

Audit Committee

(Quorum 2)

Conservative Group

Councillors Michael Bond (Chairman), Jenny Antill, Michael Gower, Chris Punt.

Labour Group

Councillor Len Jacklin.

UKIP Group

Councillor Bert Poole.

Liberal Democrat and Independent Group

Councillor David Busby.

Date: Tuesday, 29 November 2016

Venue: Elisabeth Room
Endeavour House
8 Russell Road
Ipswich, Suffolk, IP1 2BX

Time: 10:00am

For further information on any of the agenda items, please contact Linda Pattle, Democratic Services Officer, on 01473 260771.

Business to be taken in public

1. Public Participation Session

A member of the public who is resident, or is on the Register of Electors for Suffolk, may speak for up to five minutes on a matter relating to the following agenda.

A speaker will need to give written notice of their wish to speak at the meeting using the contact details under 'Public Participation in Meetings' by no later than 12 noon on Wednesday, 23 November 2016.

The public participation session will not exceed 20 minutes to enable the Committee to consider its other business.

2. Apologies for Absence and Substitutions

To note and record any apologies for absence or substitutions received.

3. Declarations of Interest and Dispensations

To receive any declarations of interests, and the nature of that interest, in respect of any matter to be considered at this meeting.

4. Minutes of the Previous Meeting

Pages 5 - 10

To approve as a correct record, the minutes of the meeting held on 28 September 2016.

5. Annual Audit Letter for the year ended 31 March 2016

Pages 11 - 34

To consider the External Auditor's annual audit letter.

6. End of employment matters

Pages 35 - 40

To receive information about employment matters and to consider the advantages and disadvantages of settlement agreements.

7. Suffolk Fire and Rescue Service Annual Statement of Assurance (2015-16)

Pages 41 - 74

To receive the Suffolk Fire and Rescue Service Annual Statement of Assurance (2015-16).

8. **Treasury Management Mid-Year Report** Pages 75 - 86

To consider a report on treasury management activities to 30 September 2016 in relation to the Council's strategies for borrowing and investments and compliance with Prudential Indicators.

9. **Audit Services – Progress Report** Pages 87 - 102

To consider a summary of the activities carried out by Audit Services between May and October 2016.

10. **Forward Work Programme** Pages 103 - 108

To consider whether there are any matters which the Committee would wish to have included in its Forward Work Programme generally and also having regard to the Key Decision Forward Plan.

11. **Urgent Business**

To consider any other item of business which, in the opinion of the Chairman, should be considered by reason of special circumstances (to be specified in the minutes), as a matter of urgency.

Date of next scheduled meeting – Monday, 30 January 2017 at 10:00am.

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For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact Democratic Services on:

Telephone: 01473 260771;

Email: Committee.Services@suffolk.gov.uk; or by writing to:

Democratic Services, Suffolk County Council, Endeavour House, 8 Russell Road, Ipswich, Suffolk IP1 2BX.

Public Participation in Meetings

Members of the Public who wish to speak at an Audit Committee meeting should read the following guidance:

www.suffolk.gov.uk/council-and-democracy/the-council-and-its-committees/apply-to-take-part-in-a-public-meeting/

and complete the online form: www.suffolk.gov.uk/apply-to-speak

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<https://www.suffolk.gov.uk/assets/council-and-democracy/the-council-and-its-committees/Filming-at-Meetings-Protocol.pdf>

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4. Use the stairs, not the lifts.
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Deborah Cadman OBE
Chief Executive