

CABINET FORWARD PLAN

December 2006 to April 2007 [Including key decisions]

Purpose

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

Key Decisions

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
 - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny</u> <u>Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio</u> <u>Holder/s</u> <u>and</u> <u>Date/s for</u> <u>policy</u> <u>development</u> <u>or scrutiny</u>	<u>Decision</u> <u>maker</u> <u>[Cabinet,</u> <u>Council or</u> <u>delegated</u> <u>officer]</u>	<u>Consultations</u> <u>[who, how and when?]</u>	<u>Representations</u> <u>may be made to</u>	<u>NOTES</u>
19 December	Yes Resources, Finance and Performance	Local Government White Paper	Identification of opportunities for improving local governance and local services contained in the White Paper. To consider policy recommendations from the Localities PDP.	Cllr Jeremy Pembroke and Cllr Sue Sida- Lockett	Cabinet	Partner organisations and key stakeholders.	Alex Hopkins 01473 265301	Brought forward from January 2007 to meet timescales
19 December	No Resources, Finance and Performance	Provisional 2007/08 Grant Settlement	Factual report on a settlement (if it is announced after 27 November)	Cllr Jane Storey	Cabinet No decision required.	Not applicable.	Geoff Dobson 01473 264347	
19 December	Yes Resources, Finance and Performance	Suffolk County Council Commercial Activities	To set out an options appraisal and recommended way forward.	Cllr Jane Storey	Cabinet	Schools, internal customers, service providers, Trade Unions. Questionnaires, publications of draft proposals for comment, meetings with representative groups. Once draft proposals are available – probably early in the 2006/07 school year.	Al Collier 01473 265088	

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny</u> <u>Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio</u> <u>Holder/s</u> <u>and</u> <u>Date/s for</u> <u>policy</u> <u>development</u> <u>or scrutiny</u>	<u>Decision</u> <u>maker</u> <u>[Cabinet,</u> <u>Council or</u> <u>delegated</u> <u>officer]</u>	<u>Consultations</u> <u>[who, how and when?]</u>	<u>Representations</u> <u>may be made to</u>	<u>NOTES</u>
19 December	Yes Resources, Finance and Performance	Property Strategy 2007/08 and 2009/10	Key property change programmes and corporate asset management plan for the next three years	Cllr Jane Storey	Cabinet	Property staff and other service staff involved in property change programmes	Maggie Peck/Andy Wooden 01473 264160/ 264163	
19 December	Yes Public Protection	Suffolk Fire and Rescue Authority – Integrated Risk Management Planning 2007/08	To scrutinise the Fire and Rescue Authority action plan items for 2007/08 and the consultation process.	Cllr Joanna Spicer	Cabinet	All key stakeholders	Richard Hewitt 01473 260542	
19 December	Yes Adult and Community Services	Record of Performance Assessment for Adult and Community Services	Report on the outcome of the 2006 annual Record of Performance Assessment of the County Council's care services for adults	Cllr Graham Newman	Cabinet	The finalised Record of Performance Assessment will be published on the Commission for Social Care Inspection's website on 30 November 2006. The County Council required to make the report available to the public, its partners and appointed auditor	Jim Bullion 01473 264445	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
19 December	Yes Children's, Schools and Young People's Services	Annual Performance Assessment of Services for Children and Young People	Reports on the outcome of the 2006 Annual Performance Assessment of the County Council's services for children and young people	Cllr Patricia O'Brien	Cabinet	The finalised Ofsted/CSCI report will be published on the Ofsted/CSCI websites on 1 st November. The County Council is required to make the report available to the public, its partners and appointed auditor.	Maurice Brenner 01473 264555	
19 December	No Children, Schools and Young People's Services	Outcomes of the Inspection of the County Council's Fostering Service	The paper sets out the findings of the Annual CSCI inspection of Fostering Services and the plan to meet the requirements and recommendations of the inspection report	Cllr Patricia O'Brien	(Cabinet) No decision required.	Staff and service users have been consulted as part of the inspection process	John Gregg 01473 264785	
19 December	Yes Roads and Transport	A1065 Brandon Study and A12 Four Village Study	To consider work undertaken to progress potential major transport schemes to resolve problems in Brandon and in the four A12 villages of Farnham, Stratford St Andrew, Marlesford and Little Glemham and the risk and opportunities in taking forward measures identified as a result of this study.	Cllr Guy McGregor	Cabinet	Local Councillors, stakeholders and the public Meetings with local Councillors and stakeholders. Public consultation/Leaflet	Peter Grimm 01473 264811	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
19 December	Yes Children, Schools and Young People's Services	Suffolk Protocol for Fixed Penalty Notices with regard to unauthorised absence from school	To adopt a protocol for the implementation of Fixed Penalty Notices in Suffolk.	Cllr Patricia O'Brien	Cabinet	Schools, Police, Legal Services and the DfES have been consulted and a revised protocol has been developed in the light of the consultation.	Adrian Orr 01473 264709	
16 January 2007	Yes Resources, Finance and Performance	Local Government White Paper	Identification of opportunities for improving local governance and local services contained in the White Paper.	Cllr Jeremy Pembroke	County Council	Partner organisations and key stakeholders.	Alex Hopkins 01473 265301	
16 January 2007	Yes Children, Schools and Young People's Services	Recommendations from the School Organisation Review Policy Development Panel	Overview of consultation regarding developing an educational system fit for the 21 st century and recommendations for the Policy Development Panel	Cllr Patricia O'Brien	Cabinet	All key stakeholders Full range of consultation processes Ongoing.	Rosalind Turner/Gary Nethercott 01473 265353/ 01473 264572	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
16 January 2007	Yes Children, Schools and Young People's Services	Building Schools for the future (BSF)	Establish Project Governance arrangements for the BSF Programme in Suffolk, and commit to funding being made available for the Programme to enable Project Team to be set up; approve consultations to be undertaken with schools and stakeholders for the first wave in Suffolk of the BSF programme.	Cllr Patricia O'Brien	Cabinet	Stakeholders, including schools, governing bodies, parents, within the area of the first wave of BSF in Suffolk. Through consultation literature, meetings of stakeholder groups. During the calendar year 2008.	Ian Brown 01473 260697	
16 January 2007	Yes Roads and Transport	Transport Services Procurement and Delivery	To set out a preferred model for the future delivery of the service to allow the procurement phase to commence.	Cllr Jane Storey Cllr Guy McGregor	Cabinet	All stakeholders and the market. By various means- Ongoing	Peter Turner 01473 264993	Deferred from 28 November 2006
16 January 2007	Yes Adult and Community Services	Review of Day Care Services for Older People	To consider consultation outcomes of proposals for day care services.	Cllr Graham Newman	Cabinet	The report will summarise outcomes of the consultation.	Peter Tempest 01473 265238	Deferred from 28 November 2006

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
16 January 2007	Yes Environment, Waste Management and Economic Development	Waste Procurement Programme	To consider the results and recommendation following a tender exercise undertaken “to secure some residual waste treatment capacity from a private contractor”.	Cllr Eddy Alcock	Cabinet	Waste Collection Authorities who may be affected. Through the Members/Directors Group.	Bryn Griffiths 01473 264780 Karen Strandoo 01473 264791	
6 February 2007	Yes Budget Scrutiny as part of November Scrutiny Meetings	2007/08 Resources Budget and Medium Term Plan	Recommend the Council’s overall budget and level of council tax to County Council for approval.	Cllr Jane Storey	Cabinet	Stakeholders, public, Trade Unions, Staff and Councillors Roadshows/Scrutiny Committees/Presentations etc.	Geoff Dobson 01473 265351 Alex Hopkins 01473 264404	
6 February 2007	Yes Roads and Transport	Road Safety Partnership, Setting Local Speed Limits and Safety Camera Partnership	To consider new policy for setting local speed limits, revised financial arrangements and extending the life of the Safety Camera Partnership and appointment of Councillor to Road Safety Partnership Board.	Cllr Guy McGregor	Cabinet	Councillors, Police, Highways Agency, Fire and Rescue Service. In preparation of report.	Mike Manning 01473 264946 David Chenery 01473 260428	
6 February 2007	Yes Public Protection	Fire and Rescue Service – Private Finance Initiative Serviced Accommodation Project	To authorise progression of the project to financial close and contract signature	Cllr Joanna Spicer	Cabinet	Suffolk community Public meetings, planning application, locality meetings, planning meetings.	Andy Severy 01473 264477 Paul Collins 01473 260506	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
6 February 2007	Yes Scrutiny Management Board	Suffolk 2012 Olympic and Paralympics Games Business Plan	To consider a draft business plan for the Suffolk 2012 partnership including key strategic objectives, interventions and funding sources	Cllr Jeremy Pembroke	Cabinet	2012 Steering Group partners and other organisations with a registered interest across public, voluntary and private sectors Through receiving a draft business plan and through the 2012 conference.	Richard Hunt 01473 264626	
6 February 2007	Yes Environment, Waste Management and Economic Development	Suffolk – creating the greenest County and Suffolk County Council's Environmental Targets and Policy	To consider new targets for environmental matters, to consider a corporate energy and water policy and delivery plan and to consider development of a Greenest County initiative	Cllr Eddy Alcock	Cabinet	SCC and stakeholders Personal consultation.	Emma Wilkins 01473 264810 Iain Dunnett 01473 264829	
6 February 2007	No Roads and Transport	Ipswich Local Development Framework – Issues and options consultation East Bank Link Road	Whether to support the inclusion of the East Bank Link Road within the Ipswich local development framework covering the period up to 2021.	Cllr Guy McGregor	Cabinet	Portfolio Holder and local Councillors In writing December 2006	Fran Toomey 01473 264821 Dave Watson 01473 264822	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
6 February 2007	No N/A	Pre-Cabinet Scrutiny of Budget Proposals 2007/08	Part of the budget decision-making process in that, in making recommendations for the 2007-08 budget the Cabinet will be asked to take into account the views of the scrutiny committees which considered the budget proposals for each service	Cllr Jane Storey	Cabinet	N/A	Eric Whitfield 01473 264209	
22 February 2007	Yes Budget Scrutiny as part of November Scrutiny Meetings.	2007/08 Resources Budget and Medium Term Plan	To set the Council's overall budget and level of council tax.	Cllr Jane Storey	Council	Not applicable	Geoff Dobson 01473 265351 Alex Hopkins 01473 264404	
6 March 2007	Yes Adult and Community Services Children, Schools and Young People's Services	New Primary Care Trusts for Suffolk – Working Arrangements with the County Council	To approved revised operational arrangements in the light of the creation of new PCTs for Suffolk.	Cllr Graham Newman Cllr Patricia O'Brien	Cabinet	PCTs, Customers, Carers, Independent Sector providers Letters October/November 2006	Mike More 01473 264002	Deferred from 19 December 2006 to take account of further developments in joint working.

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
6 March 2007	Yes Environment, Waste Management and Economic Development	Response to Consultation on Government Proposals for changes to the draft East of England Plan	To respond to the Secretary of State's proposed changes to the East of England Plan	Cllr Eddy Alcock	Cabinet	Directorates within Suffolk County Council Meetings and Correspondence During December 2006	John Pitchford 01473 264804	Deferred from 6 th February 2007 due to anticipated delay in announcement.
6 March 2007	No Children, Schools and Young People's Services	Annual Report of the Suffolk Safeguarding Children Board	Statutory requirement. The report will provide information on the performance of services in Suffolk to safeguard children and young people.	Cllr Patricia O'Brien	(Cabinet) No decision required.	Suffolk Safeguarding Children Board and partner agencies. Board Meetings During December 2006 and January 2007	Cliff James 01473 264731	
6 March 2007	Not Applicable. Resources, Finance and Performance	2006/07 Budget Monitoring	This paper will outline the key areas resulting from monitoring of the County Council's budgets.	Cllr Jane Storey	No decision being made. Cabinet being asked to note position.	Not applicable.	Katherine Steel 01473 265664	
6 March 2007	Yes Roads and Transport	Local Transport Plan Funding 2007-08	Distribution of Local Transport Plan Capital Funding	Cllr Guy McGregor	Cabinet	Portfolio Holder for Roads and Transport Written Briefing Early 2007	Fran Toomey 01473 264821 Dave Watson 01473 264822	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u> [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
22 March 2007	Yes Children, Schools and Young People's Services	Recommendations from the School Organisation Review PDP	Overview of consultation regarding developing an educational system fit for 21 st century and recommendations from the Policy Development Panel.	Cllr Patricia O'Brien	County Council	All relevant stakeholders Full range of consultation processes	Rosalind Turner 01473 265353 Gary Nethercott 01473 264572	
3 April 2007	Yes Children, Schools and Young People's Services	Revised Arrangements for Admission to Schools in Suffolk	A new Draft Code of Practice on Admissions has been issued for the Department for Education and Skills which, if given approval, will come into force in February 2007. The existing arrangements for admissions to schools in Suffolk will need to be revised in light of the new Code.	Cllr Patricia O'Brien	Cabinet	Schools, Local Authorities, Dioceses, Admissions Forum By written documentation, including a report to Governing Bodies of Suffolk Schools.	Ian Brown 01473 260697	
3 April 2007	Yes Environment, Waste Management and Economic Development	Minerals Core Strategy Preferred Options Development Plan Document	To consider content of Minerals Core Strategy Preferred Options paper for public consultation. Policy framework to consider applications against.	Cllr Eddy Alcock	Cabinet	All stakeholders Letters public meetings After 3.4.07 for six weeks.	Adam Nicholls 01473 264807 Viv Codd 01473 264764	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
3 April 2007	Yes Environment, Waste and Economic Development	Incentivising Kerbside Recycling and Composting Schemes	To consider recommendations on proposals to secure Waste Collection Authority performance and to incentivise further improvement.	Cllr Eddy Alcock	Cabinet	All District Councils Through the Suffolk Waste Partnership Ongoing	Bryn Griffiths 01473 264780	
3 April 2007	Yes Children, Schools and Young People Services	School Term Dates 2008-09	To consider the school term and holiday dates for 2008-09	Cllr Patricia O'Brien	Cabinet	Local authorities in the Eastern Region, schools, diocesan authorities, professional associations. In writing December 2006 to February 2007	Peter Knight 01473 264554	
3 April 2007	Yes Resources, Finance and Performance	Work Environment Programme – Bury Public Service Village	To consider whether the County Council, in partnership with St Edmundsbury Borough Council should enter a contractual arrangement to procure the construction of proposed public service village building on Western Way, Bury St Edmunds.	Cllr Jane Storey	Cabinet	Staff, service managers, St Edmundsbury Borough Council, Strategic Finance, Communications Meetings and presentations, workstreams and PSV Board meetings Period to 3.4.07	Brian Williams 01473 264181 Brian Prettyman 01473 264101	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
3 April 2007	Yes Adult and Community Services	Review of Charging Policies for Adult and Community Services	To consider proposals to review the charging policies for adult and community services.	Cllr Graham Newman	Cabinet	Customers, carers, voluntary sector Letters and meetings December 2006 to March 2007	Aiden Dunn 01473 264570 Mel Cassedy 01473 264319	