

## **KEY DECISION FORWARD PLAN**

### **Purpose**

The purpose of this document is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

### **Key Decisions**

At Suffolk County Council, most key decisions are made by the Cabinet. Setting the budget is a decision of the County Council. Some key decisions may be made under specifically delegated authority as defined in the Council's Constitution: <http://www.suffolk.gov.uk/your-council/councillors/suffolk-county-council-constitution/>

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
  - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

### **Threshold**

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

## DECISION MAKERS:

### Cabinet:

Councillor Colin Noble	Leader of the Council and Cabinet Member for Economic Development
Councillor Christopher Hudson	Deputy Leader and Cabinet Member for Ipswich
Councillor James Finch	Cabinet Member for Highways and Transport
Councillor Tony Goldson	Cabinet Member for Health
Councillor Matthew Hicks	Cabinet Member for Environment and Public Protection
Councillor Rebecca Hopfensperger	Cabinet Member for Adult Care
Councillor Gordon Jones	Cabinet Member for Children's Services, Education and Skills
Councillor Richard Smith	Cabinet Member for Finance
Councillor Sarah Stamp	Cabinet Member for Communities

**County Council :** For the full list of County Councillors please use the link below:

<http://www.suffolk.gov.uk/your-council/councillors/find-your-councillor-by-name/>

**Delegated Authority:** Where a key decision is to be made under delegated authority the name and title of that individual will be provided under that item.

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- The information provided for each key decision below includes a list of the documents which will be submitted to the decision maker for consideration in relation to the matter in respect of the key decision to be made. Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on Suffolk County Council's website or be available for inspection at Endeavour House, 8 Russell Road, Ipswich, IP1 2BX at least five clear days before the meeting (please contact Democratic Services on 01473 265119 email: [DemocraticServices@suffolk.gov.uk](mailto:DemocraticServices@suffolk.gov.uk) for further information).
  - Further documents relevant to those matters may be submitted to the decision maker. If you wish to submit further documentation relevant to a decision being made or you require details of those documents (if any) as they become available please contact Democratic Services (contact details above).
  - The list below also includes items that are not key decisions (if any) which will be considered by the Cabinet.

**KEY DECISIONS: 18 May 2016 to 14 June 2016**

<u>Date Key Decision to be made</u>	<u>Key decision ? Yes/No</u>	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker [Cabinet, Council or delegated officer]</u>	<u>Cabinet Member</u>	<u>Contact</u>
14 June 2016	Yes	Dedham Vale Area of Outstanding Natural Beauty (AONB) and Stour Valley Management Plan 2016-2021	<p>Cabinet is asked to endorse a plan to co-ordinate partnership activity for the nationally designated Dedham Vale Area of Outstanding Natural Beauty (AONB) and Stour Valley Project area that seeks to:</p> <ul style="list-style-type: none"> <li>• Conserve and Enhance its Natural Beauty and Special Qualities</li> <li>• Enable communities to become actively engaged in their environment</li> <li>• Support economic well by supporting new and established businesses</li> <li>• Developing high profile facilities for everyone to enjoy</li> </ul>	Report by the Director for Resource Management Draft Plan Consultation Report	Cabinet	Councillor Matthew Hicks	Simon Amstutz AONB Manager  01394 445222 07971 909649
14 June 2016	Yes	Requirement to find financial savings from remodelling the Ipswich Park and Ride to be self-financing.	The Ipswich Park and Ride service currently operates with a £700K per annum subsidy from the tax payer. A working group has been exploring options to remodel the service to make it self-financing. Cabinet is asked to approve the proposed new operating model and then delegate authority to the relevant Cabinet Member and Director to finalise and then implement the new arrangements.	Report by the Director for Resource Management	Cabinet	Councillor James Finch	Belinda Godbold Travel Transformation Programme Manager  01473 264303

**INDICATIVE FORWARD PLAN OF KEY DECISIONS: 15 June 2016 to 13 September 2016**

This section provides an indicative list of key decisions that the Cabinet, County Council or a delegated officer is likely to make between the dates indicated above. Suffolk County Council aims to keep to the dates shown below however as new circumstances come to light, it may be necessary to reschedule some items and add or remove others.

The list below also includes items that are not key decisions (if any) which may be considered by the Cabinet.

<u>Date Key Decision to be made</u>	<u>Key decision ?</u> Yes/No	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker</u> [Cabinet, Council or delegated officer]	<u>Cabinet Member</u>	<u>Contact</u>
12 July 2016	No	2015-16 Outturn for Revenue and Capital Spending	This report summarises the Council's final Revenue and Capital financial position. It includes an explanation of under and over spending compared to the budget. The report will also show the Council's reserves, virements and the Council's Treasury Management activities.	Report by the Director for Resource Management with supporting annexes	Cabinet	Councillor Richard Smith MVO, Cabinet Member for Finance	Tracey Woods, Chief Accountant, Financial Control  01473 265639
Cabinet does not meet in the month of August							
13 September 2016	No	Quarterly Budget Monitoring Report 2016-17	This report summarises the Council's latest Revenue and Capital financial position. It includes forecast spending for each Directorate and an explanation of under and over spendings compared to the budget. An updated forecast on reserves and virements is also included together with progress on the Council's Treasury Management activities (if appropriate).	Report by the Director for Resource Management with supporting annexes	Cabinet	Councillor Richard Smith MVO, Cabinet Member for Finance	Tracey Woods, Chief Accountant, Financial Control  01473 265639