

CABINET FORWARD PLAN

August 2006 to December 2006 [Including key decisions]

Purpose

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

Key Decisions

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
 - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u> 1. Contact name 2. Tel. No.
August 2006 There will be no meetings of the Cabinet or Council in August							
5 September	Yes Adult Care and Community Services Children, Schools and Young People's Services Health	Sport and Health Policy Development Panel (PDP)	To set out a proposed Suffolk County Council strategy for sport and health, recommendations and costings around the key areas for improvement, and immediate priorities to consider.	Cllr Patricia O'Brien Cllr Graham Newman	Cabinet	PCTs/ Health promotion teams, physical education and School Sports Advisory Team/School Sports Partnership Managers, Extended Schools team, Headteacher representation (specialist sports colleges), district/ borough council Sports Development officers, County Sports Partnership, Sports England and Sports Governing Bodies. Participating in hearings, submitting evidence. Over the period of the PDP.	Richard Hunt 01473 262646

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u> 1. Contact name 2. Tel. No.
5 September	No Resources, Finance and Performance	Budget Monitoring 2006/07	Overall spending position compared to budget with particular focus on achievement of planned savings agreed in the 2006/07 budget.	Cllr Jane Storey	Cabinet	Not applicable	Katherine Steel 01473 265664
5 September	Yes Children, Schools and Young People	Implementation of successful Targeted Capital Fund Bids for Suffolk – Harbour Pupil Referral Unit (PRU), Lowestoft	To inform Cabinet on the results of the recent consultation process on the proposed relocation of Harbour PRU in Lowestoft. This is a follow-up to the report considered by Cabinet on 2 nd February.	Cllr Patricia O'Brien	Cabinet	County and District Councillors, school communities and general public. Informal and formal meetings and widely circulated printed information. March 2006.	Gary Nethercott 01473 264565
5 September	Yes Resources, Finance and Performance	Work Environment Programme – Waveney Campus	Update of project and confirmation sought to progress.	Cllr Jane Storey	Cabinet	Partners, councillors as appropriate. Draft paper via email and project meeting. Throughout the project term at milestones until and beyond completion.	Brian Prettyman 01473 264101

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u> 1. Contact name 2. Tel. No.
5 September	Yes Adult Care and Community Services	Cherryfields Home for Adults	To consider consultation outcomes of options for its future use and to agree preferred option.	Cllr Graham Newman	Cabinet	This report summaries the consultation outcomes.	Peter Tempest 01473 265238
5 September	Yes Adult Care and Community Services	Modernisation of Day Care Services for Adults	Agreement to consult on directly provided day care modernisation proposals.	Cllr Graham Newman	Cabinet	Staff, Customers, unions, carers and relatives, local councillors, district and borough councils and PCT's. Letters and Meetings. With effect 5 th September for 12 weeks.	Peter Tempest 01473 265238
5 September	No Resources, Finance and Procurement Scrutiny Committee	Cambridgeshire County Council Strategic Partnership for Construction Services: Property Division Proposed Joint Bid	To approve the proposed partnership arrangements and entering into contract with Cambridgeshire County Council.	Cllr Jane Storey	Cabinet	Suffolk County Council legal, financial and Human Resources Managers as part of the risk assessment, costs and benefits. Officer Meetings. Following the invitation to tender.	Brian Williams 01473 264180

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u> 1. Contact name 2. Tel. No.
10 October	Yes Roads and Transport	Suffolk Local Access Forum Annual Report	As a statutory adviser to the County Council on rights of way and access matters and as required by the Countryside and Rights of Way Act 2000, the Suffolk Local Access Forum has to submit an annual report and make recommendations to the council.	Cllr Guy McGregor	Cabinet	N/A	Peter Tilley 01473 264752
10 October	Yes Roads and Transport	Rights of Way Improvement Plan 2006-16	To review results of statutory consultation and approve final Rights of Way Improvement Plan 2006-16.	Cllr Guy McGregor	Cabinet	Public User Groups, Local Authorities, Government Offices and Non Government Offices. Website, libraries, local authority offices and by post. 3 month statutory consultation during June, July and August.	Peter Tilley 01473 264752
10 October	No Public Protection Scrutiny Committee	Under-age sales and the Trading Standards service	The paper will look at the background to the issue of under-age sales in Suffolk, compare activity levels of Suffolk with neighbouring Authorities, examine the extent to which work in this area delivers against corporate agendas and make recommendations for future strategies.	Cllr Joanna Spicer	Cabinet	External and internal stakeholders. By letter. August – September	Stephen Greenfield 01473 264866

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u> 1. Contact name 2. Tel. No.
31 October	Yes Environment, Waste and Economic Development	Suffolk Waste Procurement Programme (WPP) Strategic Outline Case	To consider issues arising from landfill and the Landfill Allowance Trading Scheme (LATS), the potential technology, funding and procurement options available, consultation/ feedback received on these options so far, and the proposed process of procurement and evaluation.	Cllr Eddy Alcock	Cabinet	Public, Statutory, Environmental Bodies (SEBs), District, Borough and Parish Councils. Consultation commenced in April 06 and is ongoing.	Bryn Griffiths 01473 264780
31 October	Yes Resources, Finance and Performance	Suffolk County Council Commercial Activities	To set out an options appraisal and recommended way forward.	Cllr Jane Storey	Cabinet	Schools, internal customers, service providers, Trade Unions. Questionnaires, publications of draft proposals for comment, meetings with representative groups. Once draft proposals are available – probably early in the 2006/07 school year.	Al Collier 01473 265088
31 October	Yes Roads and Transport	Rights of Way Recommendations	To consider recommendations made by Rights of Way Committee.	Cllr Guy McGregor	Cabinet	Police	Mike Manning 01473 264946 Alan Thorndyke 01473 264955

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u> 1. Contact name 2. Tel. No.
31 October	Yes Public Protection. Resources, Finance and Performance.	Suffolk Fire and Rescue Service – Private Finance Initiative (PFI) Accommodation Project.	To determine if the fire PFI project is suitable, feasible and acceptable to Cabinet. To ensure key aspects of the property portfolio are fit for purpose and adequate to deliver current and forecasted operational needs.	Cllr Joanna Spicer. Cllr Jane Storey	Cabinet	Suffolk community – specifically areas affected. Integrated Risk Management Plan and Public Meetings.	Andy Severy 01473 264477
31 October	Yes Resources, Finance and Performance	Work Environment Programme – Bury Public Service Village	Update of progress and proposal for procurement of main contractor.	Cllr Jane Storey	Cabinet	Staff and Councillors. Through programme structure. Ongoing.	Brian Prettyman 01473 264101
31 October	Yes Environment, Waste and Economic Development	Minerals Core Strategy Preferred Options Development Plan Document	To approve the content of the Minerals Core Strategy Preferred Options Development Plan Document, setting out the core policies for minerals development for Suffolk for public consultation.	Cllr Eddy Alcock	Cabinet	Directorates within Suffolk County Council	Adam Nicholls 01473 264807
28 November	Yes Roads and Transport	Transport Services Procurement and Delivery	To set out a preferred model for the future delivery of the service to allow the procurement phase to commence.	Cllr Jane Storey Cllr Guy McGregor	Cabinet	All stakeholders and the market. By various means Ongoing	Peter Turner 01473 264993

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u> 1. Contact name 2. Tel. No.
28 November	Yes Environment, Waste and Economic Development	County Council's Annual Monitoring Report to GoEast	To agree contents of 2005/06 Annual Monitoring Report and approve submission to GoEast.	Cllr Eddy Alcock	Cabinet	Key Stakeholders	Bryn Griffiths 01473 264780 Adam Nicholls 01473 264807
28 November	Yes Resources, Finance and Performance	Work Environment Programme – Ipswich Campus	A provisional business case setting out the identified options for a future area office for Ipswich with recommendations.	Cllr Jane Storey	Cabinet	Councillors, staff and local users. If the business case is approved, as part of the initial start up of the project to determine the detailed specification. To be agreed.	Brian Williams 01473 264180 Brian Prettyman 01473 264101
28 November	Not applicable. Resources, Finance and Performance	2006/07 Budget Monitoring	This paper will outline the key areas resulting from monitoring of the County Council's budgets.	Cllr Jane Storey	No decision being made. Cabinet being asked to note position.	Not applicable.	Katherine Steel 01473 265664
28 November	No Resources, Finance and Performance	Provisional 2007/08 Grant Settlement (For consultation)	Oral report (if the Grant Settlement is announced by 27 November)	Cllr Jane Storey	No decision being made. Cabinet may wish to respond to the consultation.	Not applicable.	Geoff Dobson 01473 264347

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u> 1. Contact name 2. Tel. No.
28 November	Yes Adult Care and Community Services	Modernisation of Day Care Services for Adults	Consultation outcomes on provided day care modernisation proposals.	Cllr Graham Newman	Cabinet	Staff, Customers, unions, carers and relatives, local councillors, district and borough councils and PCT's. Letters and Meetings. With effect 5 th September for 12 weeks.	Peter Tempest 01473 265238
28 November	Yes Adult Care and Community Services	Cherryfields Home for Adults	Consultation outcomes of options for its future use and to agree preferred option.	Cllr Graham Newman	Cabinet	This report summaries the consultation outcomes.	Peter Tempest 01473 265238
19 December	Yes Roads and Transport	A1065 Brandon Study	To consider work undertaken to progress a potential major transport scheme to resolve problems in Brandon and the risk and opportunities in taking forward measures identified as a result of this study.	Cllr Guy McGregor	Cabinet	Local Councillors, stakeholders and the public	Peter Grimm 01473 264811

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u> 1. Contact name 2. Tel. No.
19 December	Yes Roads and Transport	A12 Four Village Study	To consider work undertaken to progress a potential major transport scheme to resolve problems in the four A12 villages of Farnham, Stratford St Andrew, Marlesford and Little Glemham and the risk and opportunities in taking forward measures identified as a result of this study measures.	Cllr Guy McGregor	Cabinet	Local Councillors, stakeholders and the public. Meetings with local Councillors and stakeholders. Public consultation/Leaflet/Questionnaire/Newsletter to be circulated to the wider community. November 2006	Peter Grimm 01473 264811
19 December	Yes Roads and Transport	Recommendation of Rights of Way Committee of 3/11/06	Traffic Regulation Orders (TROs) relate to speed limits, weight restrictions and traffic management issues such as parking restrictions. Delays to the approval of the TROs would result in delays to the implementation of the capital programme for those schemes requiring TROs.	Cllr Guy McGregor	Cabinet	Police	Mike Manning 01473 264946
19 December	Yes Public Protection	Suffolk Fire and Rescue Authority – Integrated Risk Management Planning 2007/08	To scrutinise the Fire and Rescue Authority action plan items for 2007/08 and the consultation process.	Cllr Joanna Spicer	Cabinet	All key stakeholders	Richard Hewitt 01473 260542

<u>Meeting Date</u>	<u>Key decision?</u> <u>Yes/No</u> <u>Relevant Scrutiny</u> <u>Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s</u> <u>and</u> <u>Date/s for policy</u> <u>development or</u> <u>scrutiny</u>	<u>Decision maker</u> <u>[Cabinet, Council</u> <u>or delegated</u> <u>officer]</u>	<u>Consultations</u> <u>[who, how and when?]</u>	<u>Representations may</u> <u>be made to</u> <u>1. Contact name</u> <u>2. Tel. No.</u>
19 December	No Resources, Finance and Performance	Provisional 2007/08 Grant Settlement (For consultation)	Factual report on a settlement (if it is announced after 27 November)	Cllr Jane Storey	Cabinet	Not applicable.	Geoff Dobson 01473 264347