

## AUDIT ACTION TRACKING

1. The following table shows details of actions that have passed their agreed implementation date. Agreed actions are not followed-up until six months after the date the audit was despatched. Action tracking commences after this period.

Overdue actions as at 31/10/2016	Priority			Total
	High	Medium	Low	
Audit				
Access control and user management	0	2	0	2
Payroll	0	1	0	1
Grand Total	0	3	0	3

**Information System Access control and user Management**

2. Two actions remain outstanding from the original audit. A new software roll out (fully automating the starter, mover and leaver process) will solve the identified issues. This will not be fully implemented until May 2017. A new target date has been agreed and the actions will continue to be monitored.

**Payroll**

3. An action was raised in the 2015/16 audit concerning the lack of formal procedure notes for payroll staff to follow regarding tasks and operation of the system. The update was noted and documented as a task at a payroll team meeting but process notes have still not been updated at this point of time. This will be raised again in the 2016/17 audit and Internal Audit will continue to monitor this.