

## **Suffolk Pension Fund Committee Forward Work Programme**

### **Purpose**

The purpose of this forward work programme is to support the Pension Fund Committee in promoting and strengthening corporate governance across the Council.

### **Terms of reference**

The terms of reference of the Pension Fund Committee are:

- a) Overall management of the Suffolk Pension Fund.
- b) Statement of Investment Principles.
- c) Funding Strategy Statement.
- d) Strategic asset allocation and investment strategy.
- e) Appointment of the Fund's investment managers and other providers of professional services for the Fund.
- f) Setting investment objectives for the Fund's managers.
- g) Review of the performance of the Fund's managers.
- h) Consideration of the triennial actuarial valuation and any interim valuation reports.
- i) Accountability for the Committee's stewardship role by an annual report and annual meeting for employers and other stakeholders.
- j) Consideration of applications by organisations to be admitted bodies in the fund.
- k) Training to enable committee members to make effective decisions.
- l) Any other matters which fall within the responsibilities of the administering authority for the pension fund.

<b>Meeting date (see Note)</b>	<b>Added to Work Programme</b>	<b>Subject</b>	<b>Short description</b>	<b>How is it anticipated the Committee will deal with this issue?</b>
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<b>Monday, 28 November 2016</b>	Added 24 February 2016	Investment performance review	Review of investment performance to September 2016	Written Report
	Added 24 February 2016	Information Bulletin: Recent developments including the Actuarial Monitoring Report	To receive a report on recent developments affecting the work of the Pension Fund committee	Written Report
	Added 24 February 2016	Pooling Update	To receive an update on the development of the Pooling proposal	Written Report
	Added 11 July 2016	Funding Strategy Statement	To receive an update on the Funding Strategy Statement for the Fund for the three years starting 1 April 2017	Written Report
	Added 11 July 2016	Environmental Social and Governance Issues and Voting Policy	To consider the Fund's position on ESG issues and on its Voting policy	Written Report
	Added 11 July 2016	Information Bulletin: Administration Expenses	Review of the administration and investment expenses of the Fund	Written Report
<b>Meeting date (see Note)</b>	<b>Added to Work Programme</b>	<b>Subject</b>	<b>Short description</b>	<b>How is it anticipated the Committee will deal with this issue?</b>

	Added 24 February 2016	Forward Work Programme	To approve the Forward Work Programme for the Pension Fund Committee	Written Report
<b>Tuesday, 28 February 2017</b>	Added 11 July 2016	Investment performance review	Review of investment performance to December 2016	Written Report
	Added 11 July 2016	Asset Allocation Review	To review the asset allocation of the Fund following the results of the Actuarial Valuation	Presentation
	Added 11 July 2016	Information Bulletin: Recent developments including the Actuarial Monitoring Report	To receive a report on recent developments affecting the work of the Pension Fund committee.	Written Report
	Added 11 July 2016	Pooling Update	To receive an update on the development of the Pooling proposal	Written Report
	Added 11 July 2016	Investment Strategy Statement	To review the Fund's Statement of Investment Principles	Written Report
	Added 11 July 2016	Forward Work Programme	To approve the Forward Work Programme for the Pension Fund Committee.	Written Report
<b>Meeting date (see Note)</b>	<b>Added to Work Programme</b>	<b>Subject</b>	<b>Short description</b>	<b>How is it anticipated the Committee will deal with this issue?</b>

	<b>Added 22 September 2016</b>	<b>Funding Strategy Statement</b>	<b>To approve the Funding Strategy Statement for the Fund for the three years starting 1 April 2017</b>	<b>Written Report</b>
<b>Wednesday, 22 March 2017</b>	Added 11 July 2016	Business Plan 2017/18 to 2018/19	To consider the business plan and risk register for the Fund for 2017/18	Written Report
	Added 11 July 2016	Treasury Management Policy	Review of Treasury Management policies and practices	Written Report.
	Added 11 July 2016	Training Plan 2017/19	To consider the future Committee training programme	Written Report
	Added 11 July 2016	External audit Plan	To receive a report from EY on the audit plan for the Fund	Written Report
	Added 11 July 2016	Communications Strategy	To consider the Funds Communication Strategy	Written Report
	Added 11 July 2016	Forward Work Programme	To approve the Forward Work Programme for the Pension Fund Committee.	Written Report

**Note:** Additions and amendments to previous Forward Agenda are marked in bold.

If you have any questions or queries, please contact Paul Finbow. Email: [paul.finbow@suffolk.gov.uk](mailto:paul.finbow@suffolk.gov.uk), Telephone: 01473 265288.

**Other Items to be added in future**

Revised – September 2016.