

Suffolk and Norfolk Joint Health Scrutiny Committee for Great Yarmouth and Waveney

Structure of the Committee

- 1.1. The committee to be composed of six members.
- 1.2. Both authorities to appoint three members to the committee.
- 1.3. The membership to be drawn from members of Norfolk Health Overview and Scrutiny Committee (NHOSC) and Suffolk Health Scrutiny Committee (SHSC) including the Great Yarmouth Borough Council member of NHOSC, the Waveney District Council member of SHSC. The other two members from NHOSC and SHSC respectively may be appointed from adjoining districts to Great Yarmouth and Waveney where a proportion of their residents look in the first instance to the James Paget University Hospital NHS Foundation Trust for acute services.
- 1.4. There is no requirement for the appointments to the joint committee to be in line with the political balance on Norfolk County Council or Suffolk County Council.
- 1.5. To be quorate the committee requires three committee members to be present.
- 1.6. Each authority is allowed to substitute for the committee members.
- 1.7. The resourcing and costs of the committee will be shared between the two authorities.

2. Terms of Reference

- 2.1. The Joint Scrutiny Committee will meet for scrutiny of the health service in the Great Yarmouth and Waveney locality, as deemed necessary by the Chairmen of either Norfolk Health Overview and Scrutiny Committee and the Suffolk Health Scrutiny Committees.
- 2.2. General health service issues within the Great Yarmouth and Waveney area will be scrutinised either by Suffolk and Norfolk Joint Health Scrutiny Committee or by Norfolk Health Overview and Scrutiny Committee and/or Suffolk Health Scrutiny Committee as deemed necessary by the Chairman of either Norfolk Health Overview and Scrutiny Committee and/or Suffolk Health Scrutiny Committee.
- 2.3. In carrying out review and scrutiny of a particular matter the Committee shall have regard to any guidance issued by the Secretary of State; invite interested parties to comment on the matter; and take account of relevant information available to it.
- 2.4. Norfolk County Council and Suffolk County Council have arranged for the Joint Health Scrutiny Committee to have the power to make referrals to the Secretary of State in response to 'substantial variation' in respect of health services within the Great Yarmouth and Waveney area. The Joint Health Scrutiny Committee must notify Norfolk County Council and Suffolk County Council of its intention to make such a referral before the referral is made.
- 2.5. Where the Joint Health Scrutiny Committee makes such reports and recommendations, the report will be consensual and shall include:
 - An explanation of the matter reviewed or scrutinised;
 - A summary of the evidence considered;
 - A list of participants involved in the review or scrutiny;
 - Any recommendations on the matter reviewed or scrutinised.
- 2.6. The Joint Health Scrutiny Committee does not have the power to call in Cabinet decisions of either Suffolk County Council or Norfolk County Council.

APPENDIX B

<p>Health Scrutiny Committee Member Trust Board Observers at NHS Trust Board meetings</p>	<p>Board papers and dates for meetings can be found at the web address below:</p>
<p><u>IPSWICH & EAST SUFFOLK CCG</u> Observer = Cllr Sarah Adams</p>	<p>http://www.ipswichandeastsuffolkccg.nhs.uk/Aboutus/MeettheGoverningBody.aspx</p>
<p><u>WEST SUFFOLK CCG</u> Observer = VACANCY</p>	<p>http://www.westsuffolkcommissioning.co.uk/Aboutus/PublicGoverningBodyPapers.aspx</p>
<p><u>HEALTHEAST</u> Observer = Cllr Michael Ladd</p>	<p>http://www.gywpct.nhs.uk/page.asp?fldArea=5&fldMenu=3&fldSubMenu=0&fldKey=367</p>
<p><u>NORFOLK AND SUFFOLK NHS FOUNDATION TRUST</u> Observer = Cllr Bert Poole</p>	<p>http://www.nsft.nhs.uk/en/AboutUs/Freedom-Of-Information/How-we-make-decisions/Board-of-Directors-meetings1/</p>
<p><u>WEST SUFFOLK HOSPITAL</u> Observer = Cllr Terry Clements</p>	<p>http://www.wsh.nhs.uk/AboutUs/TrustBoardMeetingsandPapers/TrustBoardMeetingsandPapers.aspx</p>
<p><u>IPSWICH HOSPITAL</u> Observer = VACANCY</p>	<p>http://www.ipswichhospital.nhs.uk/aboutourhospital/boardmeetings/</p>
<p><u>JAMES PAGET HOSPITAL</u> Observer = Cllr Bert Poole</p>	<p>http://www.ipaget.nhs.uk/section.php?id=12190</p>
<p><u>EAST OF ENGLAND AMBULANCE SERVICE NHS TRUST</u> Observer = Cllr Elisabeth Gibson-Harries</p>	<p>http://www.eastamb.nhs.uk/about-us/the-trust-board.htm</p>