environmental Targets and Policy	To consider new targets for environmental matters, to consider a corporate energy and water policy and delivery plan and to consider development of a Greenest County initiative	Cllr Eddy Alcock	Cabinet	SCC and stakeholders  Personal consultation.	Emma Wilkins 01473 264810  Iain Dunnett 01473 264829	

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6 February 2007	No  N/A	Pre-Cabinet Scrutiny of Budget Proposals 2007/08	Part of the budget decision-making process in that, in making recommendations for the 2007-08 budget the Cabinet will be asked to take into account the views of the scrutiny committees which considered the budget proposals for each service	Cllr Jane Storey	Cabinet	N/A	Eric Whitfield 01473 264209	
22 February 2007	Yes  Budget Scrutiny as part of November Scrutiny Meetings.	2007/08 Resources Budget and Medium Term Plan	To set the Council's overall budget and level of council tax.	Cllr Jane Storey	Council	Not applicable	Geoff Dobson 01473 265351  Alex Hopkins 01473 264404	
6 March 2007	Yes  Adult and Community Services  Children, Schools and Young People's Services	New Primary Care Trusts for Suffolk – Working Arrangements with the County Council	To approved revised operational arrangements in the light of the creation of new PCTs for Suffolk.	Cllr Graham Newman  Cllr Patricia O'Brien	Cabinet	PCTs, Customers, Carers, Independent Sector providers  Letters  October/November 2006	Mike More 01473 264002	Deferred from 19 December 2006 to take account of further developments in joint working.

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6 March 2007	Yes  Environment, Waste Management and Economic Development	Response to Consultation on Government Proposals for changes to the draft East of England Plan	To respond to the Secretary of State's proposed changes to the East of England Plan	Cllr Eddy Alcock	Cabinet	Directorates within Suffolk County Council  Meetings and Correspondence  During December 2006	John Pitchford 01473 264804	Deferred from 6 <sup>th</sup> February 2007 due to anticipated delay in announcement.
6 March 2007	No  Children, Schools and Young People's Services	Annual Report of the Suffolk Safeguarding Children Board	Statutory requirement. The report will provide information on the performance of services in Suffolk to safeguard children and young people.	Cllr Patricia O'Brien	(Cabinet)  No decision required.	Suffolk Safeguarding Children Board and partner agencies.  Board Meetings  During December 2006 and January 2007	Cliff James 01473 264731	
6 March 2007	Not Applicable.  Resources, Finance and Performance	2006/07 Budget Monitoring	This paper will outline the key areas resulting from monitoring of the County Council's budgets.	Cllr Jane Storey	No decision being made. Cabinet asked to note position.	Not applicable.	Katherine Steel 01473 265664	
22 March 2007	Yes  Children, Schools and Young People's Services	Recommendations from the School Organisation Review PDP	Overview of consultation regarding developing an educational system fit for 21 <sup>st</sup> century and recommendations from the Policy Development Panel.	Cllr Patricia O'Brien	County Council	All relevant stakeholders  Full range of consultation processes	Rosalind Turner 01473 265353 Gary Nethercott 01473 264572	

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22 March 2007	Yes  Constitution Working Party	Amendments to County Council Constitution: Procurement Strategy and Regulations	To consider changes to the Procurement Strategy and Regulations within the Council's Constitution.	Cllr Jane Storey	County Council	Procurement staff and senior managers within the County Council  Meetings	Dr Tristram Hardman 01473 260450	
3 April 2007	Yes  Children, Schools and Young People's Services	Revised Arrangements for Admission to Schools in Suffolk	A new Draft Code of Practice on Admissions has been issued for the Department for Education and Skills which, if given approval, will come into force in February 2007. The existing arrangements for admissions to schools in Suffolk will need to be revised in light of the new Code.	Cllr Patricia O'Brien	Cabinet	Schools, Local Authorities, Dioceses, Admissions Forum  By written documentation, including a report to Governing Bodies of Suffolk Schools.	Ian Brown 01473 260697	
3 April 2007	Yes  Children, Schools and Young People Services	School Term Dates 2008-09	To consider the school term and holiday dates for 2008-09	Cllr Patricia O'Brien	Cabinet	Local authorities in the Eastern Region, schools, diocesan authorities, professional associations.  In writing  December 2006 to February 2007	Peter Knight 01473 264554	

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3 April 2007	Yes  Environment, Waste Management and Economic Development	Minerals Core Strategy Preferred Options Development Plan Document	To consider content of Minerals Core Strategy Preferred Options paper for public consultation. Policy framework to consider applications against.	Cllr Eddy Alcock	Cabinet	All stakeholders  Letters public meetings  After 3.4.07 for six weeks.	Adam Nicholls 01473 264807  Viv Codd 01473 264764	
3 April 2007	Yes  Roads and Transport	Road Hierarchy System	To consider the introduction of a road hierarchy system in Suffolk to allow the development of route management and speed management strategies.	Cllr Guy McGregor	Cabinet	All Councillors, Police, Fire and Rescue Service  In writing  Before Committee.	Rod Sore 01473 260404	
3 April 2007	Yes  Environment, Waste and Economic Development	Incentivising Kerbside Recycling and Composting Schemes	To consider recommendations on proposals to secure Waste Collection Authority performance and to incentivise further improvement.	Cllr Eddy Alcock	Cabinet	All District Councils  Through the Suffolk Waste Partnership  Ongoing	Bryn Griffiths 01473 264780	



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3 April 2007	Yes  Resources, Finance and Performance	Work Environment Programme – Bury Public Service Village	To consider whether the County Council, in partnership with St Edmundsbury Borough Council should enter a contractual arrangement to procure the construction of proposed public service village building on Western Way, Bury St Edmunds.	Cllr Jane Storey	Cabinet	Staff, service managers, St Edmundsbury Borough Council, Strategic Finance, Communications  Meetings and presentations, workstreams and PSV Board meetings  Period to 3.4.07	Brian Williams 01473 264181 Brian Prettyman 01473 264101	
3 April 2007	Yes  Adult and Community Services	Charges for Non-Residential Care Services – Review of Policy	To consider proposals to review the charging policies for adult and community services.	Cllr Graham Newman	Cabinet	Customers, carers, voluntary sector  Letters and meetings  December 2006 to March 2007	Aiden Dunn 01473 264570 Mel Cassedy 01473 264319	
3 April 2007	Yes  Public Protection	Fire and Rescue Service – Private Finance Initiative Serviced Accommodation Project	To authorise progression of the project to financial close and contract signature	Cllr Joanna Spicer	Cabinet	Suffolk community  Public meetings, planning application, locality meetings, planning meetings.	Andy Severy 01473 264477 Paul Collins 01473 260506	

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3 April 2007	No	External Auditor's Annual Report on the County Council's Direction of Travel	Cabinet to note the External Auditor's report on the Council's Direction of Travel and Improvement Rating	Cllr Jane Storey	Cabinet  No decision required	N/A	Sue Edwards 01473 265423	
10 May 2007	Yes  Roads and Transport	Recommendations from Rights of Way Committee of 16 <sup>th</sup> March 2007	To consider the recommendations of the Rights of Way Committee at its meeting on 16 <sup>th</sup> March 2007	Cllr Guy McGregor	Cabinet	Consultation as Rights of Way Report.	Alan Thorndyke 01473 264955	
10 May 2007	Yes  Resources, Finance and Performance	Corporate Property Strategy 2007-10	To consider a new property strategy covering the 2007/08 to 2009/10 period and looking to the longer term.	Cllr Jane Storey	Cabinet	Directorate Managements Teams, senior service managers  Through Strategic Property Managers  January to mid April	Andy Wooden 01473 264163	
10 May 2007	Yes  Roads and Transport	Use of On Street Parking Account 2007/08	To consider allocation of parking fund to a wide range of projects, developed from a wide range of bids.	Cllr Guy McGregor	Cabinet	District and Borough Councils, Councillors,  In writing  Late 2006/early 2007	Mike Manning 01473 264946 Alan Thorndyke 01473 264955	

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29 May 2007	Yes  Public Protection	Regional Fire Control Centre – Local Authority Company	To consider the Regional Fire Control Centre Local Authority Company constitution.	Cllr Joanna Spicer	Cabinet	Councillors, Trades Unions  Via the Fire and Rescue Service internal consultation mechanism  Ongoing. More detailed consultation planned.	Mark Sanderson 01473 260540	
29 May 2007	Yes  Resources, Finance and Performance	Review of SCC Commercial Activities: Outline Business Case	To consider the approach for future delivery of “soft services”.	Cllr Jane Storey	Cabinet	Schools, Trades Unions, service providers, representatives of food suppliers and other stakeholders.  Meetings  January to April 2007	Joanne Avery 01473 263000	
29 May 2007	No  Roads and Transport	Ipswich Local Development Framework – Issues and options consultation East Bank Link Road	Whether to support the inclusion of the East Bank Link Road within the Ipswich local development framework covering the period up to 2021.	Cllr Guy McGregor	Cabinet	Portfolio Holder and local Councillors  In writing	Fran Toomey 01473 264821 Dave Watson 01473 264822	Moved from February