

**CABINET FORWARD PLAN**  
**DECEMBER 2009 to MARCH 2010**

**Purpose**

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

**Key Decisions**

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

8 (1) In these regulations a “key decision” means an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

**Threshold**

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u>  Yes/No  <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
8 December 2009	Yes  Resources, Finance and Performance	2009/10 Quarterly Budget Monitoring Report	To note the position and consider any relevant action	Cllr Jane Storey	Cabinet	N/A	Geoff Dobson – Head of Strategy Finance – 01473 265351	
8 December 2009	Yes  N/A	Minerals and Waste Development Framework Annual Monitoring Report 2008/09	To consider the Annual Monitoring report which will be submitted to Go-East by 31 December 2009	Cllr Guy McGregor	Cabinet	N/A	Graham Gunby – Minerals & Waste Policy Manager – 01473 264807	
8 December 2009	Yes  Public Protection	Fire Station Provision in East Ipswich	To consider the building of a new fire station in East Ipswich	Cllr Rae Leighton	Cabinet	Consultation will take place over a 6 week period, during September and October. Public and key stakeholders to be consulted.	Phil Embury – Area Manager Support Services – 01473 260505	
8 December 2009	Yes  Skills and Economic Development	Martlesham Innovation Centre	To consider the changes to the project and to confirm the basis of the County Council's contribution to the project.	Cllr Bruce Provan	Cabinet	Suffolk Coastal District Council; BT; East of England Development Agency, Haven Gateway Partnership - by direct meetings.	Lucy Robinson – Director Environment and Transport – 01473 264384	

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8 December 2009	Yes  Adult and Community Services	Developing the Suffolk Approach for Older People's Future Accommodation Needs	To consider commencement of a public consultation on the proposal to secure PFI (Private Finance Initiative) credits to build 3 new residential homes for older people, with consequent implications for existing care homes	Cllr Colin Noble	Cabinet	Residents, families, staff and stakeholders, face to face and written correspondence, from January 2010.	Peter Tempest – Service Director – 01473 265238 Ian Bell – Project Manager – 01473 265892 Ian Patterson – Project Team – 01473 265802	
8 December 2009	Yes  Public Protection	Suffolk County Council's Response to the Audit Commission Report: Rising to the Challenge	To consider Suffolk County Council's response to recommendations associated with improving efficiency in Fire and Rescue Services, set out in the Audit Commission Report.	Cllr Rae Leighton	Cabinet	N/A	Andy Fry – Corporate Director and Chief Fire Officer – 01473 265329	
12 January 2010	Yes  Children, Schools and Young People's Services	Whitehouse Infant and Junior Schools – The Future	To consider the representations received as a result of the statutory notice and make the decision regarding the future of Whitehouse Infant and Junior Schools	Cllr Graham Newman	Cabinet	Pupils, parents, guardians, Governors, local councillors and residents by booklet. Public consultation period 11 May – 26 June 2009	Ian Brown – Head of Schools Infrastructure – 01473 260697	

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12 January 2010	Yes  Public Protection	Update on Suffolk County Council's Contribution to Healthy Ambitions	To consider new recommendations for prioritisation and future funding of projects.	Cllr Rosemary Clarke	Cabinet	Suffolk County Council Service Offices	Dr Peter Bradley – Director of Public Health – 07535 976831	
12 January 2010	Yes  Children, Schools and Young People's Services	Review of 2009 Attainment Outcomes in Suffolk Schools	To note performance of pupils aged from 13 to 18 years in Suffolk Schools and pre-school settings.	Cllr Graham Newman	Cabinet	Children and Young People's Senior Management Team, Portfolio Holder.	Martin Clark – Head of School Improvement Services – 01473 583487	
12 January 2010	Yes  Children, Schools and Young People's Services	14-19 Reform Strategy and the Transfer of Responsibilities (16-18) from the Learning & Skills Council to the County Council	To consider the proposed programme for the transfer of staff and funding to the County Council and the commissioning framework thereafter.	Cllr Graham Newman	Cabinet	Children and Young People's Senior Management Team, 14-19 Executive; 14-19 Consortia Boards & Partnerships by meetings during the Autumn 2009 Term	Martin Slattery – 14-19 Strategy Manager – 01473 883008	

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12 January 2010	Yes  Resource Management and Transformation	Suffolk County Council – Annual Performance and Inspection 2008/2009	To consider actions arising from 2008/09 performance and inspection reports prior to submission to Inspectorates.	Cllr Jane Storey	Cabinet	N/A	Chris Bally – Head of Planning and Performance – 01473 264953	
2 February 2010	Yes  Resource Management and Transformation	Resources Budget 2010/11 and Medium Term Financial Plan	To agree the Council's budget and tax requirements for 2010/11.	Cllr Jane Storey	Cabinet	Stakeholders; public; SALC through meetings, oral and written presentations	Geoff Dobson – Head of Strategic Finance – 01473 265351	
2 February 2010	Yes  Children, Schools and Young People's Services	School Organisation Review (SOR) – Report on Public Consultation in the Sudbury and Great Cornard Areas, including comments on the Special Needs (SEN) Provision	Subject to the outcome of the public consultation, to publish statutory notices for changes to schools.	Cllr Graham Newman	Cabinet	Parents; governors; staff and pupils; Learning Skills Council; Diocesan authorities and other consultees as required by the Secretary of State, through newspapers and on-line consultation documents and public meetings.	Phil Whiffing – SOR Project Lead – 01473 264629	
2 February 2010	Yes  Children, Schools and Young People's Services	Building Schools for the Future: Outline Business Case (OBC)	To consider the Outline Business Case for submission to Partnerships for Schools.	Cllr Graham Newman	Cabinet	Public consultation between June and September 2009.	Lindsay Martin, BSF Programme Director – 01473 264579	

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2 February 2010	Yes  Environment, Waste and Economic Development	National Grid, New Overhead Line Bramford to Twinstead: Consultation Response	To consider the County Council's response to the broad route corridor and substation siting options.	Cllr Paul West	Cabinet	Other councils and stakeholders; parish councils and interest groups through discussions and possibly a special meeting for Parish Councils towards end of National Grid's consultation process.	Peter Holborn – Landscape and Biodiversity Team Leader – 01473 264778 John Pitchford – Spatial Planning & Partnership Manager – 01473 264804	
2 March 2010	Yes  Resource Management and Transformation	2009/10 Quarterly Budget Monitoring Report	To note the position and consider any relevant action.	Cllr Jane Storey	Cabinet	N/A	Geoff Dobson – Head of Strategy Finance – 01473 26 5351	
2 March 2010	Yes  Children, Schools and Young People's Services	Report on Consultation on possible changes to the pattern of admissions for children into the Reception Year at School	To consider the recommendations as a result of the consultation.	Cllr Graham Newman	Cabinet	N/A	Alison Manning – Head of Early Years & Childcare – 01473 264727	

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2 March 2010	Yes  Children, Schools and Young People's Services	Children and Young People's Asset Management Plan (Capital Programme) 2010-2013	To consider the Asset Management Plan Capital Programme of Works 2010/11 and to consider the longer term programme.	Cllr Graham Newman	Cabinet	Informal and formal meetings with officers, Councillors, Head Teachers, Governors between September 2009 and March 2010.	Maria Chapman – SEO Development – 01473 264644	
30 March 2010	Yes  Children, Schools and Young People's Services	Revised Arrangements for Admissions to Schools in Suffolk	To consider revisions to the admission arrangements for the school year 2010/11 and beyond.	Cllr Graham Newman	Cabinet	Schools during the Autumn Term 2009; The Suffolk Admissions Forum on 21 October 2009; School Governing Bodies in the Spring Term 2010	Ian Brown – Head of Infrastructure – 01473 260697	
30 March 2010	Yes  Roads and Transport	Agency Arrangements for the Delegation of Highways and Transport Functions	To consider future agency arrangements across Suffolk.	Cllr Guy McGregor	Cabinet	N/A	Andrew Guttridge – Strategic Commissioner – 01473 244993	Deferred from 12 <sup>th</sup> January 2010.