

ET Service Delivery - Detailed Report - Apr 10

DATE: 24/02/2010

SERVICE: Archaeology

Risk	Current Impact	Current Likelihood	Current Risk Rating	Underlying issues	Target Impact	Target Likelihood	Target Risk Rating	Risk Owner
ET A0001 - Threat Higher incidence of extreme weather events will damage archaeological and historic records. This will result impact on the councils ability to deliver services, corporate priorities and loss of reputation.	Moderate 3	Moderate 3	Medium 9	1) Increase in storm severity and extreme temperatures will cause damage to archaeological finds and records in storage. 2) An increase in coastal erosion and flooding may destroy important historic assets currently without record. 3) Extreme weather conditions will disrupt archaeological contracting leading to additional project costs. The above will also result in a permanent loss of information & enjoyment by current and future generations.	Insignificant 1	Moderate 3	Low 3	Jerry Hindle

Controls	Control Measure Details	Status	Control Owner
Protect current archaeological records in storage	1. Upgrade or relocate storage facilities to new specifications.	Proposed	Keith Wade
Reduce the likelihood of assets being lost before they are recorded	1. List affected assets at risk required with timetable & cost for recording / relocating. 2. Identify funds to implement recording / relocating strategy	Proposed	Keith Wade

ET Service Delivery - Detailed Report - Apr 10

DATE: 08/09/2009

SERVICE: Area Highways

Risk	Current Impact	Current Likelihood	Current Risk Rating	Underlying issues	Target Impact	Target Likelihood	Target Risk Rating	Risk Owner
ET CA0001 - Threat A failure in our systems management will lead to an inadequate highways emergency service. This will lead to personal injury, litigation, loss of highway and damage to reputation.	Moderate 3	Moderate 3	Medium 9	There are currently gaps in our systems from incident/fault reporting to remediation and completion and making highway 'good'.	Moderate 3	Unlikely 2	Medium 6	Jim Nunn

Controls	Control Measure Details	Status	Control Owner
Review of Emergency Systems	Looking towards 24 hour control centre.	In Progress	Peter Ingram

ET Service Delivery - Detailed Report - Apr 10

DATE: 08/09/2009

SERVICE: Area Highways

Risk	Current Impact	Current Likelihood	Current Risk Rating	Underlying issues	Target Impact	Target Likelihood	Target Risk Rating	Risk Owner
ET CA0002 - Threat Due to a lack of future funding, sections of the highway network will not be maintained to current standards. This will result in injury, litigation and damage to reputation.	Moderate 3	Likely 4	High 12	Cuts in funding can be expected up to 2018. Maintenance programmes will need new methods of assessment in order to best prioritise resources. Stakeholders will need careful management. New ways of managing - reacting at right time - to mitigate degraded highway/surfaces.	Moderate 3	Moderate 3	Medium 9	Peter Ingram

Controls	Control Measure Details	Status	Control Owner
Re-prioritizing work in with future budget allocation up-to-date survey information	Agreement from Service Office and Councillors needed.	In Progress	Peter Ingram
Programmes Revised	The proposed the capital surfacing programme has been reviewed in line with the Scrutiny Report Please see hyperlink in diary section and instructions were given to review programmes for the following: Please see diary section for email of instructions. Programmes have now be reviewed. changed and funding to scheme allocated. Awaiting final changes and scheme selection for Surface Dressing Schemes.	In Progress	Peter Ingram

ET Service Delivery - Detailed Report - Apr 10

DATE: 24/02/2010

SERVICE: Countryside & Environment

Risk	Current Impact	Current Likelihood	Current Risk Rating	Underlying issues	Target Impact	Target Likelihood	Target Risk Rating	Risk Owner
ET CE0002 - Threat Higher incidence of extreme weather events and associated change in rainfall patterns and average temperatures will threaten the biodiversity and habitats of Suffolk. This will impact on the councils ability to deliver its countryside service, corporate priorities alongside a loss of reputation.	Moderate 3	Moderate 3	Medium 9	Risk associated with service delivery associated with: 1. Hotter, drier summers will result in a change in agricultural cropping / water use in the AONB resulting in failure to meet the AONB objectives of protecting the landscape. 2. Hotter summers and milder winters will cause an increase in visitor numbers to the AONB, its sensitive sites and small villages located within its boundaries. This will result in damage to sensitive sites, traffic problems, failing conditions of sensitive sites and a drop in priority species. 3. Higher temperatures will result in increased visitor numbers at sites and parks causing damage to conservation areas and sensitive sites leading to a deterioration of biodiversity and habitat quality. 4. An increase in high winds will result in more damage to trees / woodlands resulting in possible injury to visitors and damage to infrastructure.	Minor 2	Moderate 3	Medium 6	Jerry Hindle

Controls	Control Measure Details	Status	Control Owner
Reduce the impact of changes in agricultural cropping /water use	1. Establish a project to model potential crops and water use with a range of climate scenarios. 2. One to one advice with farmers regarding adaptation	Proposed	Nick Collinson
Reduce the impact of increased visitors to the AONBs	1. Monitor visitor numbers 2. Use existing groups to gain better understanding of impacts of recreation & access. 3. Monitor the roll out of 'Coastal Access' 4. Work in partnership with NE to identify protected sites under threat.	Proposed	Nick Collinson
Reduce the impact of visitors on sensitive sites	1. Increased emphasis on activity management 2. Protection and creation of new conservation areas	Proposed	Nick Dickson

ET Service Delivery - Detailed Report - Apr 10

DATE: 24/02/2010

SERVICE: Passenger Transport

Risk	Current Impact	Current Likelihood	Current Risk Rating	Underlying issues	Target Impact	Target Likelihood	Target Risk Rating	Risk Owner
ET PT0002 - Threat Higher incidence of extreme weather events will impact on the councils ability to deliver its transport services resulting in a loss of reputation.	Moderate 3	Moderate 3	Medium 9	1. Extreme temperatures will cause high internal air temperatures on buses, causing risk to the health of vulnerable passengers, discomfort and a decrease in customer satisfaction and reduced passenger numbers. 2. An increase in tidal and flash flooding will result in more frequent disruption of bus routes due to road closures, causing passenger inconvenience, reduction in customer satisfaction and some school children not getting to / from school. 3. Milder winters will extend the bird nesting season with cutback restrictions subsequently causing bus routes to be diverted	Minor 2	Moderate 3	Medium 6	Sally Harper

Controls	Control Measure Details	Status	Control Owner
Improve the internal air temperatures of buses during the summer	1. Modernisation of bus fleet to include air conditioning as standard	Proposed	David Gibbs
Reduce the impact of extended bird nesting season	1. Liaise with Highways department to organise more intensive cut backs during the cut back window	Proposed	David Gibbs

ET Service Delivery - Detailed Report - Apr 10

DATE: 08/09/2009

SERVICE: Road Safety

Risk	Current Impact	Current Likelihood	Current Risk Rating	Underlying issues	Target Impact	Target Likelihood	Target Risk Rating	Risk Owner
ET RS0001 - Threat Failure to monitor, assess and take appropriate action regarding collisions occurring on the highway network will result in injury, litigation and damage to reputation.	Major 4	Likely 4	Very High 16	SCC has statutory duty to investigate collisions occurring on our highway network. NI.s to reduce Killed/Serious, child KSI and Slight injuries - casualty figures. Performance needs to be managed. Partnership with police and Road Death Investigation procedure. One off or unusual serious collisions involving multiple injuries can skew performance.	Moderate 3	Moderate 3	Medium 9	David Chenery

Controls	Control Measure Details	Status	Control Owner
Monthly and Annual reporting and analysis.	Reporting informs forward planning. In addition, quarterly report to Safer Suffolk Board. Adjust reduction measures in conjunction with partners such as Police and Fire & Rescue Service	Implemented	David Chenery
Reaction to unexpected trends during year.	More immediate reaction to issues and trends during the year e.g a growth of motorcycle casualties or an unpredicted number of vehicles leaving the road (which could be due to deteriorating road surfaces, missing road signs, drainage problems)	In Progress	David Chenery

ET Service Delivery - Detailed Report - Apr 10

DATE: 08/09/2009

SERVICE: Suffolk Highways Contracting

Risk	Current Impact	Current Likelihood	Current Risk Rating	Underlying issues	Target Impact	Target Likelihood	Target Risk Rating	Risk Owner
ET SHC0002 - Threat A lack of resource coupled with a severe winter will mean that Winter Service Plan will not be delivered. This will result in an unusable highway network impacting upon commerce and all SCC service delivery.	Major 4	Moderate 3	High 12	Last year there were prolonged spells of severe weather and inability to replenish salt stocks. This has prompted a review of salt storage facilities and management in Suffolk.	Moderate 3	Moderate 3	Medium 9	Graeme Lewin

Controls	Control Measure Details	Status	Control Owner
Winter Maintenance Plan	Pre-existing plan - reviewed annually.	Implemented	Peter Ingram
New Data Management System	Known as ICEMAN - Vaisala. This improved data management system will enable dynamic information flow - eg amount of salt distribution, accountability and audit trail. The system is in place and training is now underway with the intention to be fully operational by 1st December 2009	In Progress	Graeme Lewin

ET Service Delivery - Detailed Report - Apr 10

DATE: 13/10/2009

SERVICE: Suffolk Highways Contracting

Risk	Current Impact	Current Likelihood	Current Risk Rating	Underlying issues	Target Impact	Target Likelihood	Target Risk Rating	Risk Owner
<p>ET SHC0003 - Threat Injured Groundworks Contractor. Surface dressing works, Levingham, 17 July 2009</p> <p>-</p> <p>The risk that we may become implicated in the HSE investigation of the sub-contractor resulting in an improvement notice being served against SCC or even a prosecution.</p>	Major 4	Moderate 3	High 12	<p>We have already received improvement notices from the HSE in relation to a fall from height at a vehicle workshop, also for not using chainsaw jackets and not keeping suitable and sufficient maintenance records of vibrating equipment. We also risk being implicated in an HSE investigation against Suffolk Occupational Health.</p> <p>It is important that we can demonstrate that we have:</p> <ol style="list-style-type: none"> 1. Investigated and identified the underlying causes of the accident. 2. Taken action to prevent a similar accident on any of our sites. 3. Reviewed and/or carried out a risk assessment and method statement and that the roadmen are fully informed of the correct/updated procedures. 	Minor 2	Unlikely 2	Low 4	Graeme Lewin

Controls	Control Measure Details	Status	Control Owner
Review of procedures for carrying out this type of operation	The method of operation when using a lorry mounted chipping spreader needs to be reviewed before the beginning of the next surface dressing season	In Progress	Graeme Lewin

ET Service Delivery - Detailed Report - Apr 10

DATE: 26/11/2009

SERVICE: Suffolk Highways Contracting

Risk	Current Impact	Current Likelihood	Current Risk Rating	Underlying issues	Target Impact	Target Likelihood	Target Risk Rating	Risk Owner
ET SHC0004 - Threat Health & Safety awareness training within SHC requires updating especially to cover confined spaces.	Moderate 3	Moderate 3	Medium 9	Risk of injury to staff as a result of lack of understanding of H&S issues	Insignificant 1	Unlikely 2	Low 2	Graeme Lewin

Controls	Control Measure Details	Status	Control Owner
Carry H&S awareness training for all roadworkers	All roadworkers to have a one day Health and Safety Awareness session. This will then be set up as an ongoing programme on an annual basis.	Implemented	Graeme Lewin
health & Safety Training for managers and supervisors	SHC to register as a training provider for CSS courses. 5 day or 2 day training courses for all supervisors and managers in SHC	In Progress	Graeme Lewin