

## **Suffolk Health and Wellbeing Board**

*A committee of Suffolk County Council*

**Quorum: 11**

**Date:** Thursday, 26 January 2017

**Venue:** Elisabeth Room  
Endeavour House  
8 Russell Road  
Ipswich, Suffolk IP1 2BX

**Time:** 9:30 am – approximately 12.30 pm

People attending the meeting will have an opportunity to use Twitter. Anyone wishing to join the conversation is invited to do so using the hashtag '#healthysuffolk'. A summary of the tweets posted will be on display in the meeting room.

For further information on any of the agenda items, please contact Linda Pattle, Democratic Services Officer, Suffolk County Council, on 01473 260771.

<b>Item no.</b>	<b>Agenda</b>	<b>Page reference</b>
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1. **Public Participation Session**

The Board is keen to hear the views of those with experience of, or involvement in, the delivery of health and social care, and welcomes attendance at Board meetings.

A member of the public who is resident, or is on the Register of Electors for Suffolk, may speak for up to five minutes on a matter relating to the following agenda.

A speaker will need to give written notice of their wish to speak at the meeting using the contact details under 'Public Participation in Meetings' by no later than 12 noon on Friday, 20 January 2017.

2. **Apologies for Absence and Substitutions**

To note and record any apologies for absence or substitutions received.

3. **Declarations of Interest and Dispensations**  
 To receive any declarations of interests, and the nature of that interest, in respect of any matter to be considered at this meeting.
4. **Minutes of the Previous Meeting** Pages 7 - 14  
 To approve as a correct record, the minutes of the meeting held on 17 November 2016.
5. **Chairman’s Announcements**  
 To receive announcements from the Chairman.
6. **Devolution Update**  
 To receive an update on Devolution.
7. **Suffolk Minds Matter – Annual Public Health Report 2016** Pages 15 - 22  
 To consider a paper about the Annual Public Health Report for 2016.
8. **Updates on Sustainability and Transformation Plans**  
 To receive updates on the Sustainability and Transformation Plans for Norfolk & Waveney and for Suffolk & North East Essex.
9. **Update on A&E and Delayed Transfers of Care System (DToC) Task Forces** Pages 23 - 28  
 To receive an update about a system-wide “task force” approach being taken to address challenges in urgent care in Ipswich and East and West Suffolk.
10. **Update on Suffolk NHS Community Services procurement** Pages 29 - 36  
 To receive an update on actions taken and proposed with regard to the procurement of community services in Ipswich and East and West Suffolk.
11. **Strong and Resilient Communities** Pages 37 - 54  
 To consider the focus and scope of the Safer and Stronger Communities Group and the proposed approach to delivering a Community Resilience Programme.

12. **The Contribution of Suffolk's District and Borough Councils to Health and Wellbeing** Pages 55 - 64

To consider proposals aimed at maximising the contribution of district and borough councils to health and wellbeing in Suffolk.

13. **Pharmaceutical Needs Assessment 2018** Pages 65 - 66

To consider proposed arrangements for the production of the 2018 Pharmaceutical Needs Assessment for Suffolk.

14. **Establishing a Buurtzorg Integrated Neighbourhood Care 'Test and Learn' Site** Pages 67 - 90

To consider a proposed approach towards establishing a Buurtzorg Test and Learn process in Suffolk.

15. **Information Bulletin, including reports from Scrutiny Committees and other Partnership Groups** Pages 91 - 113

To receive reports, for information only, on:

1. Suffolk and North East Essex Sustainability and Transformation Plan (STP) *Page 91*
2. Norfolk and Waveney Sustainability and Transformation Plan (N&W STP) *Page 92*
3. Update from the Strong and Safe Communities Group *Page 93*
4. Data Sharing Issues *Page 93*
5. Pupils aged 16 to 25 with Educational Health and Care (ECH) Plans *Page 95*
6. Hidden Harm *Page 96*
7. Transformation Challenge Award Update *Page 97*
8. Update on Cross-Cutting Themes Performance Framework *Page 97*
9. Suffolk Workforce Forum *Page 97*
10. Suffolk Better Care Fund 2016/17 *Page 98*
11. Suffolk Informatics Partnership Update *Page 98*
12. Connect Integrated Neighbourhood Teams (INTs) Update *Page 98*

16. **Urgent Business**

To consider any other item of business which, in the opinion of the Chairman, should be considered by reason of special circumstances (to be specified in the minutes), as a matter of urgency.

## 17. Dates and Topics for Future Meetings

To note the following dates and topics for future meetings of the Board. (All dates after May 2017 are subject to confirmation at the Annual Meeting of the County Council on 25 May 2017.)

Date, Time and Venue	Key themes to be considered at the meeting
<p>Wednesday, 1 February 2017 2.30 – 4.30 pm Endeavour House Ipswich</p>	<p>Information Development Session - Co-Production</p> <p>Organised in collaboration with the Suffolk Co-production Network (SCONE).</p>
<p>Thursday, 23 March 2017 at 9:30 am Riverside Lowestoft</p>	<ul style="list-style-type: none"> <li>• Chairman’s Announcements</li> <li>• Update on Sustainability and Transformation Plans</li> <li>• Devolution update</li> <li>• Joint Health and Wellbeing Strategy monitoring report Outcome 1- Every child has the best start in life</li> <li>• Joint Health and Wellbeing Strategy, Cross-Cutting Theme – Embedding Prevention</li> <li>• Health and Wellbeing Board report – 4-year overview 2013-2017</li> <li>• Launch of the new look Healthy Suffolk website</li> <li>• Arrangements for signing off Suffolk’s Better Care Fund submission for 2017/18</li> </ul> <p><u>Information Bulletin, including reports from Scrutiny Committees and key messages from other partnership groups</u>            Progress reports on the integration of health and care            Update on Volunteering Strategy and Action Plan            Update on Cross-Cutting Themes Performance Framework</p>
<p>Thursday, 13 July 2017 9.30am Elisabeth Room Endeavour House Ipswich</p>	<ul style="list-style-type: none"> <li>• Chairman’s Announcements</li> <li>• Update on Sustainability and Transformation Plans</li> <li>• Devolution update</li> <li>• Joint Health and Wellbeing Strategy monitoring report Outcome 4 – People in Suffolk have the opportunity to improve their mental health and wellbeing</li> <li>• Joint Health and Wellbeing Strategy, Cross-Cutting Theme – Health and Care integration</li> <li>• Buurtzorg “Test and Learn” – update</li> <li>• Family 2020 Strategy</li> </ul> <p><u>Information Bulletin, including reports from Scrutiny Committees and key messages from other partnership groups</u>            Progress reports on the integration of health and care            Update on Cross-Cutting Themes Performance Framework</p>

<p>Thursday, 7 September 2017 9.30am Riverside Lowestoft</p>	<ul style="list-style-type: none"> <li>• Chairman`s Announcements</li> <li>• Update on Sustainability and Transformation Plans</li> <li>• Devolution update</li> <li>• Joint Health and Wellbeing Strategy monitoring report Outcome 2 – Improving independent life for people with physical and learning disabilities</li> <li>• Joint Health and Wellbeing Strategy, Cross-Cutting Theme – Addressing inequalities</li> <li>• Annual Report on Suffolk Family Focus</li> </ul> <p><u>Information Bulletin, including reports from Scrutiny Committees and key messages from other partnership groups</u>  Progress reports on the integration of health and care  Update Domestic Abuse – “Deep Dive”  Update on Cross-Cutting Themes Performance Framework</p>
<p>Thursday, October 2017 Date and venue to be confirmed</p>	<p>Annual Conference</p>
<p>Thursday 16 November 2017 Elisabeth Room Endeavour House Ipswich</p>	<ul style="list-style-type: none"> <li>• Chairman`s Announcements</li> <li>• Update on Sustainability and Transformation Plans</li> <li>• Devolution update</li> <li>• Joint Health and Wellbeing Strategy monitoring report Outcome 3 – Older people in Suffolk have a good quality of life</li> <li>• Joint Health and Wellbeing Strategy, Cross-Cutting Theme – overall review</li> <li>• Buurtzorg “Test and Learn” – Interim Evaluation</li> </ul> <p><u>Information Bulletin, including reports from Scrutiny Committees and key messages from other partnership groups</u>  Progress reports on the integration of health and care  Local Safeguarding Children Board: Annual Report 2016/17  Suffolk Safeguarding Adults Board Annual Report 2016/17  Update on Cross-Cutting Themes Performance Framework</p>

Dates of future Board meetings:

13 July 2017	Endeavour House, Ipswich
7 September 2017	Riverside, Lowestoft
16 November 2017	Endeavour House, Ipswich
25 January 2018	Endeavour House, Ipswich
15 March 2018	Riverside, Lowestoft
17 May 2018	Endeavour House, Ipswich

## Access to Meetings

Suffolk County Council is committed to open government. The proceedings of this meeting are open to the public, apart from any confidential or exempt items which may have to be considered in the absence of the press and public.

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact Democratic Services on:

Telephone: 01473 260771;

Email: [Committee.Services@suffolk.gov.uk](mailto:Committee.Services@suffolk.gov.uk); or by writing to:

Democratic Services, Suffolk County Council, Endeavour House, 8 Russell Road, Ipswich, Suffolk IP1 2BX.

### Public Participation in Meetings

Members of the Public who wish to speak at the Suffolk Health & Wellbeing Board meeting should read the following guidance:

[www.suffolk.gov.uk/council-and-democracy/the-council-and-its-committees/apply-to-take-part-in-a-public-meeting](http://www.suffolk.gov.uk/council-and-democracy/the-council-and-its-committees/apply-to-take-part-in-a-public-meeting)

and complete the online form: [www.suffolk.gov.uk/apply-to-speak](http://www.suffolk.gov.uk/apply-to-speak)

### Filming, Recording or Taking Photographs at Meetings

Further information about the Council's procedure with regard to the filming, recording or taking of photographs at meetings can be found at:

<https://www.suffolk.gov.uk/council-and-democracy/the-council-and-its-committees/apply-to-speak-at-a-public-meeting/>

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2. Follow the signs directing you to Fire Exits at each end of the floor.
3. Do not enter the Atrium (Ground Floor area and walkways). If you are in the Atrium at the time of the Alarm, follow the signs to the nearest Fire Exit.
4. Use the stairs, not the lifts.
5. Do not re-enter the building until told it is safe to do so.

**Deborah Cadman OBE**  
**Chief Executive**