

Suffolk Pension Fund Committee Forward Work Programme

Purpose

The purpose of this forward work programme is to support the Pension Fund Committee in promoting and strengthening corporate governance across the Council.

Terms of reference

The terms of reference of the Pension Fund Committee are:

- a) Overall management of the Suffolk Pension Fund.
- b) Investment Strategy Statement.
- c) Funding Strategy Statement.
- d) Strategic asset allocation and investment strategy.
- e) Appointment of the Fund's investment managers and other providers of professional services for the Fund.
- f) Setting investment objectives for the Fund's managers.
- g) Review of the performance of the Fund's managers.
- h) Consideration of the triennial actuarial valuation and any interim valuation reports.
- i) Accountability for the Committee's stewardship role by an annual report and annual meeting for employers and other stakeholders.
- j) Consideration of applications by organisations to be admitted bodies in the fund.
- k) Training to enable committee members to make effective decisions.
- l) Any other matters which fall within the responsibilities of the administering authority for the pension fund.

Meeting date (see Note)	Added to Work Programme	Subject	Short description	How is it anticipated the Committee will deal with this issue?
Wednesday, 22 March 2017	Added 11 July 2016	Business Plan 2017/18 to 2018/19	To consider the business plan and risk register for the Fund for 2017/18	Written Report
	Added 11 July 2016	Pooling Update	To receive an update on the development of the ACCESS Pool.	Presentation
	Added 11 July 2016	External Audit Plan	To receive a report from EY on the audit plan for the Fund	Written Report
	Added 28 February 2017	Asset Allocation Review	To review the asset allocation of the Fund following the results of the Actuarial Valuation	Presentation / Report
	Added 28 February 2017	Information Bulletin: Recent developments	To receive a report on recent developments affecting the work of the Pension Fund committee.	Written Report
	Added 11 July 2016	Forward Work Programme	To approve the Forward Work Programme for the Pension Fund Committee.	Written Report
Monday, 26 June 2017	Added 28 February 2017	Investment performance review	Review of the investment performance of the Fund to March 2017.	Written Report
	Added 28 February 2017	Pooling Update	To receive an update on the development of the ACCESS Pool.	Presentation

Meeting date (see Note)	Added to Work Programme	Subject	Short description	How is it anticipated the Committee will deal with this issue?
Monday, 26 June 2017	Added 28 February 2017	Information Bulletin: Recent developments including the Actuarial Monitoring Report	To receive a report on recent developments affecting the work of the Pension Fund committee.	Written Report
	Added 28 February 2017	Communications Strategy	To review the Funds Communication Strategy.	Written Report
	Added 28 February 2017	Training Plan 2017/19	To consider the future Committee training programme.	Written Report
	Added 28 February 2017	Forward Work Programme	To approve the Forward Work Programme for the Pension Fund Committee.	Written Report
Wednesday, 19 July 2017	Added 28 February 2017	Pension fund annual report and accounts 2016-17	To approve the audited Pension Fund annual report and accounts 2016-17.	Written Report
	Added 28 February 2017	Audit of Pension fund accounts 2016-17	To receive the report of the external auditors on the Pension Fund accounts for 2016/17.	Written Report
	Added 28 February 2017	Governance Policy and Compliance Statement	To approve the Governance Policy and Compliance Statement.	Written Report

Meeting date (see Note)	Added to Work Programme	Subject	Short description	How is it anticipated the Committee will deal with this issue?
Wednesday, 19 July 2017	Added 28 February 2017	Annual Review of Investment Performance of the Fund	Review of investment performance of the Suffolk Pension Fund by HSBC.	Written report and presentation by HSBC
	Added 28 February 2017	Pooling Update	To receive an update on the development of the ACCESS Pool.	Presentation
	Added 28 February 2017	Information Bulletin: Recent developments	To receive a report on recent developments affecting the work of the Pension Fund committee.	Written Report
	Added 28 February 2017	Forward Work Programme	To approve the Forward Work Programme for the Pension Fund Committee.	Written Report
Thursday, 21 September 2017	Added 28 February 2017	Investment performance review	Review of the investment performance of the Fund to June 2017.	Written Report
	Added 28 February 2017	Pooling Update	To receive an update on the development of the ACCESS Pool.	Presentation
	Added 28 February 2017	Information Bulletin: Recent developments including the Actuarial Monitoring Report	To receive a report on recent developments affecting the work of the Pension Fund committee.	Written Report

Meeting date (see Note)	Added to Work Programme	Subject	Short description	How is it anticipated the Committee will deal with this issue?
Thursday, 21 September 2017	Added 28 February 2017	Forward Work Programme	To approve the Forward Work Programme for the Pension Fund Committee.	Written Report
Monday, 27 November 2017	Added 28 February 2017	Investment performance review	Review of the investment performance of the Fund to September 2017.	Written Report
	Added 28 February 2017	Pooling Update	To receive an update on the development of the ACCESS Pool.	Presentation
	Added 28 February 2017	Information Bulletin: Recent developments including the Actuarial Monitoring Report	To receive a report on recent developments affecting the work of the Pension Fund committee.	Written Report
	Added 28 February 2017	Independent Investment Advisor Review	To review the role of the Independent Investment Advisor	Written Report
	Added 28 February 2017	Forward Work Programme	To approve the Forward Work Programme for the Pension Fund Committee.	Written Report

Note: Additions and amendments to previous Forward Agenda are marked in bold.

If you have any questions or queries, please contact Paul Finbow. Email: paul.finbow@suffolk.gov.uk, Telephone: 01473 265288.

Other Items to be added in future

Revised – February 2017.

