

MINUTES of the **STAFF APPOINTMENTS COMMITTEE** meeting held at Constantine House, Ipswich on Tuesday, 16 August 2016 at 11.00am.

Present: Councillors Tony Goldson, Beccy Hopfensperger, Colin Noble, Sandy Martin and Bill Mountford

Supporting officers present: Megan O'Keefe, HR Resourcing Manager and Susan Cassidy, Democratic Services Officer

102. Election of Chairman

Councillor Tony Goldson proposed Councillor Colin Noble and Councillor Beccy Hopfensperger seconded the appointment of Councillor Colin Noble as Chairman for the meeting. There were no other nominations.

Decision: Councillor Colin Noble was elected as Chairman for the meeting.

103. Apologies for absence and substitutions

Apologies were received from Councillor Derek Hackett who substituted by Councillor Bill Mountford.

104. Declarations of interest and dispensations

There were no declarations of interest made and no dispensations given.

105. Minutes of the previous meeting

The minutes of the following meetings were approved as an accurate record and subsequently signed by the Chairman:

- (a) 9 May 2016
- (b) 17 May 2016

106. Business Case for the recruitment of a Director for Adult and Community Services

At Agenda Item 5 a report by the Chief Executive requested the Committee to approve for the initial Business Case for recruiting a permanent Director of Adult and Community Services and to agree to recruit to a spot salary within the salary range as set out in the report. The Committee was also being asked to approve that an external process, as set out in the guidance, be used to manage the appointment and that Sue Cook continued in the interim role of combined Corporate Director for children's and Adults Services until a successfully appointed candidate was able to start.

The Committee discussed salaries of comparable posts in other local authorities and how to make the post more attractive to the best possible applicants.

Decision: The Committee:

- i) **Approved** the Business Case for the recruitment of a permanent Director of Adult and Community Services;
- ii) **Approved** the salary range for the role;
- iii) **Agreed** that the recruitment process undertaken was carried out through an external selection process;
- iv) **Agreed** that Sue Cook continued in the combined role of Corporate Director for children's and Adults Services until a new appointment was made and the successful individual started in the role.

Reason for Decision: The terms of reference for the Staff Appointment Committee included the following – "To approve the initial business case for the recruitment of a designated officer and any subsequent changes to the initial business case."

Alternative Proposals: None considered.

Declarations of interest: None declared.

Dispensations: None reported.

107. **Urgent Business**

The Chairman reported that there were no items of Urgent Business for consideration at Agenda Item 6.

The meeting closed at 11.18 a.m.

Chairman