

**CABINET FORWARD PLAN**

**MAY 2010 TO AUGUST 2010**

**Purpose**

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

**Key Decisions**

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

8 (1) In these regulations a “key decision” means an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

**Threshold**

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u>  Yes/No  <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
25 May 2010	Yes  Children, Schools and Young People	School Organisation Review – Determination of Statutory Notices for Schools in Sudbury and Great Cornard	The Cabinet Meeting in February 2010, approved the publication of statutory notices for changes to schools in the Sudbury and Great Cornard area.  Following a period for public representation, final determination of proposals for changes to schools in the area is required.	Cllr Graham Newman	Cabinet	All parties specified by the Secretary of State, together with other Stakeholders identified locally; a consultation paper was sent to all parents, members of staff, governors and other stakeholders. Meetings were held in 21 schools. Consultation took place between 25 September 2009 and 18 December 2009. This was followed by a further six-week representation period in spring 2010.	Phil Whiffing – SOR Project Lead – 01473 264629	
25 May 2010	Yes  Children, Schools and Young People	Children's Social Care Services Annual Report	To consider the proposed plans and actions within the report and also to consider whether there are any other actions that are appropriate in maintaining service and further improving outcomes	Cllr Graham Newman	Cabinet	Staff and service users through feedback and formal consultations. Ongoing process.	John Gregg – Service Director Service Delivery – 01473 264785	

<u>Meeting Date</u>	<u>Key decision?</u>  Yes/No  <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
25 May 2010	Yes  Children, Schools and Young People's Services	School Term Dates 2011/12	To consider the school term and holiday dates for 2011/12 academic year	Cllr Graham Newman	Cabinet	Local Authorities in the Eastern Region; schools; Diocesan authorities; professional associations; School Staff Forum; Suffolk Governors Forum between November – January through meetings and letters to schools/Diocesan authorities	Iain Maxwell, Assistant Education Officer (Development) – 01473 264631	Deferred from 27 April 2010 Cabinet Meeting
25 May 2010	Yes  Adult and Community Services	Strengthening Communities through the Development of the Suffolk Circle	To consider the roll-out of the Suffolk Circle over the next three years.	Cllr Colin Noble	Cabinet	Key local voluntary and community Stakeholders, through individual meetings and forums. Focus groups and other consultation routes are being used in 3 pilot areas across Suffolk, consultation taking place March and April 2010.	Richard Hunt, Head of Culture, Sport and Communities – 01473 264626	The following business may be taken without the Public (including the Press) present
25 May 2010	Yes  Environment, Waste and Economic Development	Sizewell B Dry Fuel Store, Sizewell	To consider the application and make recommendations on any conditions which should be imposed on the planning permission	Cllr Guy McGregor	Cabinet	Local Councillors. The responsibility for the decision rests with The Department of Energy and Climate Change	David Palk, Development Manager – 01473 264771	

<u>Meeting Date</u>	<u>Key decision?</u>  Yes/No  <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations</u>  [who, how and when?]	<u>Representations may be made to</u>	<u>NOTES</u>
22 June 2010	Yes  Resources, Finance and Performance	2009/10 Outturn for Revenue and Capital Spending	To consider the use of the Council's reserves to support spending decisions, Treasury Management investment policy changes and updates to Financial Policy and Procedures	Cllr Jane Storey	Cabinet	Portfolio Holder for Resource Management and Transformation, orally and written briefing prior to Cabinet Agenda being despatched.	Geoff Dobson, Head of Strategic Finance, 01473 264347	
22 June 2010	Yes  Adult and Community Services	Creation of a New Business Unit for the Information Advice and Guidance Service	To consider whether the Information Advice and Guidance Service which is part of the Enterprise and Employment Division of Adult and Community Services is to become a traded service.	Cllr Bruce Proval	Cabinet	N/A	Sarah Sharlott, Head of Service – 01473 581701	
22 June 2010	Yes  Public Protection	Fire and Rescue Service Integrated Risk Management Plan and Service Plan 2010/2011	To consider the outcome from the Integrated Risk Management Planning Process and the Service Plan for 2010/2011.	Cllr Rae Leighton	Cabinet	During a 12 week period, the Suffolk community have been consulted by the provision of written plans, internet survey and road shows.	Eddie Meelan, Acting Assistant Chief Fire Officer – 01473 260508	
20 July 2010	Yes  Adult and Community Services	Adult Safeguarding Annual Report	To consider the Annual Report.	Cllr Colin Noble	Cabinet	Adult Safeguarding Board have been consulted and specific providers who offer services to vulnerable people.	Peter Tempest, ACS Service Director – 01473 265238; Dan Gaul, Head of Shelter and Safety – 01473 264253	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
20 July 2010	Yes Children, Schools and Young People's Services	Suffolk Safeguarding Children Board's Annual Report	To consider the Annual Report.	Cllr Graham Newman	Cabinet	N/A	Ali Spalding, Safeguarding Children Board Manager – 01473 264172	
20 July 2010	Yes Children, Schools and Young People's Services	Development of Holywells Academy: Public Consultation to close Holywells High School	To consider the results of a public consultation exercise to close Holywells High School with a view to it becoming an Academy and to consider publishing a statutory notice to that effect.	Cllr Graham Newman	Cabinet	The public have been consulted and will be consulted again as part of the statutory notice period	Lindsay Martin, BSF Programme Director – 01473 264579	
20 July 2010	Yes Adult and Community Services	Developing the Suffolk Approach for Older People's Accommodation Needs: the development of specialist care home provision on three sites, supported by capital through the Private Finance Initiative (PFI)	To consider the outcomes of the consultation on the proposals around the developments of new residential homes in Suffolk for older people	Cllr Colin Noble	Cabinet	Residents and families, staff and stakeholders in the Council's residential homes for older people. Through appropriate media including written material and face to face meetings.	Peter Tempest, Service Director for Independence and Wellbeing – 01473 265238; Ian Bell, Project Manager – 01473 265892; Ian Patterson, Project Team – 01473 265802	

<u>Meeting Date</u>	<u>Key decision?</u> Yes/No <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
20 July 2010	Yes  Roads and Transport	Approval of Traffic Regulation Orders from 8 June 2010 Rights of Way Committee	To consider the recommendations of the Rights of Way Committee at its meeting on 8 June 2010.	Cllr Guy McGregor	Cabinet	Consultation as Rights of Way Report	Alan Thorndyke, Highway Network Improvement Manager – 01473 264955	