

AUDIT COMMITTEE**(Quorum 2)****Conservative Group**

Councillors Michael Bond (**Chairman**), Jenny Antill (**Vice-Chairman**), Peter Bellfield, Chris Punt

Labour Group

Councillor Peter Byatt

UKIP Group

Councillor Bert Poole

Liberal Democrat and Independent Group

Councillor David Busby

DATE: Thursday, 30 January 2014

**PLACE: Elisabeth Room
Endeavour House
8 Russell Road
Ipswich
Suffolk IP1 2BX**

TIME: 10:00 am

For further information on any of the agenda items, please contact Linda Pattle, Democratic Services Officer on 01473 260771.

Business to be taken in public

1. Public Participation Session

A member of the public who is resident, or is on the Register of Electors for Suffolk, may speak for up to 5 minutes on a matter relating to the following agenda.

A speaker will need to give written notice of their wish to speak at the meeting using the contact details under 'Public Participation in Meetings' by no later than 12 noon on Friday, 24 January 2014.

The public participation session will not exceed 20 minutes to enable the Audit Committee to consider its other business.

2. Apologies for Absence and Substitutions

To note and record any apologies for absence or substitutions received.

3. Declarations of Interest and Dispensations

To receive any declarations of interests, and the nature of that interest, in respect of any matter to be considered at this meeting.

4. Minutes of the Previous Meeting

Pages 5 – 12

To approve as a correct record, the minutes of the meeting held on 14 November 2013.

5. Performance and Risk Management Annual Report 2013

Pages 13 - 36

To consider an update on the Council's performance and risk management arrangements, and outcomes from service inspection activity during 2013.

6. Audit Services Charter and Audit Plan Key Themes 2014/15

Pages 37 - 44

To consider the Audit Charter and the key themes to be covered within the 2014/15 audit plan of work.

7. Anti-Fraud and Corruption Arrangements

Pages 45 - 76

To receive a briefing from the External Auditor and to consider a report from the Head of Corporate Finance explaining the arrangements in place within the County Council to develop a culture where fraud and corruption is not acceptable.

8. **Financial Decision Making, Data Quality and Commissioning in Children’s Centres in Children and Young People’s Services**

To receive an oral update from the Director for Children and Young People’s Services.

9. **Forward Work Programme**

Pages 77 - 84

To consider whether there are any matters which the Committee would wish to have included in its Forward Work Programme generally and also having regard to the Key Decisions Forward Plan.

10. **Urgent Business**

To consider any other item of business which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified in the minutes) as a matter of urgency.

Date of next scheduled meeting – Tuesday, 18 March 2014 at 10:00 am.

Public Participation in Meetings

Members of the Public who wish to speak at an Audit Committee meeting should read the following guidance: [Public Participation Session](#)

and complete the following form: [Public Participation Online Form](#)

Access to Meetings

Suffolk County Council is committed to open government. The proceedings of this meeting are open to the public, apart from any confidential or exempt items which may have to be considered in the absence of the press and public.

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact Linda Pattle, Democratic Services Officer on 01473 260771, or by e-mail at linda.pattle@suffolk.gov.uk or by writing to:

Democratic Services, Suffolk County Council, Endeavour House, 8 Russell Road, Ipswich IP1 2BX

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**Deborah Cadman OBE
Chief Executive**