

## **KEY DECISION FORWARD PLAN**

### **Purpose**

The purpose of this document is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision making process.

### **Key Decisions**

At Suffolk County Council, most key decisions are made by the Cabinet. Setting the budget is a decision of the County Council. Some key decisions may be made under specifically delegated authority as defined in the Council's Constitution: <http://www.suffolk.gov.uk/your-council/councillors/suffolk-county-council-constitution/>

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [*Statutory Instruments 2000 No 3272*] states:

- 8 (1) In these regulations a “key decision” means an executive decision which is likely –
- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
  - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

### **Threshold**

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they

- (a) involve significant expenditure or savings; or
- (b) have a significant effect on communities

even though they are either below the adopted threshold or impact on people in one electoral division only.

## DECISION MAKERS:

### Cabinet:

Councillor Colin Noble	Leader of the Council and Cabinet Member for Economic Development
Councillor Jane Storey	Deputy Leader of the Council and Cabinet Member for Broadband and Rural Issues and Localities
Councillor James Finch	Cabinet Member for Highways and Transport
Councillor Tony Goldson	Cabinet Member for Health
Councillor Matthew Hicks	Cabinet Member for Environment and Public Protection
Councillor Rebecca Hopfensperger	Cabinet Member for Adult Care
Councillor Christopher Hudson	Cabinet Member for Ipswich
Councillor Gordon Jones	Cabinet Member for Children's Services, Education and Skills
Councillor Richard Smith MVO	Cabinet Member for Finance and Heritage

**County Council:** For the full list of County Councillors please use the link below:

<http://www.suffolk.gov.uk/your-council/councillors/find-your-councillor-by-name/>

**Delegated Authority:** Where a key decision is to be made under delegated authority the name and title of that individual will be provided under that item.

- 
- The information provided for each key decision below includes a list of the documents which will be submitted to the decision maker for consideration in relation to the matter in respect of the key decision to be made. Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on Suffolk County Council's website or be available for inspection at Endeavour House, 8 Russell Road, Ipswich, IP1 2BX at least five clear days before the meeting (please contact Democratic Services on 01473 265119 email: [DemocraticServices@suffolk.gov.uk](mailto:DemocraticServices@suffolk.gov.uk) for further information).
  - Further documents relevant to those matters may be submitted to the decision maker. If you wish to submit further documentation relevant to a decision being made or you require details of those documents (if any) as they become available please contact Democratic Services (contact details above).

- The list below also includes items that are not key decisions (if any) which will be considered by the Cabinet.

<b>KEY DECISIONS: 25 January 2017 to 21 February 2017</b>							
<u>Date Key Decision to be made</u>	<u>Key decision ?</u> <u>Yes/No</u>	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker</u> <u>[Cabinet, Council or delegated officer]</u>	<u>Cabinet Member</u>	<u>Contact</u>
31 January 2017	Yes	Suffolk County Councils response to – EDF Energy's Stage 2 consultation for Sizewell C	The Cabinet will be asked to consider the County Council's response to EDF Energy's Stage 2 consultation for Sizewell C.	Report by the Director for Resource Management and appendices	Cabinet	Councillor Matthew Hicks, Cabinet Member for Environment and Public Protection	John Pitchford, Head of Planning 01473 264804
9 February 2017	Yes	Resources Budget 2017 – 18 and Medium Term Financial Plan	The County Council is being asked to consider the proposed Revenue and Capital Budgets for 2017-18 as recommended by the Cabinet.	Report by the Director for Resource Management with supporting annexes.	County Council	Councillor Richard Smith MVO, Cabinet Member for Finance and Heritage	Tracey Woods, Chief Accountant, Financial Control 01473 265639
21 February 2017	No	Quarterly Budget Monitoring Report 2016-17	This report will summarise the Council's latest Revenue and Capital financial position. It includes forecast spending for each Directorate and an explanation of under and over spendings compared to the budget. An updated forecast on reserves and virements is also included together with progress on the Council's Treasury Management activities (if appropriate).	Report by the Director for Resource Management with supporting annexes.	Cabinet	Councillor Richard Smith MVO, Cabinet Member for Finance and Heritage	Tracey Woods, Chief Accountant, Financial Control 01473 265639

21 February 2017	Yes	Extension of Civil Parking Enforcement Throughout Suffolk	The item seeks approval to a proposal to introduce Civil Parking Enforcement (CPE) throughout Suffolk. It currently only exists within Ipswich. CPE allows local authorities to enforce parking restrictions, a function that is currently undertaken by the Police. The proposal will allow most District or Borough Councils to undertake this within their areas under Agency Agreements to the County Council.	Report by the Director for Resource Management	Cabinet	Councillor James Finch, Cabinet Member for Highways and Transport	Alan Thorndyke, Head of Highway Network Management  01473 264955
------------------------	-----	---	--	---	---------	---	---

**INDICATIVE FORWARD PLAN OF KEY DECISIONS: 22 February 2017 to May 2017**

This section provides an indicative list of key decisions that the Cabinet, County Council or a delegated officer is likely to make between the dates indicated above. Suffolk County Council aims to keep to the dates shown below however as new circumstances come to light, it may be necessary to reschedule some items and add or remove others.

The list below also includes items that are not key decisions (if any) which may be considered by the Cabinet.

<u>Date Key Decision to be made</u>	<u>Key decision ?</u> <u>Yes/No</u>	<u>Subject</u>	<u>Short description</u>	<u>Documents to be submitted to the Decision Maker</u>	<u>Decision Maker [Cabinet, Council or delegated officer]</u>	<u>Cabinet Member</u>	<u>Contact</u>
21 March 2017		There are currently no items for the Cabinet meeting on 21 March 2017.					
There are no key decisions scheduled for April 2017 or May 2017 due to the election period.							
13 June 2017	Yes	Red Lodge Primary School: Sponsor Recommendation	This report summarises the outcome of the national competition to attract and assess potential sponsors of the new primary school in Red Lodge. The report asks Cabinet to recommend its preferred sponsor to the Secretary of State for Education.	Report by the Corporate Director for Children and Adults	Cabinet	Councillor Gordon Jones, Cabinet Member for Children's Services Education and Skills	Joy Stodart, Project Lead, School Organisation 01284 758829

