

KEY DECISION FORWARD PLAN
Period – 6 November 2013 to 3 December 2013

Purpose

The purpose of this document is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

Key Decisions

At Suffolk County Council, most key decisions are made by the Cabinet. Setting the budget is a decision of the County Council. Some key decisions may be made under specifically delegated authority as defined in the Council's Constitution: <http://www.suffolk.gov.uk/your-council/councillors/suffolk-county-council-constitution/>

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
 - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

DECISION MAKERS:

Cabinet:

Councillor Mark Bee	Leader of the Council and Cabinet Member for Resource Management
Councillor Lisa Chambers	Deputy Leader and Cabinet Member for Education Skills and Young People
Councillor Rebecca Hopfensperger	Cabinet Member for Localities
Councillor Alan Murray	Cabinet Member for Health and Adult Care
Councillor Graham Newman	Cabinet Member for Roads and Transport
Councillor Colin Noble	Cabinet Member for Finance and Property
Councillor Richard Smith MVO	Cabinet Member for Economic Development, Environment and Planning
Councillor Colin Spence	Cabinet Member for Public Protection

County Council : For the full list of County Councillors please use the link below:

<http://www.suffolk.gov.uk/your-council/councillors/find-your-councillor-by-name/>

Delegated Authority: Where a key decision is to be made under delegated authority the name and title of that individual will be provided under that item.

-
- The information provided for each key decision below includes a list of the documents which will be submitted to the decision maker for consideration in relation to the matter in respect of the key decision to be made. Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on Suffolk County Council's website or be available for inspection at Endeavour House, 8 Russell Road, Ipswich, IP1 2BX at least five clear days before the meeting (please contact Democratic Services on 01473 265119 email: DemocraticServices@suffolk.gov.uk for further information).
 - Further documents relevant to those matters may be submitted to the decision maker. If you wish to submit further documentation relevant to a decision being made or you require details of those documents (if any) as they become available please contact Democratic Services (contact details above).
 - The list below also includes items that are not key decisions (if any) which will be considered by the Cabinet.

KEY DECISIONS: 6 November 2013 to 3 December 2013

<u>Date Key Decision to be made</u>	<u>Key decision?</u> Yes/No	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker</u> [Cabinet, Council or delegated officer]	<u>Contact</u>	<u>NOTES</u>
3 December 2013	No	Consultation by MAGNOX Ltd referring to the storing and treating of Intermediate Level Radioactive Waste and	To respond to preferred option report published by Magnox as it affects provision of facilities for storing and treating radioactive waste materials at Sizewell A	Document published by Magnox for public comment	Cabinet	David Palk, Development Manager 01473 264771	
3 December 2013	Yes	Investment in Apprenticeships	To consider making a £1.5m investment in: - A high quality, impartial and free countywide service which 'sells' the benefits of Apprenticeships to employers and helps them create new opportunities through a streamlined recruitment process and better co-ordinated support, including access to nationally funded incentive schemes - A small scale Schools Engagement Team to deliver co-ordinated awareness raising campaigns in schools, including the promotion Of Apprenticeships to parents and other advisors - Delivering - with the National Apprenticeship Service and other key partners – better and more consistent messaging about an Apprenticeship being both positive for employers and the economy at large, and a career decision that is as valid as going to University	Report by the Director for Economy, Skills and Environment	Cabinet	Kevin Rodger, Skills Policy Manager 01473 264316	
3 December 2013	Yes	Greater Ipswich City Deal	To consider whether to approve or endorse the County Council's commitment to the Greater Ipswich City Deal	Report by the Director for Economy, Skills and Environment Greater Ipswich City Deal Document	Cabinet	Michael Gray, Economic Development Officer 01473 264053	<i>Deferred from 5 November Cabinet meeting</i>

INDICATIVE FORWARD PLAN OF KEY DECISIONS: 4 December 2013 to 25 March 2014

This section provides an indicative list of key decisions that the Cabinet, County Council or a delegated officer is likely to make between the dates indicated above. Suffolk County Council aims to keep to the dates shown below however as new circumstances come to light, it may be necessary to reschedule some items and add or remove others.

The list below also includes items that are not key decisions (if any) which may be considered by the Cabinet.

<u>Date Key Decision to be made</u>	<u>Key decision?</u> Yes/No	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker [Cabinet, Council or delegated officer]</u>	<u>Contact</u>	<u>NOTES</u>
28 January 2014	Yes	20mph Speed Limits Policy and Criteria Report from Roads and Transport Policy Development Panel	To consider whether to adopt a policy for 20mph speed limits in Suffolk, with criteria relating to appropriate locations and implementation priorities	Report by the Director for Economy, Skills and Environment and draft policy	Cabinet	Andrew Guttridge, Assistant Director (Highways and Transport) 01473 264993	
28 January 2014	Yes	Resources Budget 2014-15 and Medium Term Financial Plan	To consider recommendations to Council on the budget requirement for 2014-15 together with the Capital Programme, its financing and Prudential Indicators	Report by the Head of Strategic Finance with supporting annexes	Cabinet	Geoff Dobson, Head of Strategic Finance 01473 264347	
13 February 2014	Yes	Resources Budget 2014-15 and Medium Term Financial Plan	To consider Cabinet's recommendations on the budget requirement for 2013-14 and council tax for 2013-14 together with the Capital Programme, and its financing together with the Prudential Indicators	Report by the Head of Strategic Finance with supporting annexes	County Council	Geoff Dobson, Head of Strategic Finance 01473 264347	

<u>Date Key Decision to be made</u>	<u>Key decision?</u> <u>Yes/No</u>	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker</u> <u>[Cabinet, Council or delegated officer]</u>	<u>Contact</u>	<u>NOTES</u>
25 February 2014	No	Quarterly Budget Monitoring Report 2013-14	To consider whether the budget is being appropriately managed by Officers to remain within the resource limit agreed by the Council and to note the significant budget transfers in accordance with the Council's financial regulations (Section B1.16)	Report by the Head of Strategic Finance with supporting annexes	Cabinet	Geoff Dobson, Head of Strategic Finance 01473 264347	
25 February 2014	Yes	School Organisation Review in the Bury St Edmunds area	To consider the consultation outcomes/decision to publish statutory notices	Report by the Director for Children and Young People's Services on consultation responses	Cabinet	Joy Stodart, Project Lead, School Organisation Review 01284 758829	
25 March 2014	There are currently no items for the Cabinet meeting on 25 March 2014						