

Audit Committee

(Quorum 2)

Conservative Group

Councillors Michael Bond (Chairman), Jenny Antill, Peter Bellfield, Chris Punt.

Labour Group

Councillor Len Jacklin.

UKIP Group

Councillor Bert Poole.

Liberal Democrat and Independent Group

Councillor David Busby.

Date: Wednesday, 16 March 2016

Venue: Elisabeth Room
Endeavour House
8 Russell Road
Ipswich, Suffolk, IP1 2BX

Time: 10:00am

For further information on any of the agenda items, please contact Linda Pattle, Democratic Services Officer, on 01473 260771.

Business to be taken in public

1. Public Participation Session

A member of the public who is resident, or is on the Register of Electors for Suffolk, may speak for up to five minutes on a matter relating to the following agenda.

A speaker will need to give written notice of their wish to speak at the meeting using the contact details under 'Public Participation in Meetings' by no later than 12 noon on Thursday, 10 March 2016.

The public participation session will not exceed 20 minutes to enable the Committee to consider its other business.

2. Apologies for Absence and Substitutions

To note and record any apologies for absence or substitutions received.

3. Declarations of Interest and Dispensations

To receive any declarations of interests, and the nature of that interest, in respect of any matter to be considered at this meeting.

4. Minutes of the Previous Meeting

Pages 5 - 10

To approve as a correct record, the minutes of the meeting held on 28 January 2016.

5. Ernst and Young 2015/16 Audit Plan

Pages 11 - 32

To receive the 2015/16 Audit Plan and an update on progress.

6. Audit Services – 2016/17 Internal Audit Plan

Pages 33 - 52

To receive the annual internal audit plan.

7. Information Bulletin

Pages 53 - 54

To receive a summary of items of interest and an update on actions taken since the last meeting.

8. Audit Services - Progress Report

Pages 55 - 72

To receive a summary of the activities carried out by Audit Services between 1 October 2015 and 19 February 2016.

9. **Forward Work Programme**

Pages 73 - 78

To consider whether there are any matters which the Committee would wish to have included in its Forward Work Programme generally and also having regard to the Key Decision Forward Plan.

10. **Urgent Business**

To consider any other item of business which, in the opinion of the Chairman, should be considered by reason of special circumstances (to be specified in the minutes), as a matter of urgency.

Date of next scheduled meeting – Wednesday, 18 May 2016 at 10:00am.

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For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact Democratic Services on:

Telephone: 01473 260771;

Email: Committee.Services@suffolk.gov.uk; or by writing to:

Democratic Services, Suffolk County Council, Endeavour House, 8 Russell Road, Ipswich, Suffolk IP1 2BX.

Public Participation in Meetings

Members of the Public who wish to speak at an Audit Committee meeting should read the following guidance:

www.suffolk.gov.uk/council-and-democracy/the-council-and-its-committees/apply-to-take-part-in-a-public-meeting/

and complete the online form: www.suffolk.gov.uk/apply-to-speak

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Deborah Cadman OBE
Chief Executive