

## Scrutiny Committee

(Quorum 3)

The Scrutiny Committee has responsibility to consider and respond to proposals from Councillors, Cabinet Members, members of the public and local community representatives who suggest issues that should be subject to strategic scrutiny.

### **Conservative Group**

Councillors Mary Evans (Chairman), Peter Beer, Jessica Fleming, Robin Millar, David Ritchie and Robin Vickery.

### **Labour Group**

Councillor Kathy Bole, Sandra Gage and Len Jacklin.

### **UKIP Group**

Councillor John Burns.

### **Liberal Democrat and Independent Group**

Councillor John Field.

### **Green and Independent Group**

Councillor Trevor Beckwith.

**Date:** Tuesday, 20 December 2016

**Venue:** Elisabeth Room  
Endeavour House  
8 Russell Road  
Ipswich, Suffolk, IP1 2BX

**Time:** 10:00am

For further information on any of the agenda items, please contact Linda Pattle, Democratic Services Officer, on 01473 260771.

## **Business to be taken in public**

### **1. Public Participation Session**

A member of the public who is resident, or is on the Register of Electors for Suffolk, may speak for up to five minutes on a matter relating to the following agenda.

A speaker will need to give written notice of their wish to speak at the meeting using the contact details under 'Public Participation in Meetings' by no later than 12 noon on Wednesday, 14 December 2016.

The public participation session will not exceed 20 minutes to enable the Committee to consider its other business.

### **2. Apologies for Absence and Substitutions**

To note and record any apologies for absence or substitutions received.

### **3. Declarations of Interest and Dispensations**

To receive any declarations of interests, and the nature of that interest, in respect of any matter to be considered at this meeting.

### **4. Minutes of the Previous Meeting**

Pages 5 - 14

To approve as a correct record, the minutes of the meeting held on 30 November 2016.

### **5. Highways Services Contract**

Pages 15 - 72

To receive an update on the actions taken in response to the Committee's previous recommendations relating to the Council's Highways contract with Kier, and to consider current issues relating to the delivery of the contract.

### **6. Highways Infrastructure Asset Management**

Pages 73 - 92

To consider progress towards developing an asset management approach to the upkeep of the County's highways infrastructure.

### **7. Information Bulletin**

Pages 93 - 94

Written information has been provided for the Committee for reasons indicated. The Committee may wish to consider whether there are any matters arising from this information that warrant specific aspects being added to the forward work programme.

8. **Key Decision Forward Plan and Scrutiny Forward Work Programme**

Pages 95-104  
Pages  
105-108

To consider the development of an updated Scrutiny Forward Work Programme taking into account proposals from councillors, statutory co-opted members and also having regard to the Key Decision Forward Plan.

9. **Urgent Business**

To consider any other item of business which, in the opinion of the Chairman, should be considered by reason of special circumstances (to be specified in the minutes), as a matter of urgency.

**Date of next scheduled meeting – Tuesday, 7 February 2017 at 10:00am.**

## Access to Meetings

Suffolk County Council is committed to open government. The proceedings of this meeting are open to the public, apart from any confidential or exempt items which may have to be considered in the absence of the press and public.

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact Democratic Services on:

Telephone: 01473 260771;

Email: [Committee.Services@suffolk.gov.uk](mailto:Committee.Services@suffolk.gov.uk); or by writing to:

Democratic Services, Suffolk County Council, Endeavour House, 8 Russell Road, Ipswich, Suffolk IP1 2BX.

### Public Participation in Meetings

Members of the Public who wish to speak at a Scrutiny Committee meeting should read the following guidance:

[www.suffolk.gov.uk/council-and-democracy/the-council-and-its-committees/apply-to-take-part-in-a-public-meeting](http://www.suffolk.gov.uk/council-and-democracy/the-council-and-its-committees/apply-to-take-part-in-a-public-meeting)

and complete the online form: [www.suffolk.gov.uk/apply-to-speak](http://www.suffolk.gov.uk/apply-to-speak)

### Filming, Recording or Taking Photographs at Meetings

Further information about the Council's procedure with regard to the filming, recording or taking of photographs at meetings can be found at:

<https://www.suffolk.gov.uk/assets/council-and-democracy/the-council-and-its-committees/Filming-at-Meetings-Protocol.pdf>

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If you hear the alarm:

1. Leave the building immediately via a Fire Exit and make your way to the Assembly point (Ipswich Town Football Ground).
2. Follow the signs directing you to Fire Exits at each end of the floor.
3. Do not enter the Atrium (Ground Floor area and walkways). If you are in the Atrium at the time of the Alarm, follow the signs to the nearest Fire Exit.
4. Use the stairs, not the lifts.
5. Do not re-enter the building until told it is safe to do so.

**Deborah Cadman OBE**  
**Chief Executive**