

**POLICE AND CRIME COMMISSIONER**  
**STRATEGIC PLANNING FRAMEWORK 2013/14**

**Introduction**

The Police Reform and Social Responsibility Act will replace the current governance arrangements with a Police and Crime Commissioner (PCC) in November 2012. The Act introduces various provisions relating to the issue a Police and Crime Plan and its contents, arrangements for obtaining views of the community and victims, cooperative working, issuing the precept and the introduction of Police and Crime Panels. This draft strategic planning framework is produced as a guide to outline the primary activities that need to be undertaken along with indicative timings. The framework is not exhaustive and will be amended to accommodate new or emerging developments particularly the publication of any Regulations or guidance over the coming months.

**STATUTORY REQUIREMENTS**

**1. Police and Crime Plans**

- PCC must:
  - issue a Police and Crime Plan (P&CP) by 30/3/13; S5(1)
  - have regard to Strategic Policing Requirement; S5(5)
  - consult the Chief Constable (CC) in preparing draft P&CP; S5(6)(b)
  - send draft P&CP to the Police and Crime Panel (PCP), (giving reasonable time); S5(6)(c) & S5(7)
  - have regard to any report/recommendation made by PCP on P&CP; S5(6)(d)
  - re-consult CC if P&CP is changed as a result; S5(8)
  - send issued P&CP to CC, responsible authorities and publish. S5(10)

**2. Police and Crime Plan - Contents**

- PCC's police and crime objectives:
  - for policing; S7(1)(a)
  - crime and disorder reduction; S7(2)
  - discharge of national/international functions;
- policing which CC is to provide; S7(1)(b)
- financial and other resources which PCC will provide to CC; S7(1)(c)
- means by which CC will report to PCC on provision of policing; S7(1)(d)
- means by which CC performance in policing will be measured; S7(1)(e)
- crime and disorder reduction grants which PCC is to make and the conditions; S7(1)(f)
- [re grants – which in opinion of PCC will serve, or contribute to securing crime and disorder reduction]. S9(2)

**3. Co-operative Working**

- PCC in exercising functions have regard to relevant priorities of each responsible authority; S10(1)
- PCC must co-operate with responsible authorities in exercising functions under S6 Crime and Disorder Act 1998, (i.e. formulation and implementation of a crime and disorder reduction strategy); S10(2)
- PCC and CJ bodies<sup>1</sup> must make arrangements for exercise of functions so as to provide an efficient and effective criminal justice system. S10(3)

<sup>1</sup> CC, CPS, Lord Chancellor, prisons, youth offending, probation

#### 4. Arrangements for Obtaining Views of Community on Policing

- PCC will need to ensure arrangements for obtaining views upon P&CP and expenditure:
  - obtain views of people of Suffolk about policing of Suffolk;
  - obtain views of victims of crime about matters concerning policing of Suffolk;
  - obtain views of people, and victims of crime, in Suffolk on P&CP before issuing P&CP;
  - obtain views of people in police area and ratepayers representatives on proposals for expenditure;
  - make above arrangements after consulting CC.

S96(1) PA96  
 S96(1) PA96  
 S96(1A) PA96  
 S96(1B) PA96  
 S96(2) PA96

#### 5. Precept

- PCC may not issue a precept until PCC has responded to P&CP's report upon a proposed precept or the conclusion (if precept is vetoed by P&CP) of the Secretary of State procedure under regulations
- PCC must notify P&CP of precept PCC proposing to issue;
- P&CP must review proposed precept;
- P&CP may veto proposed precept;  
if no veto PCC may issued proposed precept subject to
- if veto – Secretary of State regulations about issuing precept.

S26

Schedule 5(1). See also Regulations<sup>2</sup>

Schedule 5(2) & Regulations<sup>3</sup>  
 Schedule 5(3) & Regulations<sup>3</sup>  
 Schedule 5(4) & Regulations<sup>3</sup>  
 Schedule 5(5) & Regulations<sup>3</sup>  
 Schedule 5(7&8) & Regulations<sup>3</sup>

NB: References to legislation are to the 2011 Act unless specifically stated.

<sup>2</sup> The Police and Crime Panels (Precepts and Chief Constable Appointments) Regulations 2012

## DRAFT STRATEGIC PLANNING TIMETABLE 2013/14

Stage	Action	Legal Provision	Further details (lead/date/ Authority involvement)	Apr 2012	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar 2013	Apr 2013
1.	<p><b>Consultation Arrangements/Make arrangements for obtaining views</b></p> <p>PCC must make arrangements for obtaining the views of the community and victims of crime about policing of Suffolk. (Chief Constable must be consulted.)</p> <p>Notes 1: It will be necessary to decide the process for obtaining the views of:</p> <p>(i) the people of Suffolk (ii) victims of crime (iii) ratepayers representatives (iv) Responsible Authorities</p> <p>Notes 2: Need to identify which partners/agencies the PCC will need to consult on priorities and on the draft Police and Crime Plan.</p> <p>Notes 3. Need to identify 'ratepayers representatives' to be consulted on proposals for expenditure</p>	<p>S96(1) PA96</p> <p>S96(2) PA96</p>	<p>Lead - Claire Swallow</p> <p>Meeting to shape proposals scheduled for 14 March (attendees CLJ, CMS, SB, MG, EB).</p> <p>Proposals to Police Authority, including arrangements for Partnership Seminar.</p> <p>Partnership Seminar<sup>3</sup> in May will provide the opportunity to consult with Responsible Authorities/stakeholders/partners.</p>													
2.	<p><b>Arrangements for developing Draft Police and Crime Plan and Service and Financial Planning.</b></p> <p>Early thought given to the proposed structure and proposed content.</p> <p>Early thought to be given to integration of Service and Financial Planning with development of Police and Crime Plan.</p>	<p>S7(1) &amp; S7(2)</p> <p>S96(2) PA96</p>	<p>Chris Jackson/ Claire Swallow</p> <p>(Strategic Planning Sub Group meeting on 30 May to develop proposals for these arrangements. Attendees CLJ, CMS, SB, GK, MG, PC, MB, CB).</p> <p>Chief Constable to be consulted regarding proposed arrangements for consulting.</p> <p>Update to be presented to SDP .</p>													
3.	<p><b>Proposed Service and Financial Planning Process</b></p> <p>Firm up proposals for integrated strategic and financial planning process.</p> <p>NB: Needs to be aligned with strategic planning arrangements.</p>		<p>Chris Bland</p> <p>(Strategic Planning Sub Group meeting on 30 May to develop proposals for these arrangements. Attendees CLJ, CMS, SB, GK, MG, PC, MB, CB).</p> <p>Update on proposed process to be presented to SDP.</p>													
4.	<b>Ongoing assessment of equalities, risk and other implications.</b>		Chris Jackson/Claire Swallow													
5.	<b>Update on Transition Arrangements to Strategic Development Panel</b>		Chris Jackson			15		10	28	26						

<sup>3</sup> Partnership Seminar to provide briefings on new arrangements, including briefings on how partners can engage with the priority setting process.

Stage	Action	Legal Provision	Further details (lead/date/ Authority involvement)	Apr 2012	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar 2013	Apr 2013
6.	<b>Consider Responsible Authorities' Priorities</b> Note: Police and Crime Plan should have regard to the relevant priorities of each responsible authority. (Consult Responsible authorities).	S10(1)	Chris Jackson/Claire Swallow Including 'Police & Community Safety in Suffolk' event Joint Strategic Assessment produced.						5							
7.	<b>Candidate Manifestos</b> Assess candidate manifestos (when available) to identify key themes and potential influence on Police and Crime Plan/ Service and Financial Planning.		Chris Jackson / Claire Swallow/ Chris Bland													
8.																
9.	<b>Consider consultation findings</b> Consider views obtained from: (i) the community; (ii) victims of crime and identify emerging themes/priorities.	S96(1) PA96 S96(2) PA96	Chris Jackson/Claire Swallow Meeting - SPA (CJ & CMS) & Constabulary (chief officers) to discuss consultation findings. Meeting - SPA (CJ & CMS) & Constabulary (PM)						7 17							
10.	<b>Government's Grant Settlement</b> Announcement of Government Grant for Suffolk Expected NB: Government's Autumn Statement – 5 December 2012											12 onwards				
11.	<b>Develop draft Police and Crime Plan and Service/Financial Plans</b> Have regard for: (i) the views of the community (ii) the views of victims of crime. (iii) Responsible Authorities' priorities.		Chris Jackson/ Claire Swallow/ Chris Bland													
12.	<b>Draft Police and Crime Plan</b> Identify the means by which the Chief Constable will report to the PCC on provision of policing. Identify arrangements by which the Chief Constable's performance will be measured.		Chris Jackson / Claire Swallow/ Chris Bland													

Stage	Action	Legal Provision	Further details (lead/date/ Authority involvement)	Apr 2012	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar 2013	Apr 2013
13.	<b>Draft Police and Crime Plan.</b> 1. PCC to consider the draft Police and Crime Plan and further develop the Plan in accordance with their strategic objectives. (plan needs to reflect PCC's manifesto commitments). 2. PCC must consult with the Chief Constable in preparing the Police and Crime Plan	S5(6)(b) S5(8)	Chris Jackson/ Claire Swallow													
14.	<b>Submission of draft Police and Crime Plan to Police and Crime Panel (with the proposed precept).</b> If practically possible the PCC will submit the draft Police and Crime Plan to the Police and Crime Panel at the same time as the proposed precept (see step 17 below). NB: Date of Police and Crime Panel to be confirmed.		Chris Jackson/ Claire Swallow											15		
15.	<b>Draft Police and Crime Plan</b> 1. have regard to priorities of each Responsible Authority, etc. (Consult RAs) <b>(If possible submit to Safer Suffolk Partnership Board – Dec 2012)</b> 2. Obtain the views of: (i) people in the police area; (ii) victims of crime.	S10(1)  S96(1A) PA96 S96 (1B) PA 96	Chris Jackson/ Claire Swallow/ Chris Bland  Plan to be circulated to key partners at the same time as submission to the Police and Crime Panel													
16.	<b>Consultation on Precept Proposals</b> 1. The PCC consults the Chief Constable on precept proposals. 2. The PCC must obtain the views of people in the police area and ratepayers representatives on proposals for expenditure. (Should inform the precept proposals and the Police and Crime Panel).	S96(2) PA 96	Chris Jackson/Claire Swallow													
17.	<b>Referendum on precept proposal (if applicable)</b> If proposed precept exceed prescribed limit set by DCLG then provisions on local referendum engaged (see Localism Act 2011) .		Chris Jackson/ Claire Swallow/ Chris Bland													
18.	<b>Police and Crime Panel notified of proposed precept.</b> NB: Date of Police and Crime Panel to be confirmed.	PCP Regulations 2012	Chris Jackson/Chris Bland											15		
19.	<b>Review of Proposed Precept by Police and Crime Panel.</b> Police and Crime Panel reviews proposed precept and responds. If no veto of precept then precept is issued. Notes 1: The Chief Constable must be consulted if the Police and Crime Plan is revised as a result of the consultation with the Police and Crime Panel. Notes 2: Veto of Proposed Precept If Police and Crime Panel vetoes proposed precept	S5(1) & PCP Regulations 2012	Chris Jackson/ Claire Swallow/ Chris Bland											By 8		

Stage	Action	Legal Provision	Further details (lead/date/ Authority involvement)	Apr 2012	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar 2013	Apr 2013
	Regulations/procedure for resolving precept then engaged.  Notes 3: If Police and Crime Plan is revised further assessment of equalities, risk and other implications to be undertaken.															
20.	<b>PCC Response to the Police and Crime Panel.</b>  PCC must have regard to any report/recommendation made by the Police and Crime Panel on the Police and Crime Plan. The PCC must respond and notify the PCP of the revised proposed precept.  Notes 1: Where the PCP vetoes the proposed precept because it is too high, the revised precept shall be lower than the proposed precept. Notes 2: Where the PCP vetoes the proposed precept because it is too low, the revised precept shall be higher than the proposed precept.	S5 (6)(d) & PCP Regulations 2012	Chris Jackson/ Claire Swallow/ Chris Bland											By 15		
21.	<b>Police and Crime Panel's Review of Revised Precept</b>  In the case of a revised precept proposal The panel will review the proposed precept and issue a report to the PCC indicating whether the revised precept is accepted or rejected. The Panel may also make recommendations.	PCP Regulations 2012												By 22		
22.	<b>PCC's consideration of Police and Crime Panel's 2<sup>nd</sup> Report</b>  PCC must have regard to the 2 <sup>nd</sup> report, respond to the Panel, and publish the response.	PCP Regulations 2012	Chris Jackson / Claire Swallow												By 1	
23.	<b>Issue of precept</b>  The end of the [precept] process is reached once the PCC responds to the Panel. The PCC may then issue the revised precept or issue a different precept (which must be in accordance with Stage 18 (Notes 1 and 2 above).  District Councils to be informed of council tax precept decision for inclusion in council tax bills.	PCP Regulations	Chris Jackson / Chris Bland													
24.	<b>Police and Crime Plan issued</b> PCC must issue a Police and Crime Plan by 31 March 2013. Notes. (1) Plan must have regard for the Strategic Policing Requirement. (2) For the content of the Plan please paragraph 2 above)	S5(1)	Chris Jackson/ Claire Swallow												By 31	