

KEY DECISION FORWARD PLAN

Purpose

The purpose of this document is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

Key Decisions

At Suffolk County Council, most key decisions are made by the Cabinet. Setting the budget is a decision of the County Council. Some key decisions may be made under specifically delegated authority as defined in the Council's Constitution: <http://www.suffolk.gov.uk/your-council/councillors/suffolk-county-council-constitution/>

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a "key decision" means an executive decision which is likely –
- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
 - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

DECISION MAKERS:

Cabinet:

Councillor Colin Noble	Leader of the Council and Cabinet Member for Economic Development
Councillor Christopher Hudson	Deputy Leader and Cabinet Member for Ipswich
Councillor James Finch	Cabinet Member for Highways and Transport
Councillor Tony Goldson	Cabinet Member for Health
Councillor Matthew Hicks	Cabinet Member for Environment and Public Protection
Councillor Rebecca Hopfensperger	Cabinet Member for Adult Care
Councillor Gordon Jones	Cabinet Member for Children's Services, Education and Skills
Councillor Richard Smith	Cabinet Member for Finance
Councillor Sarah Stamp	Cabinet Member for Communities

County Council : For the full list of County Councillors please use the link below:

<http://www.suffolk.gov.uk/your-council/councillors/find-your-councillor-by-name/>

Delegated Authority: Where a key decision is to be made under delegated authority the name and title of that individual will be provided under that item.

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- The information provided for each key decision below includes a list of the documents which will be submitted to the decision maker for consideration in relation to the matter in respect of the key decision to be made. Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on Suffolk County Council's website or be available for inspection at Endeavour House, 8 Russell Road, Ipswich, IP1 2BX at least five clear days before the meeting (please contact Democratic Services on 01473 265119 email: DemocraticServices@suffolk.gov.uk for further information).
 - Further documents relevant to those matters may be submitted to the decision maker. If you wish to submit further documentation relevant to a decision being made or you require details of those documents (if any) as they become available please contact Democratic Services (contact details above).
 - The list below also includes items that are not key decisions (if any) which will be considered by the Cabinet.

KEY DECISIONS: 30 June 2016 to 12 July 2016

<u>Date Key Decision to be made</u>	<u>Key decision ? Yes/No</u>	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker [Cabinet, Council or delegated officer]</u>	<u>Cabinet Member</u>	<u>Contact</u>
30 June 2016	No	The East Anglia Devolution Proposal	The report requires the Council to consider and set direction for the next stage of the devolution process, which is to publish a Governance Review (the Governance Review) and a Governance Scheme (the Governance Scheme) for consultation.	A Governance Review and a draft Governance Scheme.	County Council	Councillor Colin Noble, Leader of the Council and Cabinet Member for Economic Development	Caroline Davison, Head of Policy 01473 264400
30 June 2016	Yes	The East Anglia Devolution Proposal	The report requires the Cabinet to consider and set direction for the next stage of the devolution process, which is to publish a Governance Review (the Governance Review) and a draft Governance Scheme (the Governance Scheme) for consultation, having due regard to the recommendations of Council.	A Governance Review and a draft Governance Scheme	Cabinet	Councillor Colin Noble, Leader of the Council and Cabinet Member for Economic Development	Caroline Davison, Head of Policy 01473 264400
12 July 2016	No	2015-16 Outturn for Revenue and Capital Spending	This report summarises the Council's final Revenue and Capital financial position. It includes an explanation of under and over spending compared to the budget. The report will also show the Council's reserves, virements and the Council's Treasury Management activities.	Report by the Director of Resource Management with supporting annexes	Cabinet	Councillor Richard Smith MVO, Cabinet Member for Finance	Tracey Woods, Chief Accountant, Financial Control 01473 265639
12 July 2016	Yes	Speed Limit Policy Review	To approve the adoption of a revised Speed Limit Policy that provides clearer parameters for the consideration of valid speed limit change requests so as to avoid abortive work or raise false hopes.	Report by the Director of Resource Management with an accompanying policy document	Cabinet	Councillor James Finch, Cabinet Member for Highways and Transport	Mark Stevens, Assistant Director Operational Highways 01473 264994

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12 July 2016	Yes	Highway Maintenance Operational Plan	Cabinet will be asked to (a) approve the adoption of a new Highways Maintenance Operational Plan to enable a more effective means of identifying and rectifying defects on the highway network, thereby helping to effect a preventative maintenance approach, consistent with the asset management principles already approved by the Cabinet on 10 November 2015; and (b) approve that this policy document be more widely consulted upon.	Report by the Director of Resource Management with an accompanying policy document	Cabinet	Councillor James Finch, Cabinet Member for Highways and Transport	Mark Stevens, Assistant Director Operational Highways 01473 264994
12 July 2016	Yes	Suffolk Minerals & Waste Local Plan	Cabinet will be asked to agree to the preparation of a combined Minerals and Waste Local Plan and supporting documents.	Report by the Director of Resource Management	Cabinet	Councillor Matthew Hicks, Cabinet Member for Environment and Public Protection	Graham Gunby, Senior Policy Officer: Minerals & Waste Policy (01473) 264807
12 July 2016	Yes	Schools' Choice Divestment	Cabinet will be asked to approve the divestment of Schools' Choice and to delegate the final decision to the Director of Resource Management and Corporate Director for Children and Adults.	Report by the Corporate Director for Children and Adults	Cabinet	Councillor Gordon Jones, Cabinet Member for Children's Services, Education and Skills	Julia Dolan, Schools' Choice General Manager 07717 513520
12 July 2016	No	Strategic Highway Asset Management	The Council has demonstrated an ongoing commitment to Highway Infrastructure Asset Management. Officers are strengthening the Council's current approach to asset management by developing a new suite of documents, incorporating the latest thinking, philosophies and recognised best practice. Cabinet will be asked to approve a full public consultation exercise on the proposed Highway Infrastructure Asset Management Plan.	Report by the Director of Resource Management	Cabinet	Councillor James Finch, Cabinet Member for Highways and Transport	John Clements, Highway Maintenance Specialist. 01473 265023

INDICATIVE FORWARD PLAN OF KEY DECISIONS: 31 June 2016 to 13 September 2016

This section provides an indicative list of key decisions that the Cabinet, County Council or a delegated officer is likely to make between the dates indicated above. Suffolk County Council aims to keep to the dates shown below however as new circumstances come to light, it may be necessary to reschedule some items and add or remove others.

The list below also includes items that are not key decisions (if any) which may be considered by the Cabinet.

<u>Date Key Decision to be made</u>	<u>Key decision ?</u> Yes/No	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker</u> [Cabinet, Council or delegated officer]	<u>Cabinet Member</u>	<u>Contact</u>
13 September 2016	No	Quarterly Budget Monitoring Report 2016-17	This report summarises the Council's latest Revenue and Capital financial position. It includes forecast spending for each Directorate and an explanation of under and over spendings compared to the budget. An updated forecast on reserves and virements is also included together with progress on the Council's Treasury Management activities (if appropriate).	Report by the Director of Resource Management with supporting annexes	Cabinet	Councillor Richard Smith MVO, Cabinet Member for Finance	Tracey Woods, Chief Accountant, Financial Control 01473 265639
13 September 2016	Yes	Peasenhall – Yoxford: Consultation Outcomes - for decision to publish statutory notices	Cabinet will be asked to: i) consider the results of public consultation on the future of Middleton, Peasenhall, and Yoxford Primary Schools; and ii) to approve the publication of statutory notices proposing changes Middle, Peasenhall and Yoxford Primary Schools	Report by the Corporate Director for Children and Adults	Cabinet	Councillor Gordon Jones, Cabinet Member for Children's Services, Education and Skills	Joy Stodart Project Lead, School Organisation Review
13 September 2016	No	Local Safeguarding Children Board Annual Report 2015/16	For information only. It is a statutory requirement for the LSCB Chair to publish an annual report to be submitted to the Chair of the Health and Wellbeing Board, Chief Executive and Leader of the Local Authority and the local Police and Crime Commissioner.	Report by the Corporate Director for Children and Adults	Cabinet	Councillor Gordon Jones, Cabinet Member for Children's Services, Education and Skills	Ali Spalding LSCB Manager 01473 264172

