

**CABINET FORWARD PLAN**  
**JUNE 2010 TO SEPTEMBER 2010**

**Purpose**

The purpose of this Forward Plan is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

**Key Decisions**

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

8 (1) In these regulations a “key decision” means an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

**Threshold**

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

<u>Meeting Date</u>	<u>Key decision?</u>  Yes/No  <u>Relevant Scrutiny Committee</u>	<u>Subject</u>	<u>Short description</u>	<u>Portfolio Holder/s and Date/s for policy development or scrutiny</u>	<u>Decision maker [Cabinet, Council or delegated officer]</u>	<u>Consultations [who, how and when?]</u>	<u>Representations may be made to</u>	<u>NOTES</u>
22 June 2010	Yes  Resources, Finance and Performance	2009/10 Outturn for Revenue and Capital Spending	To consider the use of the Council's reserves to support spending decisions, Treasury Management investment policy changes and updates to Financial Policy and Procedures	Cllr Jane Storey	Cabinet	Portfolio Holder for Resource Management and Transformation, orally and written briefing prior to Cabinet Agenda being despatched.	Geoff Dobson, Head of Strategic Finance, 01473 264347	
22 June 2010	Yes  Adult and Community Services	Creation of a New Business Unit for the Information Advice and Guidance Service	To consider whether the Information Advice and Guidance Service which is part of the Enterprise and Employment Division of Adult and Community Services is to become a traded service.	Cllr Bruce Proval	Cabinet	N/A	Sarah Sharlott, Head of Service – 01473 581701	

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22 June 2010	Yes  Public Protection	Fire and Rescue Service Integrated Risk Management Plan and Service Plan 2010/2011	To consider the outcome from the Integrated Risk Management Planning Process and the Service Plan for 2010/2011.	Cllr Rae Leighton	Cabinet	During a 12 week period, the Suffolk community have been consulted by the provision of written plans, internet survey and road shows.	Eddie Meelan, Acting Assistant Chief Fire Officer – 01473 260508	
22 June 2010	Yes  Resources, Finance & Performance	Schools and Corporate Wide Area Network Replacement	To consider the way forward of the requirement for the Network and its spend and an assessment of the associated risks	Cllr Jane Storey	Cabinet	N/A	Mark Adams-Wright, Assistant Director, Strategic ICT & Customer Services – 01473 265737	The following business may be taken without the public (including the press) present
20 July 2010	Yes  Adult and Community Services	Adult Safeguarding Annual Report	To consider the Annual Report.	Cllr Colin Noble	Cabinet	Adult Safeguarding Board have been consulted and specific providers who offer services to vulnerable people.	Peter Tempest, ACS Service Director – 01473 265238; Dan Gaul, Head of Shelter and Safety – 01473 264253	
20 July 2010	Yes  Children, Schools and Young People's Services	Suffolk Safeguarding Children Board's Annual Report	To consider the Annual Report.	Cllr Graham Newman	Cabinet	N/A	Ali Spalding, Safeguarding Children Board Manager – 01473 264172	

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20 July 2010	Yes  Children, Schools and Young People's Services	Development of Holywells Academy: Public Consultation to close Holywells High School	To consider the results of a public consultation exercise to close Holywells High School with a view to it becoming an Academy and to consider publishing a statutory notice to that effect.	Cllr Graham Newman	Cabinet	The public have been consulted and will be consulted again as part of the statutory notice period	Lindsay Martin, BSF Programme Director – 01473 264579	
20 July 2010	Yes  Adult and Community Services	Developing the Suffolk Approach for Older People's Accommodation Needs.	To consider the affordability of the consultation on the proposals around the developments of new residential homes in Suffolk for older people	Cllr Colin Noble	Cabinet	Residents and families, staff and stakeholders in the Council's residential homes for older people. Through appropriate media including written material and face to face meetings.	Peter Tempest, Service Director for Independence and Wellbeing – 01473 265238; Ian Bell, Project Manager – 01473 265892; Ian Patterson, Project Team – 01473 265802	
14 September 2010	Yes  Resources, Finance and Performance	2010/11 Quarterly Budget Monitoring Report	To note the position and consider any relevant action.	Cllr Jane Storey	Cabinet	Portfolio Holder for Resource Management and Transformation, by oral and written briefing, prior to agenda being despatched and regularly throughout the year.	Geoff Dobson, Head of Strategic Finance – 01473 264347	

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14 September 2010	Yes  Environment, Waste and Economic Development	Essex and South Suffolk Shoreline Management Plan	To consider the County Council's support for the Management Plan.	Cllr Guy McGregor	Cabinet	Ongoing consultation with all relevant officers and Portfolio Holder during the public consultation phase.	Jane Burch, Flood and Coastal Policy Manager – 01473 264782	
14 September 2010	Yes  Roads and Transport	Suffolk Local Access Forum (SLAF) Annual Report	To consider SLAF's report and recommendations.	Cllr Guy McGregor	Cabinet	N/A	Andrew Woodin, Countryside Access Leader – 01473 264753 / David Palk, Countryside Development Manager – 01473 264752	
14 September 2010	Yes  Environment, Waste and Economic Development	The Transformation of Suffolk's Waste Disposal Services: Award of Private Finance Initiative Contract	To consider the affordability and to consider the final business case and to consider awarding the PFI Contract.	Cllr Lisa Chambers	Cabinet	All stakeholders will have the opportunity of consultation as part of the statutory consultations which need to be completed as part of the planning process.	Bryn Griffiths, Strategic Commissioner for Sustainable Environment – 01473 264780	