

Suffolk Health and Wellbeing Board Forward Work Plan

Includes formal meetings and scheduled development sessions (highlighted in grey)

Italics indicate those items added at 5 Sept 2013 Board meeting

Date & Venue	Purpose/Link to JHWS themes	Content (and proposed Board Member Lead(s))	Key Stakeholder(s) (beyond Board)	Output/come
INFORMAL WORKSHOP 7 Feb 2014 (tbc)	<ul style="list-style-type: none"> Housing 	<ul style="list-style-type: none"> Currently under development by the Programme Office and Suffolk Strategic Housing Partnership 	<ul style="list-style-type: none"> Suffolk Strategic Housing partnership and Young People's housing action group 	<ul style="list-style-type: none"> Shared understanding of the impact of housing on health and wellbeing and identification of priority actions.
FORMAL MEETING 14.00 (tbc)	<ul style="list-style-type: none"> Integrated Transformation Fund implementation plan 	<ul style="list-style-type: none"> Integrated Transformation Fund implementation plan requires sign off by the Health and Wellbeing Board (Director and Cabinet Member for ACS, CYP and PH and Clinical Commissioning Group Chairs and Chief Officers) 	<ul style="list-style-type: none"> All stakeholders 	<ul style="list-style-type: none"> The Board has signed off the implementation plan for return to the Government by 15th February 2014
FORMAL MEETING: 13 March 2014 West Suffolk House, Bury St Edmunds	<ul style="list-style-type: none"> People in Suffolk have the opportunity to improve their mental health and wellbeing Check/review progress and agree any relevant amendments to the Board arrangements JHWS update (new standing item) 	<ul style="list-style-type: none"> Update Board on progress against this JHWS priority and where the Board needs to take action (Director and Cabinet Member for ACS, CYP and PH and Clinical Commissioning Group Chairs) Review of Board's: work in 2013-14, Terms of Reference and consider when/how to hold stakeholder event (Director PH) Standing item to monitor progress against the JHWS 	<ul style="list-style-type: none"> Mental health service providers (adult and children) and service users All stakeholders All stakeholders 	<ul style="list-style-type: none"> Board is clear on how this priority theme is being addressed and where it can add most value to improve outcomes. Board is confident it has appropriate ways of working and forward work plan for forthcoming year Board is assured of progress with the JHWS and able to take action as relevant

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	<ul style="list-style-type: none"> Forward work plan 	<ul style="list-style-type: none"> Standing item to review forward work plan of Board (Board chairman) 	<ul style="list-style-type: none"> All Stakeholders 	<ul style="list-style-type: none"> Board is clear on how the work will be progressed and its ongoing role in its implementation
14-16.00 Informal workshop (review of ways of working)	<ul style="list-style-type: none"> To review the Board's impact in its first year as a statutory board and identify any areas for development 	<ul style="list-style-type: none"> Review of Board's content and ways of working 	<ul style="list-style-type: none"> All stakeholders 	<ul style="list-style-type: none"> Board's work is focussed on the relevant issues and it understands where and how to have the greatest impact
FORMAL MEETING 12 June 2014 (tbc)	<ul style="list-style-type: none"> Update on progress to implement integrate Suffolk's health and wellbeing system JHWS update (new standing item) Forward work plan 	<ul style="list-style-type: none"> The latest progress and implications for the role of the Health and Wellbeing Board Standing item to monitor progress against the JHWS Standing item to review forward work plan of Board (Board chairman) 	<ul style="list-style-type: none"> All stakeholders All stakeholders All Stakeholders 	<ul style="list-style-type: none"> Board is aware of progress and how best it can contribute Board is assured of progress with the JHWS and able to take action as relevant Board is clear on how the work will be progressed and its ongoing role in its

Suffolk Wellbeing Board's Programme Office (PO) Forward Work Plan

Date & Venue	Content	Programme Office lead(s)	Key stakeholders (beyond Board)	Output/come
9 Jan 2014 2-4pm West Suffolk House	<ul style="list-style-type: none"> • Preparation for housing related workshop • Preparation for formal meeting on integration plan • Feedback and actions arising from 12 Dec Board • Progress on the Joint Health and Wellbeing Strategy Action Plans • Comms (standing item) • Forward work plan 	<ul style="list-style-type: none"> • Sally Hogg • CCG reps and Tessa Lindfield • Tessa Lindfield • Theme leads • Tony Osmanski/Chris Pyburn • Caroline Davison 	<ul style="list-style-type: none"> • Suffolk Strategic Housing Partnership • All stakeholders 	<ul style="list-style-type: none"> • Robust content for the workshop • PO is clear on its on-going role in its implementation • PO is clear on activity required to support the Board • Clear on progress with action plans and associated activity • Standing item to update on Comms issues/activity • Standing item to review forward work plan of Board
27 Feb 2-4pm Landmark House	<ul style="list-style-type: none"> • Preparation for 13 Mar Board • Feedback and actions arising from Housing workshop and integration plan meeting • Progress on the Joint 	<ul style="list-style-type: none"> • Tessa Lindfield • Tessa Lindfield • Theme leads 	<ul style="list-style-type: none"> • All stakeholders • All stakeholders • All stakeholders 	<ul style="list-style-type: none"> • PO is clear on agenda and able to support their Board member • PO is clear on activity required to support the Board • Clear on progress with

Date & Venue	Content	Programme Office lead(s)	Key stakeholders (beyond Board)	Output/come
	Health and Wellbeing Strategy Action Plans <ul style="list-style-type: none"> • Comms (standing item) • Forward work plan 	<ul style="list-style-type: none"> • Tony Osmanski/Chris Pyburn • Caroline Davison 	<ul style="list-style-type: none"> • All stakeholders 	action plans and associated activity <ul style="list-style-type: none"> • Standing item to update on Comms issues/activity • Standing item to review forward work plan of Board
27 Mar 2-4pm Endeavour House	<ul style="list-style-type: none"> • Feedback and actions arising from 13 Mar Board • Progress on the Joint Health and Wellbeing Strategy Action Plans • Comms (standing item) • Forward work plan 	<ul style="list-style-type: none"> • Tessa Lindfield • Theme leads • Tony Osmanski/Chris Pyburn • Caroline Davison 	<ul style="list-style-type: none"> • All stakeholders • All stakeholders • All stakeholders • All stakeholders 	<ul style="list-style-type: none"> • PO is clear on activity required to support the Board • Clear on progress with action plans and associated activity • Standing item to update on Comms issues/activity • Standing item to review forward work plan of Board



Health Scrutiny Committee - Forward Work Programme

1. The Health Scrutiny Committee can scrutinise issues relating to health and wellbeing in Suffolk. There is a separate Scrutiny Committee which considers the County Council's priorities and other public sector activity in Suffolk.
2. The Health Scrutiny Committee is asked to consider and confirm or amend the following proposed Forward Work Programme.

A) Provisional date b) Date added c) Scrutiny Champion	Subject	Description including why it is coming to committee for scrutiny and the anticipated outcomes	Who would the Committee wish to hear from in relation to this scrutiny item?
a) 22 January 2014 b) 10 July 2013	Norfolk and Suffolk NHS Foundation Trust Proposals for the Radical Redesign of Mental Health Services in Norfolk and Suffolk	<p>On 10 July 2013, the Committee received the final report of the Norfolk and Suffolk Joint Health Scrutiny Committee on the Radical Redesign of Mental Health Services and noted the recommendation that the Committee should review progress on the strategy 6-9 months on from April 2013. This item will seek information about progress of the radical redesign in Suffolk including the timetable for decision-making on final, permanent changes to services, timetable for consultation with health scrutiny and results of quality and safety indicators since April.</p> <p>As requested by the Committee on 16 October 2013, the Committee will also seek further information about the delivery of psychiatric assessments in the West of the county.</p>	Norfolk and Suffolk NHS Foundation Trust CCGs Healthwatch

A) Provisional date b) Date added c) Scrutiny Champion	Subject	Description including why it is coming to committee for scrutiny and the anticipated outcomes	Who would the Committee wish to hear from in relation to this scrutiny item?
a) 22 January 2014 b) 20 March 2013	Community Health Services in Suffolk (Serco)	On 20 March 2013, the Committee agreed to receive an update in 6-12 months. This item will provide an opportunity to consider how community health services are serving the needs of the population to include:- <ul style="list-style-type: none"> • A visit to see the operation of the new care co-ordination centre; • Information on patient experience of the service; • Performance against key performance indicators and data (actual nos.) to demonstrate how this compares with performance prior to the implementation of the new model of service; • Information about the ratio of nursing staff to healthcare assistants and training provided; • Information about the role of community health in supporting GPs in the field; • Information about recruitment and work to improve staff morale. 	CCGs GPs Serco Adult and Community Services Children and Young People's Services Healthwatch
a) 23 April 2014 b) 12 July 2012	Access to GP services	To consider how GP services are currently provided and financed, how the need for GP services is assessed and monitored in relation to changes in population and demography, and what informs things such as opening times, extended hours etc. To consider evidence gathered by Healthwatch regarding access to GP appointments locally.	NHS East of England Area Team Healthwatch
a) 23 April 2014 b) 10 July 2013	GP Out of Hours and 111 Service	To review GP out of hours provision and the operation of the 111 service in Suffolk.	CCGs Harmoni 111 provider Healthwatch
a) 15 October 2014 b) 16 October 2013	Working with Healthwatch	To review the Committee's work with Healthwatch over the past 12 months and review the protocol for sharing of information and intelligence and how this is working.	Healthwatch

A) Provisional date b) Date added c) Scrutiny Champion	Subject	Description including why it is coming to committee for scrutiny and the anticipated outcomes	Who would the Committee wish to hear from in relation to this scrutiny item?
c) To be confirmed d) 10 July 2013	Suffolk's Approach to Meeting Older People's Accommodation Needs	To consider progress in respect of the contract with Care UK for the provision of accommodation for older people;	Adult and Community Services Care UK Voluntary sector Healthwatch Residents and their families GPs
a) To be confirmed b) Annual	Quality Accounts	To consider NHS Quality Accounts including how providers are performing against their agreed targets and any potential scrutiny issues raised.	NHS providers
a) To be confirmed b) 16 October 2013	Adult and Community Services – Improving Discharge Arrangements	To consider progress by Adult and Community Services on improving arrangements for discharging patients from hospital including the implementation of “pool based discharge”, market management to improve post-discharge provision; extending social work hours.	Director of Adult and Community Services Cabinet Member for Health and Adult Care Partner organisations
a) To be confirmed b) 16 October 2013	Stroke Services	To receive an update on performance of the Hyper-Acute Stroke Service at Ipswich and West Suffolk hospitals and to consider how the new early supported discharge service for stroke patients is working and to hear the views of patients and their families.	CCGs Ipswich Hospital West Suffolk Hospital Healthwatch Patients and carers
a) To be confirmed b) 16 October 2013	NHS Dentistry	To consider how NHS dental services are commissioned and provided in Suffolk, and what are the views of patients.	NHS England Area Team Healthwatch Patients and public
a) To be confirmed b) 16 October 2013	The impact of admission prevention initiatives	To receive an update on initiatives to reduce hospital admissions at Ipswich and West Suffolk hospitals, and what impact these have had.	CCGs Ipswich Hospital West Suffolk Hospital

Local and Joint Scrutiny

Subject	Approach	Contacts
Health Services in the Great Yarmouth and Waveney Locality	Standing Joint Scrutiny Committee with Norfolk County Council of health services provided in the Great Yarmouth and Waveney area	Councillor Tony Goldson (SCC) Councillor Jan Garfield (SCDC) Councillor Michael Ladd (SCC) Councillor Alison Cackett (WDC) Councillor Bert Poole (SCC) Substitute: Councillor Elizabeth Gibson Harries (MSDC)
Liver Resection Surgery	The East of England Health Scrutiny Chair's Forum agreed to establish a joint health scrutiny committee on a task and finish basis to scrutinise NHS England's proposals for the future of Liver Metastases surgery. The Joint Scrutiny Committee will include representatives of affected local authorities, in particular Cambridge, Norfolk and Suffolk. The review will run from September to December 2013.	Councillor Tony Simmons Councillor Tony Goldson (Chairman) Councillor Sarah Adams Substitutes: Councillor Bill Knowles and Councillor Michael Ladd

The decisions and views taken by Scrutiny are separate to and independent of those taken by Suffolk County Council or its Cabinet.

For further information on any item appearing on this forward work programme, or if you wish to discuss possible items for future scrutiny, please contact the Chairman of the Health Scrutiny Committee, County Councillor Tony Goldson at Email: tony.goldson@suffolk.gov.uk, or telephone 01473 260855