

County Council

Report Title:	Programme of Meetings: June 2016 to May 2018
Meeting Date:	26 May 2016
Lead Councillor(s):	Leader of the Council
Local Councillor(s):	All
Director:	Deborah Cadman OBE, Chief Executive
Assistant Director or Head of Service:	Tim Ryder, Assistant Director (Scrutiny and Monitoring) and Monitoring Officer
Author:	Sarah Bradfield, Business Manager (Democratic Services) Tel: 01473 265124; Email: sarah.bradfield@suffolk.gov.uk

Brief summary of report

1. This reports sets out the programme of Council, Cabinet and committee meetings from June 2016 to May 2018.
2. It revises the programme of the meetings that was agreed at the Annual Council meeting on 21 May 2015 and proposes a programme for June 2017 to May 2018.

Action recommended

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| <ol style="list-style-type: none"> 3. The Council is asked to agree the programme of meetings from June 2016 to May 2018 as set out in Appendix 1 to this report. |
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Reason for recommendation

4. Approval of the programme is required to enable effective forward planning and management of the Council's business.

Alternative options

5. The Council can amend the programme proposed.

Who will be affected by this decision?

6. All those who live and work in Suffolk.

Main body of report

7. Appendix 1 to this report sets out the proposed programme of meetings from June 2016 to May 2018. The programme has been designed to avoid, as far as possible, clashes with political party conferences and major meetings of the Local Government Association, County Council Network Annual Conference and school holidays, where these dates are known.

8. Meetings of the Cabinet continue to be held on Tuesdays and Council on Thursdays.
9. Scrutiny Committee is generally scheduled to take place within two weeks from the date of a Cabinet meeting for call-in purposes and to prevent unnecessary delays in implementing decisions. In 2018 the Scrutiny Committee on 1 May is proposed as a reserve date with 31 May as the Scheduled Scrutiny Committee. In June 2016 the Scrutiny Committee has been brought forward to 29 June to allow an extraordinary meeting of the County Council to take place on Thursday 30 June 2016. This additional County Council will enable discussion of the devolution proposals.
10. Suffolk Pension Board meetings which were scheduled for 13 June 2016 and 18 July 2016 have been removed and one meeting has been added to the afternoon of 11 July 2016. This change is at the suggestion of the officers who manage the Board, on the grounds of greater efficiency. The December meeting has also been moved from the 7 December 2016 to the 12 December 2016.
11. Suffolk Flood Risk Joint Scrutiny Sub-Committee moves date from 28 June 2016 to 10 June 2016.
12. Suffolk Police and Crime Panel has already agreed to move its July meeting from 8 July 2016 to 19 July 2016.
13. After consultation with the Chairman and officers it is proposed to alter the scheduling of Rights of Way Committee meetings. Over the past three years either the September or November meeting of the Committee has been cancelled. The original meetings on 7 September 2016 and 3 November 2016 have been removed and a new date of 10 October 2016 added. This pattern will be reviewed when the calendar is considered next year to ensure the new arrangements are appropriate.
14. As the level of appeals being considered by the Education Transport Appeals Committee has reduced, the 5 September 2016 and 23 September 2016 meetings have been removed and a new date of 12 September 2016 added.
15. To allow for an extra meeting the County Council on 29 September 2016 to consider the devolution proposals, if necessary, the Audit Committee date has been moved to 28 September 2016 and Scrutiny Committee to 30 September 2016.
16. To facilitate participation by NHS organisations, the Health Scrutiny Committee October meeting has been changed from 13 October 2016 to 12 October 2016. In 2017 an extra date has been added on 14 March 2017 to avoid the County Council moratorium and elections.
17. The newly formed Governor Appointments Committee has been added to this programme of meetings for the first time. Meetings have been included on 13 October 2016, 2 February 2017 and 23 June 2017. Going forward meetings have been put into the calendar three times a year.
18. Due to confirmation that the County Council Network Annual Conference has been scheduled earlier than anticipated this coming year, the Cabinet meeting in November has been moved from 8 November 2016 to 15 November 2016. As a consequence of this, Scrutiny Committee moves from 24 November 2016 to 30 November 2016, Pension Fund Committee moves from 30 November

2016 to 28 November 2016, December Cabinet moves from 6 December 2016 to 13 December 2016 and Development Control Committee moves from 13 December 2016 to 6 December 2016.

19. A meeting of the Education and Children's Services Scrutiny Committee has been added at 1 March 2017 to correct an omission.
20. A number of reserve dates have also been scheduled. These dates will be available for additional committee meetings that may be required, alternative dates for meetings where a change to the programmed date is necessary, for working parties and seminars and briefings for Councillors. Extra reserve dates have been added to the previously agreed programme; on 8 June 2016, 7 September 2016, and moved from 11 January 2017 to the 12 January 2017 and 2 February 2017 to the 1 February 2017.
21. Councillors are reminded that they should try to keep reserve dates available in their calendar to facilitate events such as those referred to in paragraph 20 above.

Sources of Further Information

- a) [Report to Council 21 May 2015 Programme of Meetings Agenda Item 13](#)
- b) [Report to Council 21 May Agenda Item 13 Appendix 1](#)

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