

KEY DECISION FORWARD PLAN

Purpose

The purpose of this document is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

Key Decisions

At Suffolk County Council, most key decisions are made by the Cabinet. Setting the budget is a decision of the County Council. Some key decisions may be made under specifically delegated authority as defined in the Council's Constitution: <http://www.suffolk.gov.uk/your-council/councillors/suffolk-county-council-constitution/>

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
 - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

DECISION MAKERS:

Cabinet:

Councillor Colin Noble	Leader of the Council and Cabinet Member for Economic Development
Councillor Christopher Hudson	Deputy Leader and Cabinet Member for Ipswich
Councillor James Finch	Cabinet Member for Highways and Transport
Councillor Tony Goldson	Cabinet Member for Health
Councillor Matthew Hicks	Cabinet Member for Environment and Public Protection
Councillor Rebecca Hopfensperger	Cabinet Member for Adult Care
Councillor Gordon Jones	Cabinet Member for Children's Services, Education and Skills
Councillor Richard Smith	Cabinet Member for Finance
Councillor Sarah Stamp	Cabinet Member for Communities

County Council : For the full list of County Councillors please use the link below:

<http://www.suffolk.gov.uk/your-council/councillors/find-your-councillor-by-name/>

Delegated Authority: Where a key decision is to be made under delegated authority the name and title of that individual will be provided under that item.

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- The information provided for each key decision below includes a list of the documents which will be submitted to the decision maker for consideration in relation to the matter in respect of the key decision to be made. Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on Suffolk County Council's website or be available for inspection at Endeavour House, 8 Russell Road, Ipswich, IP1 2BX at least five clear days before the meeting (please contact Democratic Services on 01473 265119 email: DemocraticServices@suffolk.gov.uk for further information).
 - Further documents relevant to those matters may be submitted to the decision maker. If you wish to submit further documentation relevant to a decision being made or you require details of those documents (if any) as they become available please contact Democratic Services (contact details above).
 - The list below also includes items that are not key decisions (if any) which will be considered by the Cabinet.

KEY DECISIONS: 27 January 2016 to 23 February 2016

<u>Date Key Decision to be made</u>	<u>Key decision ? Yes/No</u>	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker [Cabinet, Council or delegated officer]</u>	<u>Cabinet Member</u>	<u>Contact</u>
11 February 2016	Yes	Resources Budget 2016-17 and Medium Term Financial Plan	The County Council is being asked to consider the proposed Revenue and Capital Budgets for 2016-17 as recommended by the Cabinet.	Report by the Director for Resource Management	County Council	Councillor Richard Smith MVO, Cabinet Member for Finance	Tracey Woods, Chief Accountant (Financial Control) 01473 265639
23 February 2016	No	Quarterly Budget Monitoring Report 2015-16	To inform Cabinet of the Council's overall financial position against the approved budget. To report progress on the delivery of the savings targets. To agree any recommendations relating to corrective action or spending proposals.	Report by the Director for Resource Management	Cabinet	Councillor Richard Smith MVO, Cabinet Member for Finance	Tracey Woods, Chief Accountant (Financial Control) 01473 265639
23 February 2016	Yes	To Determine the Admission Arrangements to Schools in Suffolk for the 2017/2018 School Year	To determine the Admission Arrangements to Schools in Suffolk for the 2017/2018 School Year	Report by the Corporate Director for Children and Young People's Services, consultation documents, summary of consultation responses	Cabinet	Councillor Gordon Jones, Cabinet Member for Children's Services, Education and Skills	Jan Scott, Senior Infrastructure Officer (Admissions and Transport) 01473 264657

<u>Date Key Decision to be made</u>	<u>Key decision ?</u> <u>Yes/No</u>	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker</u> <u>[Cabinet, Council or delegated officer]</u>	<u>Cabinet Member</u>	<u>Contact</u>
23 February 2016	No	Syrian Resettlement Programme Casework Support	Suffolk County Council is co-ordinating the agreement to bring up to 200 Syrian refugees to Suffolk under the Government Syrian Resettlement Programme (SRP). A requirement of the SRP is to provide casework support to the refugees. In order to put casework support in place in time to bring refugees to Suffolk in the Spring of 2016 it is proposed to direct contract Suffolk Refugee Support for year 1, as they are the only locally based specialist provider of support services for refugees. A tender process would then be run to select the casework support provider for years two to five.	Report by the Director for Resource Management	Cabinet	Councillor Colin Noble, Leader of the Council and Cabinet Member for Economic Development	Sara Blake, Head of Localities and Partnerships, 01473 260761

INDICATIVE FORWARD PLAN OF KEY DECISIONS: 24 February 2016 to 14 June 2016

This section provides an indicative list of key decisions that the Cabinet, County Council or a delegated officer is likely to make between the dates indicated above. Suffolk County Council aims to keep to the dates shown below however as new circumstances come to light, it may be necessary to reschedule some items and add or remove others.

The list below also includes items that are not key decisions (if any) which may be considered by the Cabinet.

<u>Date Key Decision to be made</u>	<u>Key decision ? Yes/No</u>	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker [Cabinet, Council or delegated officer]</u>	<u>Cabinet Member</u>	<u>Contact</u>
22 March 2016	Yes	East Anglia THREE offshore wind farm – consultation response	The report will describe the East Anglia THREE project and how it relates to other projects in the East Anglia Array. It will explain the consenting process for NSIPs. It will outline the council's proposed response to the application, including whether it supports it or not, and detail whether the methods of assessment and mitigation are appropriate and or whether further changes are required. Delegated powers will also be sought to make written submissions to the forthcoming public examination.	Report by the Director for Resource Management and Draft consultation response	Cabinet	Councillor Matthew Hicks, Cabinet Member for Environment and Public Protection	Michael Wilks, Planning Projects Manager 01473 264064
22 March 2016	Yes	Review of Suffolk's Local Flood Risk Management Strategy	The Cabinet is being asked to consider the draft revision of the Suffolk Local Flood Risk Management Strategy, which determines how the council, in partnership with other responsible authorities, manages the risk of flooding across Suffolk.	Report by the Director for Resource Management and Draft consultation response	Cabinet	Councillor Matthew Hicks, Cabinet Member for Environment and Public Protection	Matt Hullis, Head of Environment Strategy. 01473 264446

There are currently no items for the 19 April 2016 Cabinet meeting

There are currently no items for the 17 May 2016 Cabinet meeting

There are currently no items for the 14 June 2016 Cabinet meeting

