

KEY DECISION FORWARD PLAN

Purpose

The purpose of this document is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

Key Decisions

At Suffolk County Council, most key decisions are made by the Cabinet. Setting the budget is a decision of the County Council. Some key decisions may be made under specifically delegated authority as defined in the Council's Constitution: <http://www.suffolk.gov.uk/your-council/councillors/suffolk-county-council-constitution/>

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
 - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

DECISION MAKERS:

Cabinet:

Councillor Colin Noble	Leader of the Council and Cabinet Member for Economic Development
Councillor Christopher Hudson	Deputy Leader and Cabinet Member for Ipswich
Councillor James Finch	Cabinet Member for Highways and Transport
Councillor Tony Goldson	Cabinet Member for Health
Councillor Matthew Hicks	Cabinet Member for Environment and Public Protection
Councillor Rebecca Hopfensperger	Cabinet Member for Adult Care
Councillor Gordon Jones	Cabinet Member for Children's Services, Education and Skills
Councillor Richard Smith	Cabinet Member for Finance
Councillor Sarah Stamp	Cabinet Member for Communities

County Council : For the full list of County Councillors please use the link below:

<http://www.suffolk.gov.uk/your-council/councillors/find-your-councillor-by-name/>

Delegated Authority: Where a key decision is to be made under delegated authority the name and title of that individual will be provided under that item.

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- The information provided for each key decision below includes a list of the documents which will be submitted to the decision maker for consideration in relation to the matter in respect of the key decision to be made. Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on Suffolk County Council's website or be available for inspection at Endeavour House, 8 Russell Road, Ipswich, IP1 2BX at least five clear days before the meeting (please contact Democratic Services on 01473 265119 email: DemocraticServices@suffolk.gov.uk for further information).
 - Further documents relevant to those matters may be submitted to the decision maker. If you wish to submit further documentation relevant to a decision being made or you require details of those documents (if any) as they become available please contact Democratic Services (contact details above).
 - The list below also includes items that are not key decisions (if any) which will be considered by the Cabinet.

KEY DECISIONS: 24 February 2016 to 23 March 2016

<u>Date Key Decision to be made</u>	<u>Key decision ? Yes/No</u>	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker [Cabinet, Council or delegated officer]</u>	<u>Cabinet Member</u>	<u>Contact</u>
22 March 2016	Yes	Review of Suffolk's Local Flood Risk Management Strategy	Cabinet is being asked to consider the draft revision of the Suffolk Local Flood Risk Management Strategy, which determines how the council, in partnership with other responsible authorities, manages the risk of flooding across Suffolk.	Report by the Director for Resource Management/ Draft consultation response	Cabinet	Councillor Matthew Hicks, Cabinet Member for Environment and Public Protection	Matt Hullis, Head of Environment Strategy. 01473 264446
22 March 2016	Yes	Endorsement of Alde-Ore Estuary Plan	Cabinet is being asked to endorse the community led plan for the Alde/Ore Estuary to ensure compatibility with county council plans and policies.	Report by the Director of Resource Management/ Alde Ore Estuary Plan	Cabinet	Councillor Matthew Hicks, Cabinet Member for Environment and Public Protection	Matt Hullis, Head of Environment Strategy. 01473 264446
22 March 2016	Yes	Transfer of the "delivery function" of Corporate Property to Vertas.	Cabinet is requested to approve the divestment of the Property Management Team to SCC's wholly owned company Vertas.	Report by the Director for Resource Management	Cabinet	Councillor Richard Smith, Cabinet Member for Finance	Nadine Coleman, Senior Manager – Corporate property 01473 265147

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22 March 2016	Yes	Education and Learning Infrastructure Plan	Cabinet is asked to review and approve the latest version of the plan as agreed as a recommendation at the Cabinet meeting in December 2014.	Report by the Corporate Director for Children and Young People's Services/Latest version of the 'Education and Learning Infrastructure Plan'	Cabinet	Councillor Gordon Jones, Cabinet Member for Children's Services, Education and Skills	Pete Mumford, Academies Project Lead 01473 260767
22 March 2016	No	A Joint Suffolk & Norfolk Trading Standards service	Cabinet is being asked agree that the potential benefits of a shared Suffolk & Norfolk Trading Standards service outweigh the risks and that a joint service should be developed as soon as possible to produce a more resilient service better able to deliver protective services across the two Counties in the future.	Report by the Director of Public Health/ business case.	Cabinet	Councillor Sarah Stamp Cabinet Member for Communities	Stephen Greenfield, County Trading Standards Officer 01473 264866
22 March 2016	Yes	Emergency Services Mobile Communications Programme (ESMCP) - Sign-off Pack from DCLG	<p>The Service has received the Emergency Services Mobile Communications Programme (ESMCP) sign-off pack from DCLG. This provides details about the introduction of the new Emergency Services Network (ESN), which will replace the current Airwave communications network, used to communicate between fire engines, officers and our Combined Fire Control. The Programme is led nationally by the Home Office and is being developed across all 3 emergency services and other public safety users.</p> <p>The sign-off pack has been developed by the Chief Fire Officer's Association and DCLG and it contains indicative financial information on aspects such as future network, vehicle and 999 Fire Control operating and hardware costs. The purpose of the pack is to provide fire and rescue authorities with the information they require to make an informed decision about their engagement with and use of the future ESN.</p>	Report by the Chief Fire Officer, Public Protection, Social Inclusion and Diversity	Cabinet	Councillor Matthew Hicks, Cabinet Member for Environment and Public Protection	Dan Fearn, Assistant Chief Fire Officer 01473 260505

INDICATIVE FORWARD PLAN OF KEY DECISIONS: 24 March 2016 to 12 July 2016

This section provides an indicative list of key decisions that the Cabinet, County Council or a delegated officer is likely to make between the dates indicated above. Suffolk County Council aims to keep to the dates shown below however as new circumstances come to light, it may be necessary to reschedule some items and add or remove others.

The list below also includes items that are not key decisions (if any) which may be considered by the Cabinet.

<u>Date Key Decision to be made</u>	<u>Key decision ?</u> Yes/No	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker</u> [Cabinet, Council or delegated officer]	<u>Cabinet Member</u>	<u>Contact</u>
19 April 2016	Yes	East Anglia THREE offshore wind farm – consultation response	The report will describe the East Anglia THREE project and how it relates to other projects in the East Anglia Array. It will explain the consenting process for NSIPs. It will outline the council's proposed response to the application, including whether it supports it or not, and detail whether the methods of assessment and mitigation are appropriate and or whether further changes are required. Delegated powers will also be sought to make written submissions to the forthcoming public examination.	Report by the Director for Resource Management/Draft consultation response	Cabinet	Councillor Matthew Hicks, Cabinet Member for Environment and Public Protection	Michael Wilks, Planning Projects Manager 01473 264064
17 May 2016	Yes	Suffolk Fire and Rescue Service Integrated Risk Management Plan 2015-18	Cabinet are being asked to consider the Authority's Integrated Risk Management Plan (IRMP) for 2015-18. The IRMP has been informed by a detailed 14-week period of consultation with a wide range of stakeholders. The decision will shape the immediate future of Suffolk Fire and Rescue Service and will contribute significantly to meeting the future grant funding reductions.	Report by the Chief Fire Officer/ IRMP Consultation Feedback Report/ Suffolk Fire and Rescue Service Plan 2016-19	Cabinet	Councillor Matthew Hicks, Cabinet Member for Environment and Public Protection	Mark Sanderson, Deputy Chief Fire Officer 01473 260540

There are currently no items for the 14 June 2016 Cabinet meeting

There are currently no items for the 12 July 2016 Cabinet meeting

